



Republic of the Philippines  
Department of Education

NOTICE TO PROCEED

September 25, 2024  
Date

**PIO NICOLO R. BUENAVENTURA**  
Authorized Representative  
**ATR MULTI TRADE CONCEPT INC.**  
223 Riverside Drive, Provident Village, Marikina City

Project No.: **2024-AdmS5(004)-BIV-NPSVP-021**  
Project: **Procurement of File Boxes**


Dear **Mr. Buenaventura:**

The attached **Purchase Order** of the above project, bearing no. **2024-AdmS5(004)-BIV-NPSVP021-P008** in the amount of **PHILIPPINE PESOS ONE HUNDRED FOUR THOUSAND FOUR HUNDRED and 00/100 (PhP104,400.00)** only, having been approved, this Notice is hereby issued to **ATR MULTI TRADE CONCEPT INC.**, that the firm's performance of its contractual obligation shall commence effective from the date of receipt of this Notice by the firm.

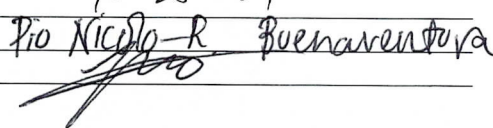
Therefore, the firm is responsible for performing said obligations in accordance with the terms, conditions, and implementation schedule of the **Purchase Order**.

Kindly acknowledge receipt and acceptance of this Notice by signing in the space provided below.

Very truly yours,

  
**DR. ELLA CECILIA G. NALIPONGUIT**  
Director III  
Officer-in-Charge, Administrative Service

I acknowledge receipt of this Notice on:  
Name of the Representative of the Supplier:  
Authorized Signature:  
Encl.: As stated

9-25-24  


MBA - ASP - DEA - JBY - SLA - RLO - GLC



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