

PHILIPPINE BIDDING DOCUMENT

(As Harmonized with Development Partners)



Mass Production, Supply, and Delivery of Science and Mathematics Equipment Packages to Public Elementary Schools for Grades 1 to 3 and Grades 4 to 6, Public Junior High Schools for Grades 7 to 10, and Public Senior High Schools for Grades 11 to 12 (Core & STEM) 2022 and 2023 Rebid (for Lots 2,3,4,5,9,10,11,12,13 & 19)



JULY 2023

2023c-BLR4(001&005)-BV-CB-022a

Sixth Edition
October 2020

Table of Contents

Glossary of Acronyms, Terms, and Abbreviations.....	4
Section I. Invitation to Bid.....	7
Section II. Instructions to Bidders.....	10
1. Scope of Bid	14
2. Funding Information.....	14
3. Bidding Requirements.....	14
4. Corrupt, Fraudulent, Collusive, and Coercive Practices.....	14
5. Eligible Bidders.....	15
6. Origin of Goods	15
7. Subcontracts.....	15
8. Pre-Bid Conference.....	15
9. Clarification and Amendment of Bidding Documents.....	15
10. Documents comprising the Bid: Eligibility and Technical Components	16
11. Documents comprising the Bid: Financial Component	16
12. Bid Prices	16
13. Bid and Payment Currencies.....	17
14. Bid Security	17
15. Sealing and Marking of Bids.....	17
16. Deadline for Submission of Bids.....	18
17. Opening and Preliminary Examination of Bids.....	18
18. Domestic Preference.....	18
19. Detailed Evaluation and Comparison of Bids.....	18
20. Post-Qualification.....	19
21. Signing of the Contract.....	19
Section III. Bid Data Sheet.....	20
Section IV. General Conditions of Contract.....	28
1. Scope of Contract.....	29
2. Advance Payment and Terms of Payment.....	29
3. Performance Security.....	29
4. Inspection and Tests.....	29
5. Warranty	30
6. Liability of the Supplier.....	30
Section V. Special Conditions of Contract.....	31
Section VI. Schedule of Requirements.....	38
Section VII. Technical Specifications.....	48
Section VIII. Checklist of Technical and Financial Documents.....	52

Glossary of Acronyms, Terms, and Abbreviations

ABC – Approved Budget for the Contract.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

BDS – Bid Data Sheet.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

CDA - Cooperative Development Authority.

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

CIF – Cost Insurance and Freight.

CIP – Carriage and Insurance Paid.

CPI – Consumer Price Index.

DDP – Refers to the quoted price of the Goods, which means “delivered duty paid.

DTI – Department of Trade and Industry.

EXW – Ex works.

FCA – “Free Carrier” shipping point.

FOB – “Free on Board” shipping point.

Foreign-funded Procurement or Foreign-Assisted Project– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

Framework Agreement – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

GPPB – Government Procurement Policy Board.

INCOTERMS – International Commercial Terms.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and

other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

IB – Invitation to Bid.

ITB – Instruction to Bidders.

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

Supplier – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

UN – United Nations.

Section I. Invitation to Bid



**Republic of the Philippines
Department of Education
Procurement Management Service**

Bids and Awards Committee V

INVITATION TO BID

PROJECT NO.: 2023-BLR4(001&005)-BV-CB-022a

FOR THE

Mass Production, Supply, and Delivery of Science and Mathematics Equipment Packages to Public Elementary Schools for Grades 1 to 3 and Grades 4 to 6, Public Junior High Schools for Grades 7 to 10, and Public Senior High Schools for Grades 11 to 12 (Core & STEM) 2022 and 2023 Rebid (for Lots 2,3,4,5,9,10,11,12,13 &19)

- The **Department of Education (DepEd)**, through the *Government of the Philippines (GOP)* under **2022 LTE-SM (Continuing Funds)** and **2023 LTE-SM (Current Funds)** intends to apply the sum of **Philippine Pesos One Billion, One Hundred Thirty-Six Million, Eight Hundred Sixty-Four Thousand and 45/100 (Php1,136,138,864.45)**, being the total Approved Budget for the Contract (ABC) to payments under the contract for **Mass Production, Supply, and Delivery of Science and Mathematics Equipment Packages to Public Elementary Schools for Grades 1 to 3 and Grades 4 to 6, Public Junior High Schools for Grades 7 to 10, and Public Senior High Schools for Grades 11 to 12 (Core & STEM) 2022 and 2023 Rebid** broken down as follows:

