



Republic of the Philippines
Department of Education

NOTICE TO PROCEED

October 29, 2024
Date

THERESA JOY A. ARANETA

Authorized Representative

WORK HABITS TRADING

Blk 1 Lot 5B Dandelion Street Greenwoods Executive Village Cainta Rizal

Project No.: **2024c-PS3(025)-BIV-NPSVP-028**

Project: **Procurement of Polo Shirts**

Dear **Ms. Araneta:**

The attached **Purchase Order** of the above project, bearing no. **2024c-PS3(025)-BIV-NPSVP028-P010** in the amount of **PHILIPPINE PESOS ONE HUNDRED SIX THOUSAND FIVE HUNDRED and 00/100 (PhP106,500.00)** only, having been approved, this Notice is hereby issued to **WORK HABITS TRADING**, that the firm's performance of its contractual obligation shall commence effective from the date of receipt of this Notice by the firm.

Therefore, the firm is responsible for performing said obligations in accordance with the terms, conditions, and implementation schedule of the **Purchase Order**.

Kindly acknowledge receipt and acceptance of this Notice by signing in the space provided below.

Very truly yours,

MARY JANE B. FELICIANO

Chief, Planning and Programming Division

Officer-in-Charge, Planning Service - Office of the Director

I acknowledge receipt of this Notice on:

Name of the Representative of the Supplier:

Authorized Signature:

Encl.: As stated

OCTOBER 29, 2024

THERESA JOY P. ARANETA

MSA - ASP - DEA - JAY - SLA - RLO - GLC



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