



Republic of the Philippines  
**Department of Education**

Document Template No. BACSD-2018-004

**Bids and Awards Committee IV**

**PROJECT NO. 2018-09-BEA3(002&003)-BI-CB-015**

**INVITATION TO BID**

The Department of Education, through the 2018 General Appropriations Act, intends to apply the sum total of **Philippine Pesos Two Million, Five Hundred Six Thousand, Five Hundred Eleven and 67/100 (Php2,506,511.67)**, being the Approved Budget for the Contract (ABC) to payments under the contract for **Printing, Packaging, Labeling of Trends International in Mathematics and Science (TIMSS) and Southern Asia Primary Learning Metrics (SEA-PLM) Test Booklets and Delivery to DepEd Central Office**, detailed as follows:

Package	Particulars	Quantity	ABC (in PhP)
1	Printing, packaging, and labeling of Trends International in Mathematics and Science (TIMSS) and Southern Asia Primary Learning Metrics (SEA-PLM) Test Booklets	<b>TIMSS</b> Student Achievement Booklet 1 - 1,300 Student Achievement Booklet 2 - 1,300 Student Achievement Booklet 3 - 1,300 Student Achievement Booklet 4 - 1,300 Student Achievement Booklet 5 - 1,300 Student Background Questionnaire - 6,500 Home Questionnaire - 6,500 School Questionnaire - 200 Teacher Context Questionnaire 1 - 100 Teacher Context Questionnaire 2 - 100 Teacher Context Questionnaire 3 - 100	<b>2,506,511.67</b>

		<b>SEA-PLM</b> Student Assessment Booklet 1 - 670 Student Assessment Booklet 2 - 670 Student Assessment Booklet 3 - 670 Student Assessment Booklet 4 - 670 Student Assessment Booklet 5 - 670 Student Assessment Booklet 6 - 670 Student Assessment Booklet 7 - 670 Student Assessment Booklet 8 - 670 Student Assessment Booklet 9 - 670 Student Contextual Questionnaire - 6,030 Parent Contextual Questionnaire - 6,030 Teacher Contextual Questionnaire - 300 School Contextual Questionnaire - 300	
<b>TOTAL</b>			<b>2,506,511.67</b>

End-user/Implementing Unit: Bureau of Education Assessment  
Delivery site: DepEd Central Office, Bureau of Education Assessment (BEA) Meralco Avenue, Pasig City  
Contract Duration:

- Printer must provide food/meals (breakfast, lunch, dinner, morning and afternoon snacks), personal needs (bath soap, detergent soap, shampoo, toothpaste) and medical care to all BEA and Bidder/Printer's quarantined personnel for **fifteen (15) calendar days**
- Printing, stitching, numbering, packing, labeling period: **15 calendar days (December 7 – 22, 2018)**
- Boxes of test materials shall be delivered by the Printer at the DepEd Central Office, Bureau of Education Assessment (BEA) Meralco Avenue, Pasig City on **December 23, 2018**

Bidders must bid for all of the items in the package. Evaluation and award shall be made as one package. Bids received in excess of the ABC shall be automatically rejected at bid opening.

The DepEd, through the Bids and Awards Committee I, now invites bids for the above-described Goods and services.

Prospective bidders must have completed at least two (2) similar contracts and the aggregate contract amount must be equivalent to at least fifty percent (50%) of the ABC of the package to be bid; and the largest of similar contracts must be equivalent to at least twenty-five percent (25%) of the ABC of the package to be bid.

Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

Interested bidders may obtain further information from the DepEd Procurement Management Service at Telephone Nos. 636-6543 or 633-9343 and inspect the Bidding Documents, at the address indicated herein for issuance of Bidding Documents, during office hours.

A complete set of Bidding Documents may be acquired by interested Bidders from the DepEd Procurement Management Service (ProcS), Room M-511, 5<sup>th</sup> Floor, Mabini Bldg., DepEd Central Office Complex, Meralco Avenue, Pasig City, upon accomplishing a bidder’s information sheet and payment of a non-refundable fee for the Bidding Documents to the DepEd Cashier in the amount of **Philippine Pesos Three Thousand and 00/100 (Php3,000.00)**. Payment in checks should be made payable to **DECS-OSEC Trust Fund**.

Schedule and venue of the procurement activities are as follows:

Activity	Date and Time	Venue
Issuance of Bidding Documents	From September 11, 2018, Office Hours to October 1, 2018, 10:10 A.M.	DepEd-ProcS, Room M-511, 5/F, Mabini Building, DepEdCO Complex, Meralco Ave., Pasig City
Pre-bid Conference	September 18, 2018, 10:00 A.M.	ProcS Conference Room, Rm. 418, 4/F, Mabini Building, DepEdCO Complex, Meralco Ave., Pasig City
Submission of Bids	For bids to be submitted before October 1, 2018, 10:10 A.M.	DepEd-ProcS, Room M-511, 5/F, Mabini Building, DepEdCO Complex, Meralco Ave., Pasig City
	For bids to be submitted on October 1, 2018, 10:10 A.M.	ProcS Conference Room, Rm. 418, 4/F, Mabini Building, DepEdCO Complex, Meralco Ave., Pasig City

Opening of Bids	October 1, 2018 10:10 A.M.	ProcS Conference Room, Rm. 418, 4/F, Mabini Building, DepEdCO Complex, Meralco Ave., Pasig City
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Bidders are encouraged to order or download the electronic copy of the Bidding Documents free of charge from the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph), provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids. A copy of the bidding documents and other information may also be viewed and downloaded at the DepEd website at [www.deped.gov.ph](http://www.deped.gov.ph). The pre-bid-conference is open to all prospective bidders.

Bids must be duly received by the BAC Secretariat, at the address provided herein for submission of bids, on or before the deadline for submission and opening of bids indicated herein. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address provided herein. Late bids shall not be accepted.

DepEd reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

Jose Antonio G. Flores  
**Administrative Officer IV**  
 BAC Secretariat Division  
 Rm. 511, 5<sup>th</sup> Floor, Mabini Bldg.  
 DepEd Central Office Complex  
 Meralco Avenue, Pasig City  
 Telephone Nos. 636-6543 or 633-9343  
 Telefax No. 636-6542 or 633-9343  
 Email address : [depedcentral.bacsecretariat@deped.gov.ph](mailto:depedcentral.bacsecretariat@deped.gov.ph)

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**TONISITO M.C. UMALI, Esq.**  
 Undersecretary and  
 BAC I Chairperson