

Department of Education  
**BIDS AND AWARDS COMMITTEE II**  
*CHECKLIST FOR ELIGIBILITY CHECK/SHORTLISTING*  
*(CONSULTING SERVICES)*

Project: **Production and Distribution of the Video Lessons for DepEd TV, Creation of DepEd TV Brand Book, Personality Development, and Production Training of its Teacher Broadcasters**

Project No.: **2021c-ICTS1(002)-BII-CB-005**

ABC: **PhP200,000,000.00**

End-User/PMO: **Information and Communications Technology Service – Office of the Director (ICTS-OD)**

Date, Time & Venue of Eligibility Check/Shortlisting: **April 28, 2021, 10:00 A.M. at Bulwagan ng Karunungan, Ground Floor, Rizal Building, DepEd Complex, Meralco Ave., Pasig City**

Name of Bidder: \_\_\_\_\_

DOCUMENT		REMARKS		
I. ELIGIBILITY	Info / Details	Lead Partner	JV Partner	
1	One (1) original, Two (2) copies and one (1) USB			
2	Eligibility Documents Submission Form (with Authority and Signatory)			
3a	Valid Certificate of PhilGEPS Registration (Platinum Membership), <b>OR</b>	Cert. No.		
		Date Issued		
		Expiry Date		
3b	Registration certificate from SEC, DTI for sole proprietorship, or CDA for cooperatives, or any proof of such registration	DTI Cert. No.		
		SEC Reg. No.		
		CDA Registry No.		
		Valid from		
		Valid to		
	Mayor's permit issued by the city or municipality where the principal place of business of the prospective bidder is located	Mayor's Permit No.		
		Issued By		
		Date Issued		
		Expiry Date		
	Tax Clearance per Executive Order 398, Series of 2005	TCC No.		
		Valid from		
		Valid until		

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4	Duly signed Statement of all ongoing government and private contracts, including contracts awarded but not yet started, if any	Total Unperformed Works		
5	Prospective bidder's single completed contract within the last ten (10) years similar to the contract to be bid  For this purpose, similar contracts shall refer to <b><i>"Professional and Consultancy Services for Technical Training, Ideation and Distribution of Audio and Video Resources for Television"</i></b>	Name of Contract		
		Date		
		Amount		
		Sufficient or Insufficient		
6	Statement of the consultant specifying its nationality and confirming that those who will actually perform the service are registered professionals authorized by the appropriate regulatory body to practice those professions and allied professions in accordance with Clause 1.2, including their respective curriculum vitae.			
7	The consultant's audited financial statement, showing, among others, the consultant's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.			
8	Valid and duly signed JVA, in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful, if applicable			

Overall Remarks:  Passed  Failed

Prepared by:

Noted by:

\_\_\_\_\_  
Name and Signature of Bidder's Authorized Representative

**Usec. REVSEE A. ESCOBEDO**  
BAC II Chairperson

**Dir. JOHN ARNOLD S. SIENA**  
BAC II Regular Member

**Dir. ABRAM Y.C. ABANIL**  
BAC II Vice-Chairperson

**Engr. OFELIA L. ALGO**  
BAC II Provisional Member

**MARIA CLARISSE T. LIGUNAS**  
BAC II Provisional Member