



Republic of the Philippines
Department of Education

Administrative Service
ASSET MANAGEMENT DIVISION

MEMORANDUM

FOR : **LEONOR MAGTOLIS-BRIONES** Secretary *9/23/21*

THRU : **ANNALYN M. SEVILLA** Undersecretary for Finance *Annalyn*

~~**ALAIN DEL B. PASCUA** Undersecretary for Administration~~

ROBERT M. AGUSTIN Director IV, Administrative Service

FROM : **MARITESS L. ABLAY** Chief Administrative Officer *7/29/2021*

SUBJECT : **2022 Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE)**

DATE : **29 July 2021**

This is to respectfully submit the attached Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE) for the year 2022 using the new template prescribed by the Procurement Service of Department of Budget and Management (PS-DBM).

This APP-CSE is a consolidation of all the requirements for supplies, materials and equipment of units/divisions/services/bureaus and executive offices in the Central Office with a total amount of **One Hundred Twenty Million Two Hundred Ninety Four Thousand Nine Hundred Forty One Pesos and 71/100 (P120,294,941.71)** and is distributed as follows:

Items	Amount
Items Available at PS Stores	53,313,837.92
Items Not Available at PS but Regularly Purchased from Other Sources	16,045,200.00
Airline Ticket	40,000,000.00
Additional Provision for Inflation (10% of Total)	10,935,903.79

DEPARTMENT OF EDUCATION
UNDERSECRETARY FOR ADMINISTRATION
(AS - EFD - BIC - ICTS - DRRMS - BLSS - SHD - YFD)
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DEPARTMENT OF EDUCATION
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By: MARJ
Date: 29.07.2021 Time: 9:48

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Finance
Received by: Jayne
Date: 8-6-2021 Time: 2:00p

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Department of Education

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ROBERT M. AGUSTIN
Director IV, Administrative Service

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Chief Administrative Officer *7/29/2021*

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For information, in accordance with the Memorandum Circular No. 2021-1 dated 03 June 2021 issued by the Inter-Agency Task Force on the Harmonization of National Government Performance Monitoring, Information Systems (Administrative Order No. 25 s. 2011), all government agencies are advised to submit their 2022 APP-CSE to PS-DBM via the Virtual Store facility on or before **31 August 2021**.

For the kind approval of the Secretary.

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For the kind approval of the Secretary.

APP-CSE 2022 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2022 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM at (02) 8-689-7750 local 4004, 4005, 4019, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with Memorandum Circular No. 2021-1 dated 03 June 2021, issued by AO 25, the APP-CSE for FY 2022 must be submitted on or before 31 August 2021.

Department/Bureau/Office: <u>Department of Education - Main</u>	Agency Code/UACS: <u>F001</u>	Contact Person: <u>Maritess L. Ablay</u>
Region: <u>Main</u>	Organization Type: _____	Position: <u>Chief Administrative Officer</u>
Address: <u>DepEd Complex, Merako Ave. Pasig City</u>		E-mail: <u>maritess.ablay@deped.gov.ph</u>
		Telephone/Mobile Nos: <u>286350551</u>

