



PROJECT: Procurement of Venue for Board and Lodging for the Conduct of Three-Day FY 2023 Mid-Year Assessment Workshop

CONTRACT NO.: 2023-PMS1(001)-BIV-NPLRPV019-C012

LEASE CONTRACT

THIS CONTRACT made and entered into this 19th day of June 2023 by and between the **DEPARTMENT OF EDUCATION**, located at DepEd Complex, Meralco Avenue, Pasig City, Philippines, represented herein by its Undersecretary for Human Resource and Organizational Development, **GLORIA JUMAMIL-MERCADO**, as per Department Order No. 001, s. 2023 and Office Order OO-OSEC 2023-060 (hereinafter referred to as "**DEPED**"); and **VILLA PARAISO APARTELLE OF CAMIGUIN**, represented herein by its Authorized Representative, **BERNADETTE Q. BULLAS**, with office address at 6PV8+J87, Mambajao, Camiguin, Philippines (hereinafter referred to as "**VILLA PARAISO**").

DEPED and **VILLA PARAISO** are collectively called "**PARTIES.**"

WHEREAS, DEPED requested quotations from prospective lessors for the procurement of venue for board and lodging for the conduct of a three-day FY 2023 mid-year assessment workshop, and received a quotation from a lone prospective lessor; **DEPED** evaluated the offer of the lone prospective lessor and declared it as the Single Calculated Quotation for the project; after post-qualification, **DEPED** declared the quotation of **VILLA PARAISO** as the Single Calculated Responsive Quotation in the sum of **PHILIPPINE PESOS TWO HUNDRED FORTY THOUSAND and 00/100 (PhP240,000.00) ONLY**, (hereinafter called the "Contract Price") detailed as follows:

Date of Activity	Estimated Number of Pax	No. of Day/s	Location within the Vicinity of	Amount (in PhP)
June 20-23, 2023	40 pax	Three (3) days	Region X (Camiguin)	240,000.00

NOW THIS CONTRACT WITNESSETH AS FOLLOWS:


1. In this Contract, words and expressions shall have the same meaning as are respectively assigned to them in the Project Reference.
2. The following documents as required by the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as part of this Contract, viz:
 - a. Resolution to Award No. **2023-PMS1(001)-BIV-NPLRPV-019** dated June 14, 2023;
 - b. Notice of Award of Contract and **VILLA PARAISO**'s conforme thereto;

[Signature]
 VILLA PARAISO's Witness

[Signature]
 BERNADETTE Q. BULLAS
 VILLA PARAISO

[Signature]
 DEPED's Witness

[Signature]
 GLORIA JUMAMIL-MERCADO
 DEPED


VILLA PARAISO's Witness

- c. **VILLA PARAISO's** offer, including the eligibility requirements, technical and financial proposals, and all other documents or statements submitted;
- d. Schedule of Requirements;
- e. Technical Specifications; and
- f. Other contract documents required by existing laws and/or **DEPED**. **VILLA PARAISO** agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, shall form part of the Contract.


3. The lease of venue referred to in this Contract shall commence on June 20, 2023, and end on June 23, 2023, subject to **VILLA PARAISO's** receipt of the Notice to Proceed.

4. The lease of venue referred to in this Contract must conform to and comply with the final technical specifications as approved by the Bids and Awards Committee based on the actual offer of **VILLA PARAISO** and reflected in the post-qualification report, which is hereto attached as Annex "A" and made an integral part hereof.


BERNADETTE Q. BULLAS
VILLA PARAISO

Any proposal by **VILLA PARAISO** to provide goods, services and/or equipment of different specifications, in lieu of those approved, shall not be allowed. However, under justifiable circumstances, higher or superior technical specifications may be permitted, subject to the evaluation and favorable recommendation of the **DEPED's** end-user or implementing unit, and the approval of the herein authorized signatory. In any such case, the proposal by **VILLA PARAISO** for substitution shall not result in any additional cost or undue burden to **DEPED**.

5. **VILLA PARAISO** shall be responsible for the sources of its goods, services, and/or equipment, and shall provide the same in accordance with the schedule and specifications of the award, including incidental and additional services as specified in the Project Reference. Failure on the part of **VILLA PARAISO** to comply with this provision shall be a ground for cancellation of the Contract.


