



Republic of the Philippines  
**Department of Education**

**NOTICE TO PROCEED**

DECEMBER 27, 2024

Date

**GLAZE ANN I. GONZALES**

Managing Partner

**J&L CREATIVE MINDS CO.**

10 Lark St., Brgy., San Juan, Cainta, Rizal

Project No.: **2024c-DRRMS(020)-BVI-NPSVP-056**

Project: **Procurement of Advocacy Materials for the Conduct of FY 2024 National DRRM Year-End Evaluation and Planning Workshop**

Dear **Ms. Gonzales**:

The attached **Purchase Order** of the above project, bearing no. **2024c-DRRMS(020)-BVI-NPSVP056-P025** in the amount of **PHILIPPINE PESOS THREE HUNDRED NINETY-THREE THOUSAND, THREE HUNDRED EIGHTY-ONE and 95/100 (PhP393,381.95)** only, having been approved, this Notice is hereby issued to **J&L CREATIVE MINDS CO.** that the firm's performance of its contractual obligation shall commence effective from the date of receipt of this Notice by the firm.

Therefore, the firm is responsible for performing said obligations in accordance with the terms, conditions, and implementation schedule of the **Purchase Order**.

Kindly acknowledge receipt and acceptance of this Notice by signing in the space provided below.

Very truly yours,

**MALCOLM S. GARMA**  
*Assistant Secretary for Operations*  
*Head of the Procuring Entity*

I acknowledge receipt of this Notice on:  
Name of the Representative of the Supplier:  
Authorized Signature:

Dec. 27, 2024  
Glaze Ann I. Gonzales

Encl.: As stated

SAH - LBV - JAD - EFB - SLA - TSF - GLC



BAC Secretariat Division  
Room M-512, 5<sup>th</sup> Floor, Mabini Building  
DepEd Complex, Meralco Avenue, Pasig City 1600  
Telephone No.: (02) 8633-9343; 8637-8292  
Email Address: depedcentral.bacsecretariat@deped.gov.ph

Doc. Ref. Code	ProcMS_BACSD F007	Rev	00
Effectivity	09.20.21	Page	1 of 1

