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Bids and Awards Committee V

SUBJECT : **BID BULLETIN No. 5**

PROJECT NO. : **2023-BHROD4(002)-BV-CB-033**

PROJECT : **Procurement of ISO 9001: 2015 Third Party Audit and Certifying Body for DepEd Regional Offices**

DATE : **October 27, 2023**

This Bid Bulletin is hereby issued for the information and guidance of all prospective bidders and shall form an integral part of the bidding documents issued earlier for the above project.

1. Part II, Section I. Notice of Eligibility and Shortlisting, Item 7, page 26 to 27, is hereby amended to be read as follows:

DepEd will hold a pre-bid conference for this Project **on November 6, 2023, 10:00 A.M. at Rizal - Alonzo Garden Area (RAGA) Conference Room, DepEd Complex, Meralco Ave., Pasig City**, which shall be open to all short-listed consultants.”

2. Part II, Section III. Bid Data Sheet, Item 8.1, page 61, is hereby amended to be read as follows:

The DepEd BAC address is:

Atty. SUZETTE T. GANNABAN- MEDINA
 Chairperson
 Bids and Awards Committee (BAC) V
 c/o Procurement Management Service-BAC Secretariat
 Division, Rm. M-511, 5th Floor, Mabini Bldg.
 DepEd Central Office Complex Meralco Avenue, Pasig City
 Telephone Nos. 8636-6542 or 8633-9343
 Email address: depedcentral.bacsecretariat@deped.gov.ph

3. Part II, Section III. Bid Data Sheet, Item 18, page 64, is hereby amended to be read as follows:

Bids must be duly received by the BAC Secretariat **on or before 1:00 P.M. of November 20, 2023** at **Rizal- Alonzo Garden Area (RAGA) Conference Room, DepEd Complex, Meralco Ave., Pasig City.**

Late bids shall not be accepted.

4. Part II, Section III. Bid Data Sheet, Item 21.2, page 64, is hereby amended to be read as follows:

Bid opening shall be on **November 6, 2023, 2:00 P.M. at Rizal-Alonzo Garden Area (RAGA) Conference Room, DepEd Complex, Meralco Ave., Pasig City.** Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

5. Part II, Section III. Bid Data Sheet, Item 25.3, page 65 to 68, is hereby amended to be read as follows:

The numerical weight and the minimum required for each criterion are as follows:

**SUMMARY
TECHNICAL EVALUATION CRITERIA**

TRACK RECORD / EXPERIENCE OF THE FIRM	QUALIFICATIONS OF PERSONNEL OF THE FIRM	PLAN OF APPROACH AND METHODOLOGY	TOTAL SCORE
30	50	20	100

Criteria and Rating System for Technical Evaluation are as follows:

	Criteria		%
1	Applicable Experience of the FIRM		
a.	Years of experience in ISO 9001 Certification Audit		30%
	10 years	5 points	
	More than 10- up to 15 years	8 points	
	More than 15 up to 19 years	12 points	
	More than 19 years	15 points	
b.	No. of Multisite projects in ISO 9001 Certification Audit		
	1 multisite project	5 points	
	2 multisite projects	8 points	
	3- 4 multisite projects	12 points	
	More than 4 multisite projects	15 points	
c.	No. of Single-site projects in ISO 9001 Certification Audit		
	10 single-site projects	5 points	
	11-14 single-site projects	10 points	
	More than 14 single-site projects	15 points	
2	Qualification of Personnel		
a.	LEAD AUDITOR		50%
a.1	Education		
	Bachelor's Degree	1 point	
	Bachelor's degree in Education or Public Administration	3 points	
	Graduate degree or at least 18 units	4 points	

	Graduate degree (or at least 18 units) in Education or Public Administration	5 points
a.2	Training & Eligibility	5
	Trained with a CQI-IRCA certified Lead Auditor Training Course on ISO 9001:2015	3 points
	Included in the IRCA registry (IRCA membership)	5 points
a.3	Years of experience in ISO 9001 Certification Audit	5
	7 years	1 point
	More than 7 up to 9 years	3 points
	More than 9 years	5 points
a.4	No. of Similar Projects (Basic Education Sector)	5
	5 similar projects	5 point
	6-9 similar projects	8 points
	More than 9 similar projects	15 points
a.5	No. of other relevant projects (other private/government)	5
	10 other relevant projects	1 point
	11-14 other relevant projects	3 points
	More than 14 relevant projects	5 points
b.	MEMBER AUDITORS	
b.1	Education	
	Bachelor's Degree	1 point
	Bachelor's degree in Education or Public Administration	3 points
	Graduate degree or at least 18 units	4 points
	Graduate degree (or at least 18 units) in Education or Public Administration	5 points
b.2	Training & Eligibility	
	Trained with a CQI-IRCA certified Lead Auditor Training Course on ISO 9001:2015	3 points
	Included in the IRCA registry (IRCA membership)	5 points
b.3	Years of experience in ISO 9001 Certification Audit	5
	5 years	1 point
	More than 5 up to 9 years	3 points
	More than 9 years	5 points
b.4	No. of Similar Projects (Basic Education Sector)	
	3 similar projects	5 points
	4-5 similar projects	8 points
	More than 5 similar projects	15 points
b.5	No. of other relevant projects (other private/government)	
	5 other relevant projects	1 point
	6-9 relevant projects	3 points
	More than 9 relevant projects	5 points

3	Plan of Approach		
a.1	The proposed timeline is in adherence with the set relationship between the effective number of personnel and audit time	5 points	20%
a.2	The certifying body has a locally SEC-registered office accredited to both the Philippine Accreditation Bureau and an international accreditation body	5 points	
a.3	Feasibility and Sustainability as evidenced by previous and current projects	10 points	
Total			100%

The minimum score required to pass the technical evaluation is **70 points**.

6. **Part II, Section III. Bid Data Sheet, Item 26.1, page 68**, is hereby amended to be read as follows:

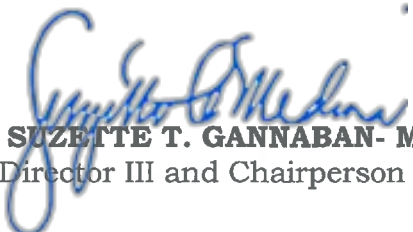
Opening and Evaluation of Financial Proposals

The opening of Financial Proposals shall be on **November 20, 2023, 2:00 PM at Rizal- Alonzo Garden Area (RAGA) Conference Room, DepEd Complex, Meralco Avenue, Pasig City.**

Financial Proposals shall be opened in public.

All other provisions not herein modified shall remain in full force and effect.

For your information and guidance.


Atty. SUZETTE T. GANNABAN- MEDINA
 Director III and Chairperson