LOT NO.	DESCRIPTION	ITEMS	APPROVED BUDGET FOR THE CONTRACT (ABC) in PhP
MARKET ITEMS - CHEMICALS			
LOT 2-A	Location I (NCR, R4B, R7, R9)	-17 items indicated in Annex "A" and Section VI. Schedule of Requirement of this Bidding Document	5,730,047.62
LOT 2-B	Location II (CAR, CARAGA, R1, R3, R4A, R8)	-17 items indicated in Annex "A" and Section VI. Schedule of Requirement of this Bidding Document	8,387,608.89
LOT 2-C	Location III (R2, R5, R6, R10, R11, R12)	-17 items indicated in Annex "A" and Section VI. Schedule of Requirement of this Bidding Document	11,069,927.76
MARKET ITEMS - GLASSWARES AND LAB TOOLS			
LOT 3-A	Location I (NCR, R4B, R7, R9)	-32 items indicated in Annex "A" and Section VI. Schedule of Requirement of this Bidding Document	17,493,357.03
LOT 3-B	Location II (CAR, CARAGA, R1, R3, R4A, R8)	-32 items indicated in Annex "A" and Section VI. Schedule of Requirement of this Bidding Document	19,260,139.55

		<i>Document</i>	
LOT 3-C	Location III (R2, R5, R6, R10, R11, R12)	<i>-32 items indicated in Annex "A" and Section VI. Schedule of Requirement of this Bidding Document</i>	23,695,623.83
MARKET ITEMS - SCIENCE POWERED DEVICES AND INSTRUMENTS			
LOT 4-A	Location I (NCR, R4B, R7, R9)	<i>-7 items indicated in Annex "A" and Section VI. Schedule of Requirement of this Bidding Document</i>	16,924,928.55
LOT 4-B	Location II (CAR, CARAGA, R1, R3, R4A, R8)	<i>-7 items indicated in Annex "A" and Section VI. Schedule of Requirement of this Bidding Document</i>	23,244,215.59
LOT 4-C	Location III (R2, R5, R6, R10, R11, R12)	<i>-7 items indicated in Annex "A" and Section VI. Schedule of Requirement of this Bidding Document</i>	29,842,735.46
MARKET ITEMS - MATHEMATICAL MANIPULATIVES			
LOT 5-A	Location I (NCR, R4B, R7, R9)	<i>-19 items indicated in Annex "A" and Section VI. Schedule of Requirement of this Bidding Document</i>	53,370,924.75
LOT 5-B	Location II (CAR, CARAGA, R1, R3, R4A, R8)	<i>-19 items indicated in Annex "A" and Section VI. Schedule of Requirement of this Bidding Document</i>	41,126,709.24
LOT 5-C	Location III (R2, R5, R6, R10, R11, R12)	<i>-19 items indicated in Annex "A" and Section VI. Schedule of Requirement of this Bidding Document</i>	51,199,398.31
9 MI-C	CHEMICALS (MI-LOT 9)	<i>-17 items indicated in Annex "A" and Section VI. Schedule of Requirement of this Bidding Document</i>	31,536,587.05
10 MI-GLT	GLASSWARES AND LAB TOOLS (MI-LOT 10)	<i>-30 items indicated in Annex "A" and Section VI. Schedule of Requirement of this Bidding Document</i>	64,350,733.58
11 MI-SDIMTM	SCIENCE DEVICES, INSTRUMENTS AND MEASURING TOOLS- MATTER (MI-LOT 11)	<i>-15 items indicated in Annex "A" and Section VI. Schedule of Requirement of this Bidding Document</i>	104,219,130.39
12 SD-IMT	SCIENCE DEVICES, INSTRUMENTS, AND MEASURING TOOLS – EARTH & SPACE AND LIVING THINGS (MI- LOT 12)	<i>-25 items indicated in Annex "A" and Section VI. Schedule of Requirement of this Bidding Document</i>	311,072,470.59
13 MM	MATHEMATICAL MANIPULATIVES (MI- LOT 13)	<i>-19 items indicated in Annex "A" and Section VI. Schedule of Requirement of this Bidding Document</i>	159,919,750.85
19 MI-FMEK	FORCE, MOTION AND ENERGY KITS (MI-LOT 19)	<i>-48 items indicated in Annex "A" and Section VI. Schedule of Requirement of this Bidding Document</i>	163,006,393.82
TOTAL			1,136,138,864.45