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
PESTICIDES OR PEST REPELLENTS																										
1	10191509-IN-A01	INSECTICIDE, aerosol type	can	0	150	0	150	20,904.00	0	100	0	100	13,936.00	0	150	0	150	20,904.00	0	100	0	100	13,936.00	500.00	139.36	69680.00
PERFUMES OR COLOGNES OR FRAGRANCES																										
2	53131626-HS-S01	LIQUID HAND SANITIZER, 500mL	bottle	500	0	0	500	75,715.00	500	0	0	500	75,715.00	500	0	0	500	75,715.00	500	0	0	500	75,715.00	2,000.00	151.43	302860.00
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
3	12191601-AL-E04	ALCOHOL, Ethyl, 68%-72%, 500 ml	bottle	3000	0	0	3000	199,680.00	3000	0	0	3000	199,680.00	3000	0	0	3000	199,680.00	3000	0	0	3000	199,680.00	12,000.00	66.56	798720.00
4	12191601-AL-E03	ALCOHOL, ethyl, 68%-72%, 1 Gallon	gallon	450	450	0	900	349,128.00	450	450	0	900	349,128.00	450	450	0	900	349,128.00	450	450	0	900	349,128.00	3,600.00	387.92	1396512.00
5	51471901-AL-I01	ALCOHOL, isopropyl, 68%- 72%, 500ml (-5ml)	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	43.58	0.00
6	51471901-AL-I02	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	455.00	0.00
7	51471505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	207.75	0.00
COLOR COMPOUNDS AND DISPERSIONS																										
8	12171703-SI-P01	INK, for stamp pad	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	31.52	0.00
FILMS																										
9	13111203-AC-F01	ACETATE	roll	20	0	0	20	16,956.40	0	12	0	12	10,173.84	0	12	0	12	10,173.84	0	12	0	12	10,173.84	56.00	847.82	47477.92
10	13111201-CF-P01	CARBON FILM, A4	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	221.00	0.00
11	13111201-CF-P02	CARBON FILM, legal	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	208.52	0.00
PAPER MATERIALS AND PRODUCTS																										
12	14111525-CA-A01	CARTOLINA, assorted colors	pack	75	0	0	75	6,279.00	75	0	0	75	6,279.00	75	0	0	75	6,279.00	75	0	0	75	6,279.00	300.00	83.72	25116.00
13	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	882.55	0.00
14	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1029.60	0.00
15	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1528.80	0.00
16	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	906.36	0.00
17	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	884.00	0.00
18	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1508.00	0.00
19	14111609-LL-C01	LOOSELEAF COVER, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	794.96	0.00
20	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	250	250	250	750	27,795.00	250	250	250	750	27,795.00	250	250	250	750	27,795.00	250	250	250	750	27,795.00	3,000.00	37.06	111180.00
21	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	250	250	250	750	44,460.00	250	250	250	750	44,460.00	250	250	250	750	44,460.00	250	250	250	750	44,460.00	3,000.00	59.28	177840.00
22	14111514-NP-S03	NOTE PAD, stick on, 3" x 3"	pad	250	250	250	750	40,560.00	250	250	250	750	40,560.00	250	250	250	750	40,560.00	250	250	250	750	40,560.00	3,000.00	54.08	162240.00
23	14111514-NB-S01	NOTEBOOK, stenographer	piece	1250	0	1250	2500	30,100.00	1250	0	1250	2500	30,100.00	1250	0	1250	2500	30,100.00	1250	0	1250	2500	30,100.00	10,000.00	12.04	120400.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Catalogue Price of 20-Apr-2022	Total Amount for the Year					
		Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3				Oct	Nov	Dec	Q4	
		Q1 Amount	Q2 Amount	Q3 Amount	Q4 Amount	Q1 Amount	Q2 Amount	Q3 Amount	Q4 Amount												
295	56101504-CH-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	301.60	0.00
296	56101519-TM-S01	MONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1235.52	0.00
297	56101519-TM-S02	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1088.88	0.00
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																					
298	60121413-GB-F01	CLEARBOOK, 20 Transparent pockets, A4	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	37.04	0.00
299	60121413-GB-F02	CLEARBOOK, 20 Transparent pockets, Legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	38.41	0.00
300	60121534-BR-F01	ERASER, plastic/rubber	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4.37	0.00
301	60121524-SP-G01	SIGN PEN, black	piece	1875	0	1875	3750	75,975.00	1875	0	1875	3750	75,975.00	1875	0	1875	3750	75,975.00	15,000.00	20.26	303900.00
302	60121524-SP-G02	SIGN PEN, blue	piece	1875	0	1875	3750	75,975.00	1875	0	1875	3750	75,975.00	1875	0	1875	3750	75,975.00	15,000.00	20.26	303900.00
303	60121524-SP-G03	SIGN PEN, red	piece	1875	0	1875	3750	75,975.00	1875	0	1875	3750	75,975.00	1875	0	1875	3750	75,975.00	15,000.00	20.26	303900.00
304	60121124-WR-F01	WRAPPING PAPER, kraft	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	154.84	0.00
SOFTWARE																					
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
10	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
11	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
12	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
13	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
14	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
15	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
16	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																					
1	40101701-AC-W01	Air Conditioning Unit, Window Inverter Type		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
2	40101701-AC-S01	Air Conditioning Unit, Split Type		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
3	44111905-WB-N01	White Board		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
4	44111911-WB-N01	White Board, Digital		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
5	52161505-TV-S01	SMART Television		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
6	52161520-HC-N01	Microphone		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
7	52161512-SP-A01	Speakers		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
8	52161514-AM-F01	Amplifier		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
9	52161517-EQ-E01	Equalizer		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
10	46171615-HD-C01	HD Camera		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
11	46121504-DS-C01	DSLR Camera		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
12	46121516-VH-C01	HD Video Camera		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
13	46131806-VC-C01	Video Conference Equipment		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
