



Republic of the Philippines  
**Department of Education**  
 BIDS AND AWARDS COMMITTEE V

SUBJECT : **BID BULLETIN NO. 2**

PROJECT : **Procurement of Loyalty Tokens for the Conduct of the 2024 Loyalty Awards Conferment**

PROJECT NO.: **2024-BHROD2(003)-BV-CB-064**

DATE : **January 13, 2025**

This Bid Bulletin is hereby issued for the information and guidance of all prospective bidders. It shall form an integral part of the bidding documents issued earlier relative to the above project.

**I. Section I. Invitation to Bid, Item no. 5.b, on page 9, of the bidding documents, is hereby amended to be read:**

<b>Original</b>		<b>Provision as Amended</b>	
Amount of Bidding Documents per lot shall be follows:		Amount of Bidding Documents per lot shall be follows:	
Lot No.	Cost of Bidding Documents (in Philippine Peso)	Lot No.	Cost of Bidding Documents (in Philippine Peso)
1	5,000.00	1	<b><u>1,000.00</u></b>
2	1,000.00	2	1,000.00
3	500.00	3	500.00
4	500.00	4	500.00
5	500.00	5	500.00

**II. Section III. Bid Data Sheet, ITB Clause 5.3, on page 19, of the bidding documents, is hereby amended to be read:**

<b>Original</b>	<b>Provision as Amended</b>
For this purpose, contracts similar to the projects shall be:	For this purpose, contracts similar to the projects shall be:
a. Lot No. 1 – “Supply and Delivery of Rings” Lot No. 2 – “Supply and Delivery of Personalized Wristwatches” Lot No. 3 – “Supply and Delivery of Personalized Pens”	a. Lot No. 1 – <b><u>“Supply and Delivery of Watches or Jewelries or Accessories”</u></b> Lot No. 2 – <b><u>“Supply and Delivery of Watches or Jewelries or Accessories”</u></b>

RDN - LAR - EFB - SLA



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Certificate No. PFP QMS 23 01 0001

<p>Lot No. 4 – “Supply and Delivery of Plaques”  Lot No. 5 – “Supply and Delivery of Pins”</p> <p>b. completed within five (5) years immediately prior to the deadline for the submission and receipt of bids.</p>	<p>Lot No. 3 – <u>“Supply and Delivery of General Merchandise”</u>  Lot No. 4 – <u>“Supply and Delivery of General Merchandise”</u>  Lot No. 5 – <u>“Supply and Delivery of General Merchandise”</u></p> <p>b. completed within five (5) years immediately prior to the deadline for the submission and receipt of bids.</p>
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**III. Section VI. Schedule of Requirements**

- **Item A List/Description of Goods/Services on page 37, of the bidding documents, is hereby amended to be read:**

<b>Original</b>				
<b>A. List/Description of Goods /Services</b>				
The delivery schedule expressed below stipulates the date of delivery to the project site.				
<b>Lot No.</b>	<b>Description</b>	<b>Qty</b>	<b>Unit</b>	<b>Delivery Period</b>
1	14K Gold Ring	22	pcs	Within: Thirty (30) calendar days from receipt of NTP or approval of the prototype
	18K Gold Ring	9	pcs	
2	Personalized Leather Wristwatches	38	pcs	
	Silver Personalized Wristwatches	15	pcs	
	Silver and Gold or Two-Tone Personalized Wristwatches	24	pcs	
3	Personalized Ballpoint Pens	45	pcs	
	Personalized Rollerball Pen	13	pcs	
	Personalized Fountain Pens	37	pcs	
4	Service Award Plaques	31	pcs	
5	Service Award Pins	203	pcs	
<b>Provision as Amended</b>				
<b>A. List/Description of Goods /Services</b>				
The delivery schedule expressed below stipulates the date of delivery to the project site.				
<b>Lot No.</b>	<b>Description</b>	<b>Qty</b>	<b>Unit</b>	<b>Delivery Period</b>
1	14K Gold Ring	22	pcs	<u>Within: Sixty (60) calendar days from receipt of NTP or approval of the prototype</u>
	18K Gold Ring	9	pcs	
2	Personalized Leather Wristwatches	38	pcs	
	Silver Personalized Wristwatches	15	pcs	
	Silver and Gold or Two-Tone Personalized Wristwatches	24	pcs	
3	Personalized Ballpoint Pens	45	pcs	
	Personalized Rollerball Pen	13	pcs	
	Personalized Fountain Pens	37	pcs	
4	Service Award Plaques	31	pcs	
5	Service Award Pins	203	pcs	

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- **Item B Contract Duration, on page 37 of the bidding documents, is hereby amended to be read:**

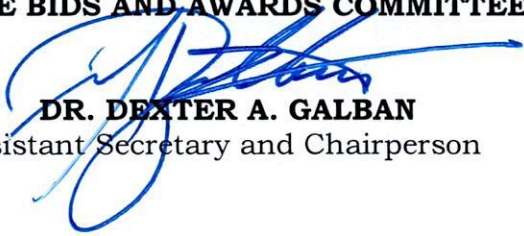
Original	Provision as Amended
Complete delivery shall be made Thirty (30) calendar days upon receipt of NTP.	Complete delivery shall be made <b><u>Sixty (60)</u></b> calendar days upon receipt of NTP.

