



**REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF LABOR AND EMPLOYMENT
DEPARTMENT OF EDUCATION – CENTRAL OFFICE**



**SPECIAL PROGRAM FOR THE EMPLOYMENT OF STUDENTS 2015
APPLICATION FORM**

Attach 2x2 picture here

PERSONAL INFORMATION

Full Name							
Surname		First Name		Middle Name			
Date of Birth		Age		Sex		Civil Status	
Place of Birth			Citizenship				
Address							
Landline No.				Mobile No.			
E-Mail							

FAMILY BACKGROUND

Name of Father		Occupation	
Weekly Salary Estimate			
Name of Mother		Occupation	
Weekly Salary Estimate			

<i>Status</i>	<i>Please check which applies:</i>		
<input type="checkbox"/> Living Together	<input type="checkbox"/> Separated	<input type="checkbox"/> Deceased Parent	Specify:

EDUCATIONAL BACKGROUND

Education	Name of School	Degree / Level	No. of Units Completed	Inclusive Date of Attendance
Secondary				
Tertiary				
Vocational				

ADDITIONAL INFORMATION

Special Skills	
----------------	--

How/what do you know about SPES?			
Relative/Acquaintance in the DepEd Central Office			
Are you a former SPES?	Yes	No	Where did you get this form?
If accepted, how do you plan to spend your salary?			

I hereby attest that the information above are true and correct to the best of my knowledge, including the attached documents or requirements which I also attest as to their veracity. I agree that any false statement would cause the automatic disqualification or cancellation of the service or grant and I shall refund the amount received and/or pay damages to the Department of Labor and Employment or comply with other sanctions in accordance with law. Any material chance in my financial status may affect my eligibility to continue the program.

Signature of Applicant over Printed Name

GENERAL REQUIREMENTS

(Original copy, if applicable, or authenticated / certified true copy documents should be presented for validation)

- Duly accomplished SPES Application Form
- Birth Certificate or any document that could show the applicant's birth date. (NSO/Certified True Copy)
- 2x2 Recent Photo
- Income Tax Return (ITR) of both parents or Affidavit duly certified by the BIR that the annual net income of both parents does not exceed Php 143,000.00

SPECIFIC REQUIREMENTS

For High School Students

- Form 138 (preferably with 4th Grading Marks)

For College Students

- Recent Grades
- School Registration preferably in the second semester
- Form 138

For Out-of-School-Youth (OSY)

- Grades before dropping out of school
- Certificate of Indigence from the Barangay where the OSY resides

After accomplishing this form, e-mail it to youthformation@deped.gov.ph with (Last name, First Name) in the Subject Field. A confirmation E-mail containing interview Schedule and Control Number will be sent to you once the Application Form is received. You will need to print a filled-up copy of this form and notification E-mail. Bring it with other required documents on the date of your interview.