



PROJECT: Procurement of Development, Printing, and Delivery of Textbooks and Teacher's Manuals and Provision of Electronic Textbooks and Teacher's Manual's for Grade 4, 7 and Senior High School (SHS) (Rebid of 48 Lots)

CONTRACT NO.: 2024-BLR2(003)-BIII-CB011b-C206

CONTRACT

17 JUL 2024

THIS CONTRACT is made and entered into this _____ day of _____ 2024 by and between the **DEPARTMENT OF EDUCATION**, located at DepEd Complex, Meralco Avenue, Pasig City, represented herein by its Undersecretary and Chief of Staff, **ATTY. MICHAEL WESLEY T. POA**, as per Department Order (DO) No. 001, s. 2023, dated 09 January 2023, and Office Order OO-OSEC-2023-267, dated 17 October 2023 (hereinafter referred to as "**DEPED**"); and **NEO ASIA PUBLISHING, INC. IN JOINT VENTURE WITH ASIAN GRAPHICS PRINTING ENTERPRISE, INC.**, represented herein by its Marketing Manager, **CARLOS PAOLO C. ALCODIA**, with office address at 2F, L&G Bldg., No. 30 Bristol Street, Cor. Bronson Street, North Fairview, District 5, Quezon City (hereinafter referred to as "**NEO ASIA JV ASIAN GRAPHICS**"), as per Omnibus Sworn Statement dated 12 April 2024 (hereto attached as Annex "A").

DEPED and **NEO ASIA JV ASIAN GRAPHICS** are collectively called **PARTIES**.

WHEREAS, DEPED invited bids for the Procurement of Development, Printing, and Delivery of Textbooks and Teacher's Manuals and Provision of Electronic Textbooks and Teacher's Manual's for Grade 4, 7 and Senior High School (SHS) (Rebid of 48 Lots) consisting of forty-eight (48) lots, and received bids from the prospective bidders for **Lot No. 133**; **DEPED** opened, read, and evaluated the bid and declared **NEO ASIA JV ASIAN GRAPHICS** as having the 3rd Lowest Calculated Bid for Lot No. 133; after evaluation, **DEPED** post-qualified and declared the bid of **NEO ASIA JV ASIAN GRAPHICS** as the Lowest Calculated Responsive Bid for Lot No. 133 in the sum of **PHILIPPINE PESOS THIRTY-ONE MILLION, EIGHT HUNDRED ELEVEN THOUSAND, EIGHT HUNDRED FOUR and 50/100 (PhP31,811,804.50) ONLY**, (hereinafter called the "Contract Price"), detailed as follows:

Lot No.	Description	Quantity (Copies)	Amount (In Php)
133	REGION 5 & NCR		31,811,804.50
	SHS Statistics and Probability TXs	248,351	
	SHS Statistics and Probability TMs	1,516	

NOW THIS CONTRACT WITNESSETH AS FOLLOWS:

- In this Contract, words and expressions shall have the same meaning as are respectively assigned to them in the Conditions of Contract referred to.

[Signature]
 Witness

[Signature]
CARLOS PAOLO C. ALCODIA
 NEO ASIA JV ASIAN GRAPHICS

[Signature]
DIR. ARIZ D. CAWILAN
 DEPED's Witness

[Signature]
ATTY. MICHAEL WESLEY T. POA
 DEPED

[Handwritten mark]


