



Republic of the Philippines
Department of Education

NOTICE TO PROCEED

January 9, 2025
Date

MELVIN E. ESPINO
Authorized Representative
MULTIBIZ INTERNATIONAL CORPORATION
470 Lalaan II, Silang Caviite

Project No.: **2024-PAS3(007)-BIV-NPSVP-047**

Project: **Procurement of Set of Toner for the Multi-Function Color Copier Printer**

Dear **Mr. Espino**:

The attached **Purchase Order** of the above project, bearing no. **2024-PAS3(007)-BIV-NPSVP047-P017** in the amount of **PHILIPPINE PESOS FORTY-THREE THOUSAND and 00/100 (PhP43,000.00)** only, having been approved, this Notice is hereby issued to **MULTIBIZ INTERNATIONAL CORPORATION** that the firm's performance of its contractual obligation shall commence effective from the date of receipt of this Notice by the firm.

Therefore, the firm is responsible for performing said obligations in accordance with the terms, conditions, and implementation schedule of the **Purchase Order**.

Kindly acknowledge receipt and acceptance of this Notice by signing in the space provided below.

Very truly yours,

ct
JASON V. MERCENE
Supervising Administrative Officer
OIC, Public Affairs Service- Office of the Director

I acknowledge receipt of this Notice on:
Name of the Representative of the Supplier:
Authorized Signature:

1/9/2025
MELVIN ESPINO

Encl.: As stated

MBA - ASP - DEA - JRY - STA - RLO - GLC



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Doc. Ref. Code	ProcMS_BACSD_F007	Rev	00
Effectivity	09.20.21	Page	1 of 1



Certificate No. PHP QMS 22 93 0086