



Republic of the Philippines
Department of Education
BIDS AND AWARDS COMMITTEE VI

SUBJECT : **BID BULLETIN No. 1**
PROJECT NO. : **2025-AdmS7(001)-BVI-CB-001**
PROJECT : **Procurement of Security Services for DepEd Central Office, DepEd Baguio Teacher's Camp, DepEd NEAP Baguio, DepEd Bagabag, DepEd Taguig Facilities, DepEd Nasuli, Malaybalay City, Bukidnon and Bureau of Learning Resources - Cebu**
DATE : **October 7, 2024**

This Bid Bulletin is hereby issued for the information and guidance of all prospective bidders. It shall form an integral part of the bidding documents issued earlier relative to the above project.

1. **Section VII. Technical Specifications/Terms of Reference, III. Minimum Requirements for Accreditation and Hiring**, on page 38 of the Bidding Documents is hereby amended to read:

Original Provision	Deleted Provision
III. Minimum Requirements for Accreditation and Hiring xxx 10. Shall have the financial capacity to provide for at least three (3) months' worth of salary to their Security Guards from the time it submits its bid until the execution and implementation of the contract.	III. Minimum Requirements for Accreditation and Hiring xxx 10. Shall have the financial capacity to provide for at least three (3) months' worth of salary to their Security Guards from the time it submits its bid until the execution and implementation of the contract.

2. **Attached, as Appendix "A", is the amended Section VIII. Checklist of Technical and Financial Documents.**
3. **Attached, as Appendix "B", is the list of issues and concerns raised by prospective bidders.**

All other provisions not herein modified shall remain in full force and effect.

For your information and guidance.

FOR THE BIDS AND AWARDS COMMITTEE VI:

ASec. JANIR T. DATUKAN
Chairperson

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Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

Legal Documents

- ☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) **in accordance with Section 8.5.2 of the IRR;**

Technical Documents

- ☐ (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- ☐ (c) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- ☐ (d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission **or** Original copy of Notarized Bid Securing Declaration; **and**
- ☐ (e) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- ☐ (f) Original duly signed Omnibus Sworn Statement (OSS) and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

(g) Minimum Requirements for Accreditation and Hiring

1. Must be able to provide DepEd with necessary number of qualified security officers and security guards properly licensed by the Supervisory Office for Security and Investigation Agencies (SOSIA) and possessing all the requirements of Republic Act No. 11917;
2. Must have at least two (2) years of cumulative experience in providing security services to government agencies;
3. Must be a member of the Philippine Association of Detective and Protective Agency Operators (PADPAO) in good and active standing;

4. Capable of providing administrative, operational, and logistical support;
5. Must have the necessary license to operate;
6. Must be duly registered with the Security and Exchange Commission, Department of Trade and Industry, or Cooperative Development Authority;
7. Must be duly registered with the Social Security System (SSS), Home Development Mutual Fund (PAGIBIG) and Philippine Health Insurance Corporation (PhilHealth);
8. Must be duly registered with the Bureau of Internal Revenue; and
9. Able to provide at least two (2) years of local client reference in the field of security operation in property management

(h) Other Document Requirements

1. Valid and current regular (not provisional) License to Operate (LTO) a private security agency issued by PNP.
2. Certification of No Derogatory Records from the PNP Civil Security Group Security Agency and Guard Supervision (PNPSAGSD) or any appropriate PNP Office.
3. Authenticated copy of PADPAO membership/registration.
4. Latest SSS, PhilHealth and Pag-Ibig Clearances
5. Notarized list of security guards with license number and expiry date.
6. Notarized list of licensed firearms with complete description Make, Type, Caliber, Serial Number, and License Number with Expiry Date).
7. Notarized list of existing communication devices (type indicated) pursuant to National Telecommunication Commission's (NTC) License or Permit to Operate Radio Communication Facilities.
8. National Labor Relations Commission (NLRC) Clearance/Certification No Pending Case OR No Pending Case on Appeal within the past two (2) years (from NLRC National Office).
9. A notarized Undertaking that the bidder complies with Labor Laws and Standards and other Social Legislation such as those of the DOLE, SSS, PhilHealth, and Pag-Ibig as specified under GPPB Circular No. 01-2008.
10. A certification on its performance rating, which at the minimum must be satisfactory, for the security services contract from at least one of its most recent clients within the past three (3) years.