14	39112102-LB-B01	LED Bulb		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
15	43212104-PI-W01	PRINTER, Inkjet, Monochrome		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
16	43212104-PI-C01	PRINTER, Inkjet, Color		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
17	43212105-PP-001	Portable Printer		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
18	43211809-AT-001	Android Tablet		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
19	43222610-HS-001	Hub/Switches		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
20	43222609-NR-001	Network Routers				0	0.00							0	0.00						0	0.00	0.00	0.00	0.00
21	43222640-WA-P01	Wireless Access Point				0	0.00							0	0.00						0	0.00	0.00	0.00	0.00
22	43211711-SF-001	Scanner, Flatbed				0	0.00							0	0.00						0	0.00	0.00	0.00	0.00
23	45111601-WP-P01	Wireless Pointing Device / Laser Pointer				0	0.00							0	0.00						0	0.00	0.00	0.00	0.00
24	81112306-MF-P01	Multi Function PRINTER				0	0.00							0	0.00						0	0.00	0.00	0.00	0.00
25	39121011-UP-S01	UNINTERRUPTIBLE POWER SUPPLY (UPS)				0	0.00							0	0.00						0	0.00	0.00	0.00	0.00
26	43191501-MP-001	Mobile Phone				0	0.00							0	0.00						0	0.00	0.00	0.00	0.00
27	43211711-SC-D01	Scanner, Colored, Double sided, feeder type				0	0.00							0	0.00						0	0.00	0.00	0.00	0.00
28	53121601-GB-001	GO BAG, for disaster relief, rescue operations				0	0.00							0	0.00						0	0.00	0.00	0.00	0.00
29	60104701-SP-001	Solar Panel				0	0.00							0	0.00						0	0.00	0.00	0.00	0.00
30	46161604-LV-L01	Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)				0	0.00							0	0.00						0	0.00	0.00	0.00	0.00
31	26111607-CC-S01	Charge Controller and DC Inverter for Solar Panel				0	0.00							0	0.00						0	0.00	0.00	0.00	0.00
32	46181502-BF-V01	Bullet proof vest				0	0.00							0	0.00						0	0.00	0.00	0.00	0.00
33	25172502-WW-001	Wheels, _____ (type of vehicle)				0	0.00							0	0.00						0	0.00	0.00	0.00	0.00
34	40161513-FF-001	Fuel Filters				0	0.00							0	0.00						0	0.00	0.00	0.00	0.00
35	48101710-DW-F01	Drinking Water/ Fountain				0	0.00							0	0.00						0	0.00	0.00	0.00	0.00
36	26111729-AB-001	Auto Battery				0	0.00							0	0.00						0	0.00	0.00	0.00	0.00
	Sticker, Sign Here Flag	pack	20	20	20	60	9,000.00	20	20	20	60	9,000.00	20	20	20	60	9,000.00	20	20	20	60	9,000.00	240.00	150.00	36000.00
	Push Pin, flat head type, assorted colors, 100pcs	case	12	8	8	28	2,800.00	8	8	8	24	2,400.00	8	8	8	24	2,400.00	8	8	8	24	2,400.00	100.00	100.00	10000.00
	Storage Box, plastic, 50L	piece	5	5	5	15	8,250.00	5	5	5	15	8,250.00	5	5	5	15	8,250.00	5	5	5	15	8,250.00	60.00	550.00	33000.00
	Storage Box, plastic, 70L	piece	5	5	5	15	12,750.00	5	5	5	15	12,750.00	5	5	5	15	12,750.00	5	5	5	15	12,750.00	60.00	850.00	51000.00
	Storage Box, plastic, 120L	piece	5	5	5	15	16,500.00	5	5	5	15	16,500.00	5	5	5	15	16,500.00	5	5	5	15	16,500.00	60.00	1100.00	66000.00
	Paper, Multicopy, A3 size, 80gsm	ream	50	10	50	110	72,050.00	50	10	50	110	72,050.00	50	10	50	110	72,050.00	50	10	50	110	72,050.00	440.00	655.00	288200.00
	Paper, Multicopy, letter size, 80gsm	ream	50	10	50	110	42,350.00	50	10	50	110	42,350.00	50	10	50	110	42,350.00	50	10	50	110	42,350.00	440.00	385.00	169400.00
	Pocket Wi-Fi, LTE	unit	5	5	5	15	19,500.00	5	5	5	15	19,500.00	5	5	5	15	19,500.00	5	5	5	15	19,500.00	60.00	1300.00	78000.00
	DepEd Lanyard, customized	piece	100	100	100	300	30,000.00	100	100	100	300	30,000.00	100	100	100	300	30,000.00	100	100	100	300	30,000.00	1,200.00	100.00	120000.00
	Seminar Kit/Bag, customized	piece	200	300	200	700	105,000.00	200	300	200	700	105,000.00	200	300	200	700	105,000.00	200	300	200	700	105,000.00	2,800.00	150.00	420000.00
	Airline Ticket		1	0	0	1	10,000,000.00	1	0	0	1	10,000,000.00	1	0	0	1	10,000,000.00	1	0	0	1	10,000,000.00	4.00	10000000.00	40000000.00
	Surgical Mask, 3-ply, 50 pieces per box	box	140	120	110	370	55,500.00	160	150	120	430	64,500.00	160	138	120	418	62,700.00	150	120	12	282	42,300.00	1,500.00	150.00	225000.00
	Coverall, Non-sterile	piece	8	8	8	24	14,400.00	8	8	8	24	14,400.00	8	8	8	24	14,400.00	8	8	8	24	14,400.00	96.00	600.00	57600.00
	Toner, Kyocera TK-7120	cart	10	15	10	35	297,500.00	10	15	15	40	340,000.00	15	15	10	40	340,000.00	10	15	10	35	297,500.00	150.00	8500.00	1275000.00
	Toner, Fuji Xerox M355DF, P355D	cart	10	5	10	25	122,500.00	10	5	10	25	122,500.00	10	10	10	30	147,000.00	10	5	5	20	98,000.00	100.00	4900.00	490000.00
	Toner cart, Brother TN 3448, black	cart	30	40	30	100	488,000.00	30	40	30	100	488,000.00	30	40	30	100	488,000.00	30	40	30	100	488,000.00	400.00	4880.00	1952000.00
	Ink, HP60xl, tri-color	cart	30	20	20	70	139,930.00	20	20	20	60	119,940.00	20	20	20	60	119,940.00	20	20	20	60	119,940.00	250.00	1999.00	499750.00
	Ink, HP60xl, black	cart	30	20	20	70	139,930.00	20	20	20	60	119,940.00	20	20	20	60	119,940.00	20	20	20	60	119,940.00	250.00	1999.00	499750.00
	Developer, DV619 for Ineo 558e	developer	20	10	10	40	1,080,000.00	20	10	10	40	1,080,000.00	20	10	10	40	1,080,000.00	10	10	10	30	810,000.00	150.00	27000.00	4050000.00
	Drum, DR314 for Ineo 558e	drum	20	10	10	40	920,000.00	20	10	10	40	920,000.00	20	10	10	40	920,000.00	10	10	10	30	690,000.00	150.00	23000.00	3450000.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
Toner, TN516 for Ineo 558e	cart	15	20	10	45	292,500.00	15	20	10	45	292,500.00	10	10	10	30	195,000.00	10	10	10	30	195,000.00	150.00	6500.00	975000.00
Brother TZe-261 Black on white 36mm, 8m length	cassette	5	10	10	25	31,125.00	10	10	10	30	37,350.00	10	10	5	25	31,125.00	10	5	5	20	24,900.00	100.00	1245.00	124500.00
Brother TZe-661 Black on yellow 36mm, 8m length	cassette	50	40	40	130	175,500.00	50	40	40	130	175,500.00	50	40	30	120	162,000.00	50	40	30	120	162,000.00	500.00	1350.00	675000.00
Brother TZe-751 Black on green 24mm, 8m length	cassette	50	40	40	130	130,000.00	50	40	40	130	130,000.00	50	40	30	120	120,000.00	50	40	30	120	120,000.00	500.00	1000.00	500000.00
						0.00					0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
A. TOTAL																						P		109,359,037.92
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																						P		10,935,903.79
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																						P		-
D. GRAND TOTAL (A + B + C)																						P		120,294,941.71
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																								

