



# DEPARTMENT OF EDUCATION

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## **Learner Information System (LIS)**

**Oplan Balik Eskwela 2019**

Bulwagan ng Karunungan



# ABOUT THE LIS

# What is the LIS?

- The Learner Information System (LIS) IS an online facility that provides for the registration of learners enrolled in schools run or licensed by the **Department of Education (DepEd)** in the Philippines.
- It is the national registry of all learners in Basic Education.

# Quick History of the LIS

Year	DepEd Order	Details
2011	<i>DO 67 s. 2011</i>	Buildup of Learner BD. All public schools called upon to submit master list of learners for SY 2011.
2012	<i>DO 22 s. 2012</i>	LRNs created for every public-school learner. Online database of learner from public school launched
2013	<i>DO 33 s. 2013</i>	Online updating of learner via LIS
2014	<i>DO 13 &amp; 42 s. 2014</i>	Full implementation of LIS
2015	<i>DO 26 s. 2015</i>	ALS and private schools
	<i>DO 48 s. 2015</i>	Early registration for SHS
2016	<i>DO 25 s. 2016</i>	SHS enrollment in all public schools
	<i>DO 34 s. 2015</i>	SHS enrollment in private schools

# Data in the LIS

- Basic personal data of the learner
- Enrollment history (formal and non-formal)
- Classes and class advisers (for formal)
- Learning facilitators (for ALS and *Abot-Alam*)
- Grades and evaluation results;
- Indication of benefits (4Ps, CCT, ESC, QVR)
- Health and nutritional status
- Etc.

# Who's In Charge?

- Owned by the **Department of Education**
  - Process Owner: **EMISD-PS**
  - Development: **ICTS-SDD**
  - Support & Training: **ICTS-USD**

# LIS Users

- The following must register and update their learners' profile in the LIS (*DO 22 s. 2012, DO 16 s. 2015, and DO 52 s. 2016*)
  - All public and private elementary and secondary schools
  - State universities and colleges (SUC), local universities and colleges (LUC), and higher education institutions (HEI) offering elementary and secondary schools
  - All programs under the Alternative Learning System (ALS, including *Abot-Alam*, whether DepEd-delivered, -procured, or -partnered)

# LIS Functional Design

- Registry of all learners in the Philippines
- Enrollment Data
- Class Management
- Transfers/movement of Learners
- Learner Promotion/Graduation
- Alternative Learning System





# LEARNER REFERENCE NUMBER (LRN)

# Learner Reference Number (LRN)

- A unique and permanent 12 digit number assigned to anyone enrolled into the Philippine Basic Education system.
- The Philippines national student identification number.
- This applies regardless of the learner's transfer to another school or learning center in the public or private sector, and promotion/moving up to the secondary level.

# LRN Format (K-12)

**XXXXXX**

**YY**

**ZZZZ**

## School ID

Starts with:

- 1, 2, 3, 5 – Public schools
- 4 – Private schools
- 6 – SUC & LUC

## School Year

Last two digits of the year when the student was enrolled in the LIS

## Student Number

A four-digit unique and sequential number assigned to each learner

For example:

**198765150721**

# LRN Format (ALS)

**5XXXX**      **YY**      **ZZZZZ**

**Region &  
Division ID**

Always starts with 5

**Calendar  
Year**

Last two digits of  
the year when the  
student was  
enrolled in the LIS

**Student  
Number**

A five-digit unique and  
sequential number  
assigned to each  
learner

For example:

**501141600721**

# Policies on LRN

- Only the following institutions are authorized to issue LRN to learner (*DO 52, s 2016*)
  - Public schools
  - Private schools licensed by DepEd
  - ALS Community Learning Centers
- Every learner in the basic education system can possess only one **permanent** and **perpetual** LRN.
- The DepEd Central Office and the Regional Offices **cannot** issue LRN to new learners, and **will not** disclose an existing LRN.

# Policies on LRN

- The learner receives their LRN immediately upon first entry to Kinder, Grade 1 (Kindergarten Catch-Up Education Program / KCEP), and ALS
- LRN issues to learners in Grade 1 (non-KCEP) to Grade 12 require approval from the Division Office thru LIS.
- Claiming of LRN is **free of charge**.

# Frequently Asked Questions

## 1

### A learner has 2 or more LRN, what should the school do?

An issue of multiple LRN happens when the school or other schools created another LRN of a single learner who already had an existing LRN with different data sets. The data of these two or more LRNs pertaining to a single learner should be merged into one.

To resolve this, the **school** should fill out RF01 or **Request Form 01 – Template for Reporting Multiple LRN**. A birth certificate and Form 137/138 are also required if there are any discrepancies in data like birthdate, name, previous school enrolment., etc.

Send the RF01 to respective Division/Region. “School must submit the issues to the Division Office. Regional Office to filter, consolidate, endorse and encode issues in the online form.”

# Frequently Asked Questions

2

**In case of multiple LRN,  
what LRN should prevail?**

The oldest created LRN would prevail. The system can detect which LRN was created first



# Frequently Asked Questions

3

**A learner is a transferee from private school but still have unsettled account.**

**Can the private schools decline the transfer out request in LIS?**

The private school should still confirm the transfer out request in LIS from the receiving school and tick the checkbox **With Unsettled Account**. This way, the private school can still track the learner in another school without hindering enrolment.

# Frequently Asked Questions

4

**What is the age cut-off date for accepting Kindergarten enrollees?**

For public schools, the learner must be 5 years old on or before August 31, 2019.

For private schools, the learner must be 5 years old on or before October 31, 2019.

*(As per DO 20, s 2018)*

# Frequently Asked Questions

5

**A learner's LRN was found to be deactivated (was probably disapproved by the DPO). Upon compliance of the requirements and enrolment, should the school create for another LRN for the said learner?**

No, the school should request for the **reactivation** of the LRN by filling out **RF 02 – Request Form 02 Template for Enrolment with Data Issues**.

“School must submit the issues to the Division Office. Regional Office to filter, consolidate, endorse and encode issues in the online form.”

# Frequently Asked Questions

6

**For LRN and enrolment, whose responsibility it is to deal with the LIS issues concerning the learner? Is it the parents or the school?**

It is the school's responsibility to resolve or escalate any LIS issues concerning a learner.

# Frequently Asked Questions

7

**How to escalate LIS-BEIS Issue to the national ICTS-USD Helpdesk for data corrections and other technical concerns?**

School must escalate the issue first to their respective Division. Divisions or Regions can log the issue to the **ICTS-USD Ticketing System** through an **online form** accessible only to the Planning Officers. A system generated ticket number will be issued to the email provided.

# LIS-BEIS Helpdesk Process

## School

- Resolve issues on the school level
- Escalate issues to the Division/Region

## Division / Region

- Resolve issues on Division/Regional level
- Escalate issues to National level thru Ticketing System and online form

## Central

- Issue a ticket number
- Resolve data correction and technical issues
- Reply to School, Division and Region thru an email from DepEd Support

# ICTS-USD HELPDESK

**To follow up on pending Tickets**

Please call:

02 636-4878

02 633-2658

or email

[support.ebeis-lis@deped.gov.ph](mailto:support.ebeis-lis@deped.gov.ph)

# THANK YOU



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Learner Information System  
(LIS) version 2.0 Helpdesk

Senior High School LIS  
Official Helpdesk