Witness


CARLOS PABLO C. ALCODIA
NEO ASIA JV ASIAN GRAPHICS


DIR. ARZ D. CAWILAN
DEPED's Witness


ATTY. MICHAEL WESLEY T. POA
DEPED

2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as part of this Contract, *viz*
 - a. Resolution to Award No. 2024-BLR2(003)-BIII-CB-011b dated May 17, 2024;
 - b. Philippine Bidding Documents;
 - i. General and Special Conditions of the Contract, with the Annexes;
 - ii. Schedule of Requirements; and
 - iii. Technical Specifications;
 - c. **NEO ASIA JV ASIAN GRAPHICS'** bid, including the eligibility requirements, technical and financial proposals, and all other documents or statements submitted;
 - d. Performance Security;
 - e. Notice of Award (NOA) of Contract and **NEO ASIA JV ASIAN GRAPHICS'** conforme thereto; and
 - f. Other contract documents required by existing laws s/or DepEd in the Bidding Documents. **NEO ASIA JV ASIAN GRAPHICS** agrees that additional contract documents of information prescribed by the Government Procurement Policy Board (GPPB) that are subsequently required for submission after the contract execution such as, but not limited to, Notice to Proceed, Variation Order, and Warranty Security, shall form part of the Contract.
3. **NEO ASIA JV ASIAN GRAPHICS** shall post a Performance Security within 10 calendar days from receipt of the NOA in the form and amount prescribed therein. The Performance Security shall be posted in favor of **DEPED**, and shall be forfeited in the event that it is established that **NEO ASIA JV ASIAN GRAPHICS** is in default of any of its obligations under this Contract. **NEO ASIA JV ASIAN GRAPHICS** shall be responsible for the extension of its performance security and/or undertake to renew its Performance Security whenever necessary, and without the need for prior notice of instruction from **DEPED**, to ensure that it is in force and effect for the whole duration of the Contract and until a Certificate of Final Acceptance is duly issued.
4. The goods referred to in this Contract shall be delivered by **NEO ASIA JV ASIAN GRAPHICS** within **one hundred forty (140) calendar days** from the receipt of the Notice to Proceed (NTP). **NEO ASIA JV ASIAN GRAPHICS** shall ensure that the goods will be delivered in accordance with the Schedule of Requirements, which is hereto attached as Annex "B" and made an integral part thereof. The delivery terms of this Contract shall be Duties Delivered Paid (DDP) in accordance with INCOTERMS.

Violation of this provision, based on documents and reports submitted and validated by the **DEPED** authorized receiving personnel is a cause for the termination of the Contract and shall be subject to liquidated damages pursuant to Item 15 of this Contract.
5. **DEPED** shall have the right to visit and inspect **NEO ASIA JV ASIAN GRAPHICS'** premises covered by the Contract at any time or stage of the contract implementation to monitor and assess **NEO ASIA JV ASIAN GRAPHICS'** capacity to discharge its contractual obligations.




Witness


CARLOS PAOLO C. ALCODIA
NEO ASIA JV ASIAN GRAPHICS


DIR. ARIZ D. CAWILAN
DEPED's Witness


ATTY. MICHAEL WESLEY T. POA
DEPED

6. **DEPED** shall have the right to inspect and test or cause the testing of the goods covered by the Contract, at any time or stage of contract implementation. Prior to and for purposes of inspection, **NEO ASIA JV ASIAN GRAPHICS** shall ensure convenient access to the goods for inspection. **NEO ASIA JV ASIAN GRAPHICS** shall assign personnel to undertake the handling, unpacking, assembly, commissioning, disassembly, repacking, resealing, and sorting of the goods prior to, during, and after inspection.

7. The goods shall be inspected by the designated Inspectorate Team prior to delivery or Pre-delivery Inspection (PDI) in accordance with the provisions of the Special Conditions of the Contract, the Schedule of Requirements, or otherwise indicated in other parts of the Bidding Documents. The PDI shall be made upon notice to the DepEd of the readiness of the goods for inspection.

Inspection by sampling shall be conducted by the designated Inspectorate Team during the scheduled PDI.

NEO ASIA JV ASIAN GRAPHICS shall coordinate with **DEPED**, through the Procurement Management Service- Contract Management Division (ProcMS-CMD), on the conduct of PDI. Any request for PDI shall be done in writing and contain the following information:

- a. Project Title and Contract Number;
- b. Specific goods for inspection;
- c. Quantity of goods for inspection;
- d. Venue/Address of inspection site; and
- e. Proposed schedule of inspection which must be at least 10 calendar days from the submission of the written request.

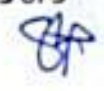
The request for inspection must be submitted to **DEPED** through ProcMS-CMD or by email at procms.cmd@deped.gov.ph.

Pre-Implementation Conference shall be conducted prior to the inspection of goods by DepEd-Bureau of Learning Resources, as may be applicable.

