



Republic of the Philippines
Department of Education

08 NOV 2019

DepEd MEMORANDUM
No. **166**, s. 2019

**THE FIRST MANDATORY CONTINUING LEGAL EDUCATION SEMINAR
FOR DEPARTMENT OF EDUCATION ATTORNEYS**

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Minister, Basic, Higher and Technical Education, BARMM
Schools Division Superintendents
All Others Concerned

1. The Department of Education (DepEd), through the Office of the Assistant Secretary for Legal Affairs (OASLA), will conduct **The First Mandatory Continuing Legal Education (MCLE) Seminar for DepEd Attorneys** as part of its efforts to capacitate the lawyers to more efficiently and more effectively handle legal concerns brought to their respective offices. The Institute for the Administration of Justice of the University of the Philippines Law Center will serve as facilitators. This will be held from November 19 to 22, 2019 within Metro Manila. The venue will be announced in an Advisory.

2. The 1st MCLE seminar aims to

- a. discuss legal matters concerning the constitutional right to basic education in light of recent developments in law and jurisprudence;
- b. assist the lawyers in complying with the MCLE requirement set out in Supreme Court Bar Matter No. 80; and
- c. improve the overall discharge of the legal functions of the Department.

3. This will be primarily participated in by attorneys of the Legal Affairs Strand in the central, regional and schools division offices of DepEd. Invitation will also be extended to other lawyers in other strands/offices in the central office and different field offices in the regions and schools divisions. The list of offices with the corresponding number of participants is provided in Enclosure No. 1.

5. Confirmation of participants must be done not later than **November 8, 2019** through email at asec.legal@deped.gov.ph using the Confirmation Slip provided in Enclosure No. 2. They are advised to make sure that all information indicated in the slip are correct and final.

6. Other pertinent details of the activity are as follows:

- a. Check-in is at 2:00 p.m. on November 18, 2019 (Day 0), while check-out is at 12:00 noon on November 23, 2018 (Day 5). Accommodation beyond this period will not be covered by the Office.
- b. Food will be served starting with dinner on Day 0, while the last meal is lunch on Day 5.

- c. All participants are encouraged to be in the venue as early as Day 0 to maximize the credit units of the seminar. Physical presence and prompt attendance are required for the granting of credit units.
7. A copy of the program is contained in Enclosure No. 3.
8. Travel and other incidental expenses of all participants from the field offices in the regions and schools divisions shall be charged to local funds, while those of the central office participants are chargeable to the funds of their respective strands. All expenses shall be subject to the usual accounting and auditing rules and regulations.
9. For more information, please contact **Mr. Allan Clairo M. Reyes**, Office of the Assistant Secretary for Legal Affairs, 3rd Floor, Mabini Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at allan.reyes004@deped.gov.ph or at telephone no. (02) 8636-6550.
10. Immediate dissemination of this Memorandum is desired.



LEONOR MAGTOLIS BRIONES
Secretary

Encls.:
As stated

Reference:
None

To be indicated in the Perpetual Index
under the following subjects:

EMPLOYEES
OFFICIALS
SEMINARS
TRAINING PROGRAMS

(Enclosure 1 to DepEd Memo No. _____, s. 2019)

LIST OF PARTICIPANTS

OFFICE	NUMBER OF PARTICIPANTS
Central Office	
Office of the Undersecretary for Legal Affairs	2
Office of the Assistant Secretary for Legal Affairs	2
Office of the Director – Legal Service	1
Legal Division – Legal Service	5
Investigation Division – Legal Service	6
Field Offices	
Regional Attorneys	15
Division Attorneys	134
Other DepEd Strands/Offices	
Central Office	6
Regional Offices	7
Schools Division Offices	5

(Enclosure 2 to DepEd Memo No. _____, s. 2019)

Mandatory Continuing Legal Education Seminar for DepEd Attorneys
November 19-22, 2019
Metro Manila

CONFIRMATION SLIP

Date: _____

Region: _____

Division: _____

Name: _____

Position/Designation: _____

Contact Number: _____

Email Address: _____

Schedule of Arrival: _____

Signature over printed name of Participant

Approved:

Regional Director/Schools Division
Superintendent/Head of Office

(Enclosure 3 to DepEd Memo No. _____, s. 2019)

Mandatory Continuing Legal Education Seminar for DepEd Attorneys
November 19-22, 2019

P R O G R A M

Day 1: November 19, 2019	
Time	Activity
7:00 – 7:45 am	Breakfast
7:45 – 8:00 am	Preliminaries
8:00 – 11:00 am	Land Registration (MCLE Prescribed Subject) Atty. Robert Nomar Leyretana, CESO II Deputy Administrator for Administration and Finance Land Registration Authority
11:00 am – 12:00 nn	Lunch
12:00 nn - 3:00 pm	Administrative Law and Jurisprudence (Substantive and Procedural Law) Prof. Jacqueline Joyce F. Espenilla
3:00 – 3:15 pm	Health Break (PM Snacks)
3:15 - 6:15 pm	Civil Service Rules and Regulations relating to Settlement of Administrative Cases (ADR) Atty. Vladimir Villacorta

Day 2: November 20, 2019	
Time	Activity
7:00 – 8:00 am	Breakfast
8:00 - 10:00 am	Alternative Dispute Resolution (Administrative Remedies, Offenses and penalties and blacklisting) Atty. Zoilo Andin Jr.
10:00 10:15 am	Health Break (AM Snacks)
10:15 am - 12:15 pm	Evidence Preparation and Appreciation Prof. Dan P. Calica Professor UP College of Law
12:15 - 1:00 pm	Lunch
1:00 - 4:00 pm	Public Funds Accountability Atty. Richard Fulleros, CPA, MBA Division Chief in CPASSSS, Claims and Adjudication Office Commission on Audit
4:15 - 6:15 pm	Handling A Child Witness Judge Rosalina L. Pison Retired Judge Regional Trial Court - Quezon City

Day 3: November 21, 2019	
Time	Activity
7:00 – 8:00 am	Breakfast
8:00-11:00 am (Working break)	Rules and Decisions of the Civil Service Commission (Legal Ethics) Asst. Comm. Ariel G. Ronquillo Assistant Commissioner Civil Service Commission
11:00 am – 12:00 nn	Lunch
12:00 - 3:00 pm	Children's Rights (Substantive and Procedural Law) Atty. Alberto T. Muyot Chief Executive Officer Save the Children
3:00 – 3:15 pm	Health Break (PM Snacks)
3:15 - 6:15 pm	Recent Supreme Court Circulars Affecting Lawyers Hon. Raul B. Villanueva Senior Deputy Court Administrator Supreme Court of the Philippines

Day 4: November 22, 2019	
Time	Activity
7:00 – 8:00 am	Breakfast
8:00-10:00 am	International Instruments and Contracts Review (International Law) Atty. Kristine Jazz V. Tamayo
10:00 – 10:15 am	Health Break (AM Snacks)
10:15 am -12:15 pm	Legal Research and Writing (Legal Writing/Oral Advocacy) Atty. Maria Theresa G. Libunao Faculty, Legal Research and Methodology Department Philippine Judicial Academy
12:15 – 1:00 pm	Lunch
1:00 - 3:00 pm	Rewriting the Constitution & TRAIN Act (Legal Writing/Oral Advocacy) Atty. Neri J. Colmenares
3:00 – 3:15 pm	Health Break (PM Snacks)
3:15 - 6:15 pm	Education Related Laws or Gender Laws Atty. Renan G. Ramos Assistant Solicitor General Office of the Solicitor General