



Republic of the Philippines  
**Department of Education**  
 Procurement Management Service

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**NOTICE TO PROCEED**

NOVEMBER 17, 2023  
 Date

**DENNY V. IMSON**  
 Authorized Representative  
**ODV CREATIVE MEDIA**  
 Suite 7C, LPL Suites Greenbelt, 112 Legaspi Street  
 Legaspi Village, Makati City

Project No.: **2023-PAS2(003)-BI-CB-005a**  
 Project: **Procurement of Media Monitoring Services (Rebid)**

Dear **Ms. Imson:**

The attached **Contract** the above project, bearing no. **2023-PAS2(003)-BI-CB005a-C016** in the amount of **Philippine Pesos Two Million, Sixty-Eight Thousand and 00/100 (PhP2,068,000.00)** only, having been approved, this Notice is hereby issued to **ODV CREATIVE MEDIA, Inc.**, that the firm's performance of its contractual obligations shall commence effective from the date of receipt of this Notice by the firm.

Therefore, the firm is responsible for performing said obligations in accordance with the terms, conditions, and implementation schedule of the **Contract**.

Kindly acknowledge receipt and acceptance of this Notice by signing in the space provided below.

Very truly yours,

**ATTY. MICHAEL WESLEY T. POA**  
 Undersecretary and Chief of Staff

I acknowledge receipt of this Notice on:  
 Name of the Representative of the Supplier:  
 Authorized Signature:

NOVEMBER 30, 2023  
DENNY V. IMSON

*Encl. as stated.*