**IV. Section VIII. Checklist of Technical and Financial Documents, Item I. Technical Component Envelope, Class "A" Documents**

- Bidders are reminded to use REVISED FORM "**Statement Identifying the Single Largest Completed Contract**" for the Declaration of SLCC as attached in this Supplemental Bid Bulletin No. 2 dated January 13, 2025.
- Bidders are also reminded to use REVISED FORM "**Bid Securing Declaration**" as attached in this Supplemental Bid Bulletin No. 2 dated January 13, 2025.

All other provisions not herein modified shall remain in full force and effect.

**FOR THE BIDS AND AWARDS COMMITTEE V:**

  
**DR. DEXTER A. GALBAN**  
 Assistant Secretary and Chairperson

**STATEMENT IDENTIFYING THE SINGLE LARGEST COMPLETED CONTRACT**

*Business Name* : \_\_\_\_\_  
*Business Address* : \_\_\_\_\_  
*Contact No.* : \_\_\_\_\_  
*Email Address* : \_\_\_\_\_

Name of Contract	a. Owner's Name b. Address c. Telephone Nos.	Nature of Work	Bidder's Role		a. Amount at Award b. Amount at Completion c. Duration	a. Date Awarded b. Contract Effectivity c. Date Completed d. Contract Performance certified by End User
			Description	%		
Government						
Private						

Note: The bidder shall be able to support this statement with the following documents:

- 1) Copy of End-User's Acceptance; 2) Contract; or 3) Official Receipts or Sales Invoice

Submitted by \_\_\_\_\_

(Printed Name and Signature) Designation

Date \_\_\_\_\_

## Bid Securing Declaration Form

*[shall be submitted with the Bid if bidder opts to provide this form of bid security]*

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REPUBLIC OF THE PHILIPPINES)  
CITY OF \_\_\_\_\_) S.S.

### BID SECURING DECLARATION Project Identification No.: *[Insert number]* Lot No. 1

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
  - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this day of  
*[month] [year] at [place of execution].*

*[Insert NAME OF BIDDER OR ITS  
AUTHORIZED REPRESENTATIVE]  
[Insert signatory's legal capacity]  
Affiant*

**[Jurati]**

*[Format shall be based on the latest Rules on Notarial Practice]*



## **Bid Securing Declaration Form**

*[shall be submitted with the Bid if bidder opts to provide this form of bid security]*

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REPUBLIC OF THE PHILIPPINES)  
CITY OF \_\_\_\_\_) S.S.

### **BID SECURING DECLARATION** **Project Identification No.: *[Insert number]*** **Lot No. 2**

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

4. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
5. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
6. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
  - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this day of  
*[month]* *[year]* at *[place of execution]*.

*[Insert NAME OF BIDDER OR ITS  
AUTHORIZED REPRESENTATIVE]*  
*[Insert signatory's legal capacity]*  
Affiant

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*



## Bid Securing Declaration Form

*[shall be submitted with the Bid if bidder opts to provide this form of bid security]*

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REPUBLIC OF THE PHILIPPINES)  
CITY OF \_\_\_\_\_) S.S.

### BID SECURING DECLARATION Project Identification No.: *[Insert number]* Lot No. 3

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

7. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
8. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
9. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
  - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this day of  
*[month]* *[year]* at *[place of execution]*.

*[Insert NAME OF BIDDER OR ITS  
AUTHORIZED REPRESENTATIVE]  
[Insert signatory's legal capacity]  
Affiant*

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*



## **Bid Securing Declaration Form**

*[shall be submitted with the Bid if bidder opts to provide this form of bid security]*

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REPUBLIC OF THE PHILIPPINES)  
CITY OF \_\_\_\_\_) S.S.

### **BID SECURING DECLARATION** **Project Identification No.: [Insert number]** **Lot No. 4**

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

10. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
11. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
12. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
  - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this    day of *[month]* *[year]* at *[place of execution]*.

*[Insert NAME OF BIDDER OR ITS  
AUTHORIZED REPRESENTATIVE]*  
*[Insert signatory's legal capacity]*  
Affiant

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*





## **Bid Securing Declaration Form**

*[shall be submitted with the Bid if bidder opts to provide this form of bid security]*

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REPUBLIC OF THE PHILIPPINES)  
CITY OF \_\_\_\_\_) S.S.

### **BID SECURING DECLARATION** **Project Identification No.: [Insert number]** **Lot No. 5**

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

13. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
14. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
15. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
  - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this    day of *[month]* *[year]* at *[place of execution]*.

*[Insert NAME OF BIDDER OR ITS  
AUTHORIZED REPRESENTATIVE]*  
*[Insert signatory's legal capacity]*  
Affiant

#### **[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*