Financial Documents

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- ☐ (i) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC) or A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

- ☐ (j) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE

- ☐ (k) Original of duly signed and accomplished Financial Bid Form; **and**
- ☐ (l) Original of duly signed and accomplished Price Schedule(s).

See Annex "B" for the Price Schedule Form.

Other documentary requirements under RA No. 9184 (as applicable)

- ☐ (m) [For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- ☐ (n) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

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LIST OF ISSUES & CONCERNS						Appendix "B"
Prospective Bidder	Provision	Description	Specification	Appeals/Requests	Response	For Bid Bulletin Y/N
LOCKHEED Royale SECURITY AGENCY, INC.	1		1. Must be able to provide DepEd with necessary number of qualified security officers and security guards properly licensed by the Supervisory Office for Security and Investigation Agencies (SOSIA) and possessing all the requirements of Republic Act No. 11917;	What are we going to submit in support of this requirement?	Notarized list of Security Guards with license number and its expiry date	N
	2	Section VII. Technical Specifications/ Terms of Reference	4. Capable of providing administrative, operational, and logistical support	What are we going to submit in support of this requirement?	Notarized certification that they can provide administrative, operational and logistical support	N
	3		9. Able to provide at least two (2) years of local client reference in the field of security operation in property management.	What are we going to submit in support of this requirement?	Certification from the client private company/agencies that your company has provided security services with them for at least two (2) years.	N
Maximum Security & Services Corporation	1	Section VII. Technical Specifications/ Terms of Reference	10. Shall have the financial capacity to provide for at least three (3) months' worth of salary to their Security Guards from the time it submits its bid until the execution and implementation of the contract.	What is the exact amount of the three (3) month salary for bank certificate? In lieu of bank statement, may we request to submit Notarized Affidavit of Undertaking that we comply/paid all the dues that must be given to guards to be assigned at your Department of Education.	Please refer to Bid Bulletin No. 1	Y
	2	Checklist of Technical and Financial Documents	II. TECHNICAL COMPONENT ENVELOPE Class "A" Documents Technical Documents	(b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; May we request to do not attach the copies of all our contracts due to bulk of documents we will submit during the Opening of Bids of the above Procurement.	The BAC will validate the statements made in the Statement of Ongoing Contracts during post-qualification. The supporting documents may be submitted during post-qualification.	N
	3	Annex B. Price Schedule		As per your Terms of Reference, the PADPAO Cost Distribution will be strictly followed, but can we clarify the Night Differential Computation? The PADPAO Night Differential Pay for twelve (12) hours computation is divided by 2 regar+G8:H8dless of day and night shift, but your given Cost Distribution template is already divided into Day and Night Shift, how can we compute the Night Differential Pay? We will leave the Day Shift 0.00 because they are not on duty during the night, and the whole 10% will be solely computed in Night Shift Distribution. We clarify on these part because for some procurements, they forgot the Notes stated at the lower part of the PADPAO Cost Distribution with regards to Night Differential.	Yes, the Day Shift will not receive a night shift differential. For the Night Shift, a 10% computation will be used.	N
	4	Section VII. Technical Specifications/ Terms of Reference		What number of days are we going to use in our computation?	The number of days to be used is 396.	N
	5	Section VII. Technical Specifications/ Terms of Reference		What will be the basis of SSS premium contribution, as per R.A. 11199 "Social Security Act Law of 2018" for the year 2025 the contribution rate will increase from 14% to 15% (10% for employer, 5% for employee).	Use the latest issuance of the PADPAO rate for the cost distribution.	N

Key
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