



Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY FOR PROCUREMENT

MEMORANDUM
OUPRO No. 4040, s. 2024

FOR : **ATTY. PETER IRVING C. CORVERA**
Undersecretary
Head of Procuring Entity

RECOMMENDING : **ATTY. GERARD L. CHAN, CESO I**
APPROVAL *Undersecretary for Procurement*

SUBJECT : **CY 2024 Supplemental Annual Procurement Plan (APP) 9**

DATE : December 4, 2024

Republic Act (R.A.) No. 9184, or the *Government Procurement Reform Act*, requires an Annual Procurement Plan (APP) to undertake government procurement.¹ Section 7.2 of the 2016 Revised Implementing Rules and Regulations (RIRR) of R.A. No. 9184 states that “(n)o procurement shall be undertaken unless it is in accordance with the approved APP, including approved changes thereto.” Any “(c)hanges to the individual PPMPs and the consolidated APP maybe undertaken every six (6) months or as often as maybe required by the HoPE.”² Should there be additional projects and/ or revisions, the concerned units shall prepare their supplemental Project Procurement Management Plans (PPMPs) and submit to the Budget Division, which shall transmit the same to the Procurement Management Service for consolidation and corresponding adjustment or supplementation of the APP.

In compliance therewith, this Office respectfully submits the hereto attached Supplemental APP 9 for CY 2024 of the Department of Education – Central Office with a total net amount of **Php 20,000,000.00**.

The Supplemental APP 9 for CY 2024 consists of the procurement project of the National Educators Academy of the Philippines – Office of the Director.

The procurement project of the abovementioned unit is as indicated in their respective supplemental PPMP that was accomplished in accordance with the format

¹ Republic Act No. 9184, Section 7.

² *Id.* at Section 7.4.



Room 103, Rizal Building, DepEd Complex, Meralco Ave., Pasig City 1600
Telephone Nos.: (+632) 86353761, (+632) 86331940
Email Address: oupro@deped.gov.ph | Website: www.deped.gov.ph

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prescribed by the Government Procurement Policy Board³. The procurement projects of the abovementioned unit are as indicated in their respective supplemental PPMP that was accomplished in accordance with the format prescribed by the Government Procurement Policy Board⁴.

Respectfully submitted for the consideration and possible approval of the Undersecretary as Head of Procuring Entity (HoPE) pursuant to Office Order No. OO-OSEC-2024-188, dated August 9, 2024.⁵

AGS bta
[PPMD/AGS/BTA/TSF/DRO]

³ 2016 Revised Implementing Rules and Regulations (RIRR) of R.A. No. 9184, Appendix 2 per GPPB Circular 08-125.

⁴ 2016 Revised Implementing Rules and Regulations (RIRR) of R.A. No. 9184, Appendix 2 per GPPB Circular 08-125.

⁵ Designation of Undersecretary Peter Irving C. Corvera as Head of Procuring Entity, Department of Education Central Office. Amending OO-OSEC-2023-267 Re Amending OO-OSEC-2023-060 Re Amending OO-OSEC-2023-33 Re Signing Authority for Procurement-Related Matters Concerning the Head of the Procuring Entity in the Department of Education - Central Office.



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Republic of the Philippines
DEPARTMENT OF EDUCATION - Main (Central Office)
CY 2024 SUPPLEMENTAL ANNUAL PROCUREMENT PLAN 9
as of December 4, 2024

PAP Code	Name of End-User/ PMO	Total Budget Estimates											TOTAL	
		Competitive Bidding	Limited Source Bidding	Direct Contracting	Shopping	Negotiated Procurement (Adjacent or Contiguous)	Negotiated Procurement (Agency to Agency)	Negotiated Procurement (Highly Technical Consultants)	Negotiated Procurement (Small Value Procurement)	Negotiated Procurement (Lease of Real Property)	Negotiated Procurement (Direct Retail Purchase)	Negotiated Procurement (Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services)		Negotiated Procurement (Two Failed Biddings)
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT														
NEAP1	National Educators Academy of the Philippines - Office of the Director			20,000,000.00										20,000,000.00
TOTAL		-	-	20,000,000.00	-	-	-	-	-	-	-	-	-	20,000,000.00

0.00%

Prepared by:


MARIA TERESA S. FULGAR *bta*
Chief Administrative Officer
ProcMS-PPMD_{as}

Reviewed by:


ATTY. RHOAN L. OREBIAS
Director II
Procurement Management Service
(ProcMS)


ATTY. GERARD L. CHAN, CESO I
Undersecretary
Procurement

Recommended for Approval:
For the Bids and Awards Committee
BIDS AND AWARDS COMMITTEE V


ATTY. DEXTER A. GALBAN
Chairperson

Approved by:


ATTY. PETER IRVING C. CORVERA
Undersecretary
Head of Procuring Entity

DEPARTMENT OF EDUCATION (NEAP - Office of the Director) - Annual Procurement Plan for FY 2024
Supplemental - APP 9

Name of Office : NEAP - Office of the Director

PAP Code	Procurement/Program/Project	PMO/End-User	Is this an Early Procurement Activity?	Type of Contract	Mode of Procurement	Schedule for Each Procurement Activity				Delivery	Source of Funds	Estimated Budget (Php)			Remarks	
						Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing			Total	MOOE	CO		
NEAP1-001	Subscription to e-Learning Courses	NEAP - Office of the Director	No	Goods & Services (GS)	Direct Contracting (DC)	Dec-24				Dec-24	Jan-25	2024-HRTD(Current Fund)	P20,000,000.00	P20,000,000.00		
TOTAL												P20,000,000.00	P20,000,000.00	P0.00		

Type of Contract	Total
Goods & Services (GS)	P20,000,000.00
Civil Works (CW)	P0.00
Consulting Services (CS)	P0.00
Grand Total	P20,000,000.00

Mode of Procurement	TOTAL
International Competitive Bidding (ICB)	P0.00
Competitive Bidding (CB)	P0.00
Alternative Methods of Procurement (AMP):	
Limited Source Bidding (LSB)	P0.00
Direct Contracting (DC)	P20,000,000.00
Repeat Order (RO)	P0.00
Shopping (S)	P0.00
Negotiated Procurement	
Take-Over of Contracts (NP-TOC)	P0.00
Adjacent or Contiguous (NP-Adj)	P0.00
Agency-to-Agency (NP-AA)	P0.00
Highly Technical Consultants (NP-HTC)	P0.00
Small Value Procurement (NP-SVP)	P0.00
Lease of Real Property (NP-LRP)	P0.00
Two Failed Biddings (NP-2FB)	P0.00
Grand Total	P20,000,000.00

DEFINITION

- PROGRAM (BESF)**- A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.
- PROJECT (BESF)**- Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
- PMO/End User** - Unit as proponent of program or project
- Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
- Schedule for Each Procurement Activity** - Major procurement activities (pre-procurement conference; advertising/posting; pre-bid conference; eligibility screening; submission and receipt of bids; bid evaluation; post qualification; award of contract; contract preparation), delivery/completion and acceptance/turnover.
- Source of Funds** - Whether GoP, Foreign Assisted or Special Purpose Fund
- Estimated Budget** - Agency approved estimate of project/program costs
- Remarks** - brief description of program or project

Remarks

Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeps.

Breakdown into mooe and co for tracking purposes; aligned with budget documents
Any remark that will help GPPB track programs and projects