DEPED's Witness

6. One-time/full payment of the Contract Price shall be made to **VILLA PARAISO** within 60 days, through the Government disbursement procedure and subject to applicable taxes, upon **DEPED's** receipt of the complete documentary requirements from **VILLA PARAISO**. Such payment shall be based on the actual number of registered participants, or the minimum guaranteed number of participants as indicated in the Schedule of Requirements.

Other documents in support of a request for payment may be required by **DEPED** pursuant to existing disbursement, accounting, and auditing rules and procedures.



GLORIA ROMAMIL-MERCADO
DEPED

7. The **PARTIES** shall make every effort to resolve amicably and by mutual consultation any and all disputes or differences arising between the **PARTIES** in connection with the implementation of the Contract. Should such dispute not be resolved amicably, it shall be submitted to Early Neutral Evaluation pursuant to R.A. No. 9285, or the "Alternative Dispute Resolution Act of 2004," and its Implementing Rules and Regulations.

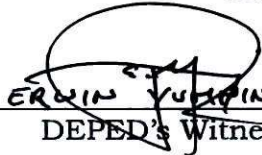
IN WITNESS WHEREOF, the **PARTIES** hereto have caused this Contract to be executed in accordance with governing laws on the day and year first above written.

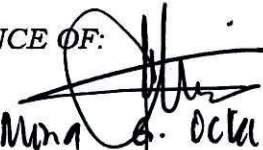
SIGNED, SEALED AND DELIVERED BY:


GLORIA JUMAMIL-MERCADO
Undersecretary for Human Resource
and Organizational Development
DEPED


BERNADETTE Q. BULLAS
Authorized Representative
VILLA PARAISO

SIGNED IN THE PRESENCE OF:


ERWIN YUCHING
DEPED's Witness


Mona S. Octavid
VILLA PARAISO' Witness

CERTIFIED FUNDS AVAILABLE: ₱240,000.-


MA. RHUNNAL CATALAN
Chief Accountant

REPUBLIC OF THE PHILIPPINES)

MAMBAJAO, CAMIGUIN

) S.S

ACKNOWLEDGMENT

BEFORE ME, a Notary Public in and for MAMBAJAO, CAMIGUIN,
Philippines, this JUN 19 2023 day of _____ 2023 personally appeared:

NAME

GOVERNMENT ISSUED ID

(Number, Issued On, Issued By)

BERNADETTE Q. BULLAS
Authorized Representative
VILLA PARAISO

TIN 220-469-064

Known to me and to me known to be the same person who executed the foregoing instrument and acknowledged to me that the same is the free and voluntary act and deed of the entity which he/she respectively represents.

The foregoing instrument is a CONTRACT consisting of three (3) pages (exclusive of attachments), excluding this page on which this acknowledgment is written and signed by the party hereto.

WITNESS MY HAND AND SEAL on the date and place first above written.

Doc. No. 13;
Page No. 32;
Book No. XXXV;
Series of 2023.

NOTARY PUBLIC

ATTY. EDUARDO E. CHAN
Notary Public for Camiguin Province
Until December 31, 2024
Bar Roll No. 28442

IBP OR No. _____ CAMIGUIN
PTR No. 0009934A (1-03-23)/CAMIGUIN
MCLE EXEMPTION No. VII - JMCTC (r) 002332
VALID UNTIL APRIL 14, 2025

REPUBLIC OF THE PHILIPPINES)

PASIG CITY, METRO MANILA) S.S

ACKNOWLEDGMENT

BEFORE ME, a Notary Public in and for PASIG CITY,
Philippines, this ____ day of 27 JUL 2023 2023 personally appeared:

NAME

GOVERNMENT ISSUED ID
(Number, Issued On, Issued By)

GLORIA JUMAMIL-MERCADO
Undersecretary for Human
Resource and Organizational
Development
DEPED

P6519758A, 22 March 2018
DFA Manila

Known to me and to me known to be the same person who executed the foregoing instrument and acknowledged to me that the same is the free and voluntary act and deed of the entity which he/she respectively represents.

The foregoing instrument is a CONTRACT consisting of three (3) pages (exclusive of attachments), excluding this page on which this acknowledgment is written and signed by the party hereto.

WITNESS MY HAND AND SEAL on the date and place first above written.

Doc. No. 314 ;
Page No. 101 ;
Book No. 112 ;
Series of 2023.

