



DEC 03 2010

DepEd MEMORANDUM
No. **492**, s. 2010

**CREATING THE DEPED ALTERNATIVE DISPUTE RESOLUTION
TECHNICAL WORKING GROUP (ADR-TWG)**

To: Undersecretaries
Assistant Secretaries
Bureau Directors
Directors of Services/Centers and Heads of Units
Regional Directors
Schools Division/City Superintendents
Heads, Public Elementary and Secondary Schools
All Others Concerned

1. In consonance with DepED Order No. 22, s. 2007, entitled, "Compliance with Executive Order No. 523, which Instituted the Use of Alternative Dispute Resolution in the Executive Department of the Government," and DepEd Memorandum No. 100, s. 2010, entitled, "Establishment of an Alternative Dispute Resolution (ADR) System in the Department of Education (DepEd)", a Technical Working Group (TWG) is hereby created to craft and prepare the ADR policy framework that will be installed and implemented in the DepEd.

2. The ADR-TWG shall have the following tasks:

- a. Prepare the policy framework and its implementing guidelines for the ADR system that will be most suitable and applicable in the DepEd;
- b. Review the implementing guidelines of the ADR system in other government offices; and
- c. Consolidate comments and suggestions gathered from the participants in the ADR training-workshops and consider the same in the preparation of the policy framework.

3. The ADR-TWG shall have thirty (30) days from its initial meeting to complete the preparation of the DepEd ADR policy framework and its implementing guidelines.



4. The TWG shall be composed of the following:

Chairman	Usec. Francisco M. Varela	Undersecretary for Finance and Administration
Vice-Chairman	Asec. Tonisito MC. Umali	Assistant Secretary for Legal And Legislative Affairs
Members	Dir. Paraluman R. Giron	DepEd Region IV-CALABARZON
	Engr. Oliver R. Hernandez	OIC, Administrative Service
	Ms. Sonia R. de Leon	EWBD
	Ms. Leonila G. Joson	Personnel Division
	Atty. Domingo B. Alidon	Legal Division
	Mr. Emilio O. Agamanos, Jr.	IAS
	Ms. Erna G. Aganon	DepEd OSEC
	Mr. Fidel E. Salosagcol	DECS-CEU
	Mr. Francis Allen dela Cruz	Procurement Service
	Mr. Wilfredo E. Cabral	DepEd Occidental Mindoro
	ASDS Danilo S. Gutierrez	DepEd Division of Manila
	Mr. Aniano Bautista, Jr.	DepEd Region VII
	Atty. Renato S. Bartolo, Jr.	DepEd Region XI
Adviser	Atty. Ruby R. Gonzales	Resident Ombudsman

5. The Employees Welfare and Benefits Division (EWBD) and Personnel Division shall provide support services to the ADR-TWG.

6. Expenses relative to the conduct of meetings of the ADR-TWG shall be charged to OSEC funds, while travel expenses to be incurred by the members in connection with their attendance to ADR-TWG meetings shall be charged to their respective local funds, subject to the usual accounting and auditing rules and regulations.

7. Immediate dissemination of this Memorandum is desired.


BR. ARMIN A. LUISTRO FSC
 Secretary

References:

DepED Order: (No. 22, s. 2007)

DepEd Memorandum: (No. 100, s. 2010)

To be indicated in the Perpetual Index
under the following subjects:

EMPLOYEES
LEGISLATIONS
OFFICIALS