Bids received in excess of the ABC for the project shall be automatically rejected at bid opening.97

2. The **DepEd**, through the **Bids and Awards Committee (BAC) V**, now invites bids for the goods and services contemplated in this project. Expected completion of delivery of the goods and services per lot is specified in **Section VI. Schedule of Requirements** and **Section VII. Technical Specifications** of this bidding documents.

Prospective bidder should have completed, within a period of **ten (10) years** immediately preceding the deadline for submission of bids, a Single Largest Completed Contract (SLCC) similar to the contract to be bid and the value of which, adjusted, if necessary, by the Bidder to current prices using the Philippine Statistics Authority's (PSA's) Consumer Price Index (CPI), must be **at least fifty percent (50%)** of the ABC of the lot bid for; **OR at least two (2) similar contracts** and the total of the aggregated contract amount should be equivalent to **at least fifty percent (50%)** of the ABC of the lot bid for; and the largest of these similar contracts must be equivalent to **at least twenty-five percent (25%)** of the ABC of the lot to be bid for.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from **DepEd Procurement Management Service - BAC Secretariat Division (ProcMS-BACSD)** at **Telephone Nos. 8636-6542 or 8633-9343** and inspect the Bidding Documents at the address given below from **Monday to Friday from 8:00am to 5:00pm.**
5. For those who are interested to purchase the Bidding Documents, two (2) options are made available, to wit:

- a. A complete set of Bidding Documents may be acquired by interested Bidders from the **DepEd ProcMS-BACSD, Room M-511, 5th Floor, Mabini Building, DepEd Central Office Complex, Meralco Avenue, Pasig City**, upon accomplishing a bidder's information sheet and payment of a non-refundable fee for the Bidding Documents to the **DepEd Cashier**.

Payment in checks should be made payable to **DECS OSEC Trust.**

- b. Interested Bidders may signify their intent to purchase the Bidding Documents through email at depedcentral.bacsecretariat@deped.gov.ph by accomplishing a bidder's information sheet (**Annex "B"**). Upon receipt of the bidder's information sheet, the BAC Secretariat Division will send through email the details of the DECS OSEC Trust Fund Account for payment. Upon payment, bidders may send through email the proof of payment before the deadline for submission of bids. Upon receipt of proof of payment, the BAC Secretariat will send the electronic copy of the

Bidding Documents.

Amount of Bidding Documents shall be **as follows:**

Lot No.	Bidding Documents Fee (In Php)	Lot No.	Bidding Documents Fee (In Php)
2a	1,000.00	5a	3,500.00
2b	1,000.00	5b	2,500.00
2c	1,000.00	5c	2,500.00
3a	1,000.00	9	2,000.00
3b	1,500.00	10	4,000.00
3c	2,000.00	11	6,500.00
4a	1,000.00	12	21,000.00
4b	1,500.00	13	11,000.00
4c	1,500.00	19	11,000.00
Total			75,000.00

6. The **DepEd** will hold a Pre-Bid Conference for this Project on **December 2, 2023, 10:00 A.M.** at **Bulwagan ng Karunungan, Ground Floor, Rizal Building, DepEd Complex, Meralco Ave., Pasig City**, and/or through video conferencing or webcasting via *{Teams, Google meet, YouTube live and/or Facebook live}*, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat on or before **2:30 P.M. of December 14, 2023** at **Bulwagan ng Karunungan, Ground Floor, Rizal Building, DepEd Complex, Meralco Ave., Pasig City**.