Lm Amon
ATTY. LETICIA M. AMON
Notary Public
NOTARY PUBLIC
Pasig, Pateros & San Juan
Valid Until December 31, 2023
Roll No. 22188
PTR AA No. 0112306/01-03-23
Lifetime IBP Member No. 04286
Official Receipt No. 574709. IBP Chapter
MCLE Compliance No VII-0000050/6-18-2019
Ground Flr. Armal Centre, U. Velasco, Ave.,
Malinao, Pasig City

**TECHNICAL SPECIFICATIONS
FOR LEASE OF VENUE**

Procurement of Venue for Board and Lodging for the Conduct of 3-day FY 2023 Mid-Year Assessment Workshop							
ITEM	SPECIFICATIONS					BIDDER'S STATEMENT OF COMPLIANCE	BIDDER'S ACTUAL OFFER
Procurement of Venue for Board and Lodging for the Conduct of 3-day FY 2023 Mid-Year Assessment Workshop	DATE OF ACTIVITY	Estimated Number of Pax	Min. Guaranteed (at least 80 % of Estimated Pax)	Target Venue	Accommodation	Approved Budget for the Contract	
	June 20-23, 2023	40 pax	32 pax	Region X (Camiguin)	Live-in	₱240,000.00	
	<p>I. <i>Type of Activity/ies:</i> <u>Seminar/Workshop</u></p> <p>II. <i>Number of Days:</i> <u>Three (3) days</u></p> <p>III. <i>Desired Venue and/or Function:</i> <u>Hotel; Camiguin</u></p> <p>IV. <i>Type of Accommodation for participants:</i></p> <ul style="list-style-type: none"> ✓ Single room for PMS Director ✓ Quadra sharing rooms for PMS personnel ✓ No bed mattress on the floor and no double deck. ✓ With TV and telephone in each guest room. ✓ With a good supply of linens, blankets, and towels shall be changed daily (if required by guest). ✓ Drinking/bottled water and glass in each bedroom. ● 24-hours service of hot and cold running water. 						
	Participants	Check In Time	Check Out Time				

40 pax

June 20, 2023, 2:00
p.m.

June 23, 2023, 12:00
n.n.

Function Room:

- **Can accommodate at least 40 pax in a classroom set-up;**
- **Well-lighted and well-ventilated;**
- **Availability of audio-visual equipment with stand-by assistant:**
 - **At least two (2) LCD projector and wide screen,**
 - **At least two (2) Whiteboard with marker/s and erasers,**
 - **Complete set sound system, at least three (3) extension cords for laptops and printers,**
 - **At least three (3) microphones (2 wireless & 1 wired microphones), two (2) microphone stands, and**
 - **Podium/lectern, etc.**
- **Unlimited free access to internet / Wi-Fi in all areas of the venue;**
- **At least one (1) table for the Secretariat (Registration Area);**
- **No pillars in the middle of the function room;**
- **With standby personnel for IT-related concerns.**

Meals:

- **First meal: PM Snacks**
- **Last meal: Lunch**

MEALS	Day 0 June 20, 2023	Day 1 June 21, 2023	Day 2 June 22, 2023	Day 3 June 23, 2023
<i>Breakfast</i>	-	✓	✓	✓
<i>AM Snacks</i>	-	✓	✓	✓
<i>Lunch</i>	-	✓	✓	✓
<i>PM Snacks</i>	✓	✓	✓	
<i>Dinner</i>	✓	✓		

- Any type of buffet with stand-by waiters (Breakfast, Lunch and Dinner);
- For breakfast: e.g. 2 main dishes, rice, bread, choice of hot tea/chocolate or coffee;
- For lunch and dinner: e.g. 3 main dishes (fish, choice of meat: chicken/pork/beef, and vegetables subject to menu selection), soup, rice, dessert: fruit or salad and drinks (Purely vegetarian or halal food may be required during the event proper);
- AM and PM Snacks with drinks;
- Free flowing coffee and/or tea;
- Complimentary candies; papers and pens.

Other Requirement/s:

- Must be DOT Accredited Establishment;
- Maintaining cleanliness-function hall, restrooms, sleeping quarters, hallway, coffee/tea area, and dining area;
- With 24-hour security, front-desk and housekeeping services;
- Provision for backdrop for the activity; and Tarpaulin display at Project Site, not to exceed 3" x 4"; optional for Projects not exceeding 5 days (COA Circ. 2013-004);