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by: g-l. aml 7/25/2021
 MARITESS L. ABLAY
 Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available: MA. BELEN DEMONTEVERDE
 Accountant / Budget Officer

Approved by: LEONOR MAGTOLIS BRIONES
 Head of Office/Agency

Date Prepared: _____

*on allotment available

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
Toner, TN516 for Ineo 558e	cart	15	20	10	45	292,500.00	15	20	10	45	292,500.00	10	10	10	30	195,000.00	10	10	10	30	195,000.00	150.00	6500.00	975000.00	
Brother TZe-261 Black on white 36mm, 8m length	cassette	5	10	10	25	31,125.00	10	10	10	30	37,350.00	10	10	5	25	31,125.00	10	5	5	20	24,900.00	100.00	1245.00	124500.00	
Brother TZe-661 Black on yellow 36mm, 8m length	cassette	50	40	40	130	175,500.00	50	40	40	130	175,500.00	50	40	30	120	162,000.00	50	40	30	120	162,000.00	500.00	1350.00	675000.00	
Brother TZe-751 Black on green 24mm, 8m length	cassette	50	40	40	130	130,000.00	50	40	40	130	130,000.00	50	40	30	120	120,000.00	50	40	30	120	120,000.00	500.00	1000.00	500000.00	
						0.00					0.00				0	0.00				0	0.00	0.00		0.00	
					0	0.00					0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
A. TOTAL																						P		109,359,037.92	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																						P		10,935,903.79	
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																						P		-	
D. GRAND TOTAL (A + B + C)																						P		120,294,941.71	
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																									

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by: g. c. ablay / 1/25/2021
 MARITRESS L. ABLAY
 Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available: MA BELEN DEMONTEVERDE
 Accountant / Budget Officer

Approved by: LEONOR MAGTOLIS BRIONES
 Head of Office/Agency

Date Prepared: _____

** on allotment available*