8. The goods must conform to and comply with the standards mentioned in Section VI. Schedule of Requirements of the Bidding Documents, and must be in accordance with the final technical specifications as approved by the Bids and Awards Committee, or as amended by subsequently issued Bid Bulletin, if any, based on the samples submitted by **NEO ASIA JV ASIAN GRAPHICS** and reflected in the post-qualification report, which is hereto attached as Annex "C" and made an integral part hereof.

9. Goods with defects or non-compliant with the required technical specifications upon delivery shall be rejected, orally or in writing, by **DEPED** and replaced by **NEO ASIA JV ASIAN GRAPHICS** in accordance with the warranty provisions in the bidding documents. The replacement of the goods shall be subject to re-inspection.

10. In case **NEO ASIA JV ASIAN GRAPHICS** encounters condition(s) impeding timely delivery of the goods, **NEO ASIA JV ASIAN GRAPHICS** shall promptly notify **DEPED** in writing within five (5) calendar days from notice of such condition(s). Any request for work suspension and/or contract period extension by **NEO ASIA JV ASIAN GRAPHICS** shall be



promptly done in writing as soon as circumstances for such request have become apparent. **NEO ASIA JV ASIAN GRAPHICS** must provide sufficient proof to support any request for work suspension and/or contract period extension.


11. The Contract Price shall be paid to **NEO ASIA JV ASIAN GRAPHICS** in accordance with the following disbursement procedures:
- a. **NEO ASIA JV ASIAN GRAPHICS** may submit a request for payment based on the following:
 - i. Supplier's invoice showing goods' description, actual quantity of goods delivered based on the schedule of delivery and other relevant terms and conditions of the contract, unit price, and total amount;
 - ii. Duly signed Delivery Receipt/s;
 - iii. Duly signed Inspection and Acceptance Report/s (IAR/s), including certification by **NEO ASIA JV ASIAN GRAPHICS** duly signed and dated by the authorized representative of **DEPED** indicating that the goods have been delivered in accordance with the Contract; and
 - iv. Warranty Certificate.
 - v. Sales invoice;
 - vi. Bank Certificate with a valid account number for LDDAP; and
 - vii. Request for payment.

Other documents in support of a request for payment may be required by **DEPED** pursuant to existing disbursement, accounting, and auditing rules and procedures.

- b. Payment shall be made to **NEO ASIA JV ASIAN GRAPHICS** within Sixty (60) days from submission of the documents specified in SCC Clause 2.2 and other documents as may be prescribed by **DEPED** in the following manner:
 - i. The first progress payment shall be paid upon delivery and acceptance of at least twenty percent (20%) of the quantity of Goods subject to the total contracted quantity of goods;
 - ii. The second progress payment shall be paid upon delivery and acceptance of at least another thirty percent (30%) of the total contracted quantity of goods;
 - iii. The third progress payment shall be paid upon delivery and acceptance of at least twenty-five percent (25%) of the total contracted quantity of goods; and
 - iv. The fourth final payment shall be paid upon full delivery and acceptance of all the remaining quantity of goods.

NEO ASIA JV ASIAN GRAPHICS must submit the above-mentioned documents to End-user Unit (Bureau of Learning Resources-Learning Resources Production Division). **DEPED** accepts no liability for the damage of goods during transit. Risk and title to the goods will not be deemed to have passed to **DEPED** until its receipt and final acceptance at the final destination, through its Authorized


Witness


CARLOS P. ALCODIA
NEO ASIA JV ASIAN GRAPHICS


DIR. ARIZ D. CAWILAN
DEPED's Witness


ATTY. MICHAEL WESLEY T. POA
DEPED

[Handwritten Signature]

Witness

Receiving Personnel. In the event there is a need to reprint additional copies of TXs and TMs within the five-year period, **NEO ASIA JV ASIAN GRAPHICS** shall make the same available to **DEPED** through Repeat Order, Direct Contracting, and/or other means as may be applicable in accordance with Republic Act No. 9184 and its Revised Implementing Rules and Regulations.

Provision of the Electronic TXs and TMs shall commence on the issuance of ready-to-print TXs and TMs. Electronic TXs and TMs submitted should be the copy of the finalized TXs and TMs that are for printing and delivery subject for inspection before uploading to the authorized **DEPED** LMS/ storage.

