



BIDDER'S INFORMATION SHEET

Directions: Please fill out all information requested legibly. Also, place a checkmark (✓) in the box(es) corresponding to all applicable items.

To be filled by ProcMS-BACSec staff only:
 Control No.: _____

PROJECT NO.: **2025-AdmS7(001)-BVI-CB-001**
 PROJECT: **Procurement of Security Services for DepEd Central Office, DepEd Baguio Teacher's Camp, DepEd NEAP Baguio, DepEd Bagabag, DepEd Taguig Facilities, DepEd Nasuli, Malaybalay City, Bukidnon, and Bureau of Learning Resources – Cebu**
 TOTAL ABC: **PHP92,374,502.44**

Cost of Bidding Documents –

| Lot No. | Bidding Documents Fee (In PhP) |
|---------|-----------------------------------|
| 1 | 27,600.00 |
| 2 | 17,500.00 |
| 3 | 4,900.00 |
| Total | 50,000.00 |

DATE : _____

GENERAL INFORMATION

FULL NAME OF FIRM/COMPANY: _____

ADDRESS : _____

TEL. NO(S). : _____

FAX NO(S). : _____

EMAIL ADD. : _____

PERSON MANAGING AFFAIRS OF THE FIRM

NAME : _____

POSITION : _____

TEL. NO. : _____

MOBILE NO. : _____

AUTHORIZED REPRESENTATIVE

NAME : _____

POSITION : _____

TEL. NO. : _____

MOBILE NO. : _____

Where did you find out about this project? PhilGEPS DepEd website Bulletin Board

Bid Docs: OR No: _____ Date: _____ Amount: _____

Lot 1: ___ Lot 2: ___ Lot 3: ___

Received from Procurement Management Service – BAC Secretariat Division the following:

| ✓ | Document(s) | Received by | | Date Received |
|--------------------------|-------------------|--------------|-----------|---------------|
| | | Printed Name | Signature | |
| <input type="checkbox"/> | Bidding Documents | | | |
| <input type="checkbox"/> | Annex A | | | |
| <input type="checkbox"/> | Annex B | | | |

Notes:

- Interested Bidders may signify their intent to purchase the Bidding Documents through email at depedcentral.bacsecretariat@deped.gov.ph by accomplishing this form.
- Upon receipt of the bidder's information sheet, the BAC Secretariat Division will send through email the details of the DECS OSEC Trust Fund Account for payment.
- Upon payment, bidders may send through email the proof of payment before the deadline for submission of bids indicated in the Request for Expression of Interest, Bidding Documents or Bid Bulletin.
- Upon receipt of proof of payment, the BAC Secretariat will send the electronic copy of the Bidding Documents.

This form is not for sale, and may be reproduced. Information to be provided may be supported by additional documents for firm's security.