NEO ASIA JV ASIAN GRAPHICS shall bear cost of transportation, insurance and other services required to convey the Goods to the delivery sites. The quantities are listed in the delivery schedule and the allocation list. (Attached Annex "B").

[Handwritten Signature]

CARLOS PAOLO C. ALCODIA
NEO ASIA JV ASIAN GRAPHICS

12. Payment shall be subject to the "Warranty" provision in the form of either retention money in an amount equivalent to one percent (1%) of the payment or a Special Bank Guarantee in an amount equal to one percent (1%) of the Contract Price required under Section 62.1 of RA 9184 and its revised IRR.

- a. A three-month comprehensive and onsite warranty for the delivered goods shall reckon from the date of the issuance of the Certificate of Final Acceptance by **DEPED**.
- b. **NEO ASIA JV ASIAN GRAPHICS** shall replace or repair all rejected goods within fifteen (15) calendar days from receipt of the Notice of Rejection, in accordance with SCC Clause No. 1. The replacement goods shall be subject to re-inspection.

[Handwritten Signature]

DIR. ARJE D. CAWILAN
DEPED's Witness

In case **NEO ASIA JV ASIAN GRAPHICS** opts for retention money, the amount shall be released at the expiration of the warranty period or the remaining amount in case it has been utilized pursuant to the warranty provision unless, during the remainder of the warranty period, the retention money is substituted with a special bank guarantee.

The following shall be required for the release of the retention money:

- 1. Request for Payment for the release of the retention money;
- 2. Certificate of No Claims against the Warranty;
- 3. Billing statement;
- 4. Certificate of Final Acceptance;
- 5. Bank Certificate with a valid account number for LDDAP;
- and
- 6. Other documentary requirements as may be required under existing accounting and auditing rules and regulations and other issuances.

[Handwritten Signature]

ATTY. MICHAEL WESLEY T. POA
DEPED

13. Ownership, title, rights, and interest with respect to the contents of the textbooks and teacher's manuals, including all resources, records, or materials used or obtained in the course of this Contract shall vest exclusively with **DEPED**. **NEO ASIA JV ASIAN GRAPHICS** hereby irrevocably waives any claim thereto. **NEO ASIA JV ASIAN GRAPHICS**

[Handwritten Signature]

shall not, in any manner or for any purpose, use the contents of the textbooks and teacher's manuals beyond what is expressly allowed for the purpose of accomplishing the terms under this Contract unless express permission of **DEPED** in writing is obtained.

14. Each party in the performance of their respective duties and responsibilities under this Contract and in the implementation thereof shall adhere to Republic Act (RA) No. 10173, otherwise known as the, "Data Privacy Act of 2012" and its Implementing Rules and Regulations and applicable National Privacy Commission issuances. Any gathered data and information should be protected and inspected during the term and even after the termination of this Contract. The processing of any gathered data and information should be in compliance with the confidentiality and privacy requirements under the said law and applicable regulations.
15. **NEO ASIA JV ASIAN GRAPHICS** shall be liable for liquidated damages in an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery, for every day of delay until such goods are finally delivered and accepted by **DEPED**. **DEPED** shall deduct the liquidated damages from any money due or which may become due to **NEO ASIA JV ASIAN GRAPHICS** or collect from any of the securities or warranties posted by **NEO ASIA JV ASIAN GRAPHICS** whichever is convenient to **DEPED**. Once the accumulated amount of liquidated damages reaches 10% of the Contract Price, **DEPED** may rescind or terminate the Contract, without prejudice to other courses of action and remedies available under the circumstances.
16. The **PARTIES** shall make every effort to resolve amicably and by mutual consultation any and all disputes or differences arising between the **PARTIES** in connection with the implementation of the Contract. Should such dispute not be resolved amicably, it shall be submitted to Early Neutral Evaluation pursuant to Republic Act No. 9285 or the "Alternative Dispute Resolution Act of 2004", and its Implementing Rules and Regulations.


Witness

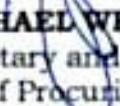

CARLOS PAOLO C. ALCODIA
NEO ASIA JV ASIAN GRAPHICS



DIR. ARIZ D. CAWILAN
DEPED's Witness


ATTY. MICHAEL WESLEY T. POA
DEPED


IN WITNESS WHEREOF, the **PARTIES** hereto have caused this Contract to be executed in accordance with governing laws on the day and year first above written.

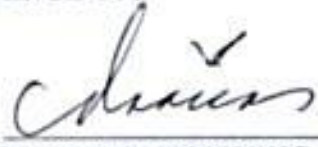
SIGNED, SEALED AND DELIVERED BY:


ATTY. MICHAEL WESLEY T. POA
Undersecretary and Chief of Staff
Head of Procuring Entity
DEPED


CARLOS PABLO C. ALCODIA
Marketing Manager
NEO ASIA PUBLISHING, INC. IN
JOINT VENTURE WITH ASIAN
GRAPHICS PRINTING ENTERPRISE,
INC.

SIGNED IN THE PRESENCE OF:


DIR. ARIZ D. CAWILAN
DEPED's Witness


NEO ASIA PUBLISHING, INC. IN
JOINT VENTURE WITH ASIAN
GRAPHICS PRINTING ENTERPRISE,
INC.'s Witness

CERTIFIED FUNDS AVAILABLE: ₱ 27,811,814.00


MA. RHUNNA L. CATALAN

Chief Accountant


REPUBLIC OF THE PHILIPPINES)

PASIG CITY, METRO MANILA) S.S

ACKNOWLEDGMENT

PASIG CITY

BEFORE ME, a Notary Public in and for _____, Philippines,
this ____ day of 17 JUL 2024 2024 personally appeared:

NAME

GOVERNMENT ISSUED ID
(Number, Issued On, Issued By)

ATTY. MICHAEL WESLEY T. POA
Undersecretary and Chief of Staff
Head of Procuring Entity
DEPED

Known to me and to me known to be the same person who executed the foregoing instrument and acknowledged to me that the same is the free and voluntary act and deed of the entity which he/she respectively represents.

The foregoing instrument is a **CONTRACT** consisting of nine (9) pages (including this page), on which this acknowledgment is written and signed by the party hereto.

WITNESS MY HAND AND SEAL on the date and place first above written.

FERDINAND D. AVAHO

Notary Public

For and in Pasig City and the Municipality of Patros
Appointment No. 96 (2024-~~01-01~~ 01-01-2024)
MCLE Exemption No. VII-DEP001234, until 06/18/28
Roll No. 46377; IBP LSN 02459; OR 535886; 06/21/2001
TDN 123-011-785; PTR 1634583AA; 01/03/24; Pasig City
Unit 5, West Tower FSE, Exchange Road
Ortigas Center, Pasig City Tel: +632-86214000

NOTARY PUBLIC

Doc. No. 25;
Page No. 6;
Book No. 78;
Series of 2024.

REPUBLIC OF THE PHILIPPINES)

PASIG CITY, METRO MANILA) S.S

ACKNOWLEDGMENT

PASIG CITY

BEFORE ME, a Notary Public in and for _____, Philippines,
this ____ day of 17 JUL 2024 2024 personally appeared:

NAME

GOVERNMENT ISSUED ID
(Number, Issued On, Issued By)

CARLOS PAOLO C. ALCODIA
Marketing Manager
**NEO ASIA PUBLISHING, INC. IN JOINT
VENTURE WITH ASIAN GRAPHICS
PRINTING ENTERPRISE, INC.**

Known to me and to me known to be the same person who executed the foregoing instrument and acknowledged to me that the same is the free and voluntary act and deed of the entity which he/she respectively represents.

The foregoing instrument is a **CONTRACT** consisting of nine (9) pages (including this page), on which this acknowledgment is written and signed by the party hereto.

WITNESS MY HAND AND SEAL on the date and place first above written.

FERDINAND D. AYARAO
Notary Public

NOTARY PUBLIC
For and in Pasig City and the
Appointment No. 96 (2024-2025) valid until 12/31/2025
MCLB Registration No. VII-DEP003234, until 04/14/28
Roll No. 46377; ZIP LRN 02459, OR 535856; 06/21/0001
TIN 121-011-785, PTR 1834931A; 01/03/24; Pasig City
Unit 3, West Tower PSE, Exchange Road
Ortigas Center, Pasig City Tel. +602-46214000

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Page No. 8;
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