Late bids shall not be accepted.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in Instruction to Bidders (ITB) Clause 14.
9. Bid opening shall be on **December 14, 2023, 3:00 P.M. at Bulwagan ng Karunungan, Ground Floor, Rizal Building, DepEd Complex, Meralco Ave., Pasig City** and/or through video conferencing or webcasting via *{Teams, Google meet, YouTube live and/or Facebook live}*, Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Only **two (2) representatives** per bidder will be allowed to enter inside the venue.

For the purpose of constituting a quorum, both the physical and virtual presence of the BAC members shall be considered pursuant to GPPB Resolution No. 09-2020.

10. The **DepEd** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in

accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:

GERALDINE M. COMBALICER

Technical Assistant II

Procurement Management Service - BAC Secretariat Division

Rm. M-511, 5th Floor, Mabini Bldg.

DepEd Central Office Complex Meralco Avenue, Pasig City

Telephone Nos. 8636-6542 or 8633-9343

Email address: **depedcentral.bacsecretariat@deped.gov.ph**

12. You may visit the following websites:

For downloading of Bidding Documents:

<https://notices.philgeps.gov.ph/>

<https://www.deped.gov.ph/>

*Date of Issuance of Bidding Documents: **November 25, 2023***

(SGD.)

Dir. MARILLETE R. ALMAYDA

OIC-Assistant Secretary and Chairperson

Section II. Instructions to Bidders

1. Scope of Bid

The Procuring Entity, **Department of Education (DepEd)**, through its **Bureau of Learning Resources – Cebu (BLR-Cebu)** wishes to receive Bids for the **Mass Production, Supply, and Delivery of Science and Mathematics Equipment Packages to Public Elementary Schools for Grades 1 to 3 and Grades 4 to 6, Public Junior High Schools for Grades 7 to 10, and Public Senior High Schools for Grades 11 to 12 (Core & STEM) 2022 and 2023 Rebid (for Lots 2,3,4,5,9,10,11,12,13&19)**, with project identification number **2023-BLR4(001&005)-BV-CB-022a**.

The Procurement Project (referred to herein as “Project”) is composed of **eighteen (18) Lots**, as described in **Section I (Invitation to Bid), Section VI (Schedule of Requirements), and Section VII (Technical Specifications)**.

2. Funding Information

2.1. The GOP, through the source of funding for **General Appropriations Act (GAA) 2022 and 2023** in the amount of **Philippine Pesos One Billion, One Hundred Thirty-Six Million, One Hundred Thirty-Eight Thousand, Eight Hundred Sixty-Four and 45/100 (1,136,138,864.45)**.

2.2. The source of funding is the GAA 2022 and 2023 under 2022 LTE-SM (Continuing Funds) and 2023 LTE-SM (Current Funds). Pursuant to NBC No. 590, the funds for this project shall be valid for release, obligation, and disbursement until December 31, 2023, **for 2022 and December 31, 2024, for 2023**, subject to any subsequent issuance to this effect.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the

2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. Foreign ownership exceeding those allowed under the rules may participate pursuant to the following:
 - i. When a Treaty or International or Executive Agreement as provided in Section 4 of the RA No. 9184 and its 2016 revised IRR allow foreign bidders to participate;
 - ii. Citizens, corporations, or associations of a country, included in the list issued by the GPPB, the laws or regulations of which grant reciprocal rights or privileges to citizens, corporations, or associations of the Philippines;
 - iii. When the Goods sought to be procured are not available from local suppliers; or
 - iv. When there is a need to prevent situations that defeat competition or restrain trade.
- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder should have a Single Largest Completed Contract (SLCC) at least one (1) contract similar to the project to be bid and the value of which, adjusted, if necessary, by the Bidder to current prices using the Philippine Statistics Authority's (PSA's) consumer price index (CPI), must be at least fifty percent (50%) of the ABC of the lot bid for.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

Subcontracting is not allowed.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address and/or through videoconferencing/webcasting as indicated in **paragraph 6** of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of

any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within a period of **ten (10) years** prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents Comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
 - a. For Goods offered from within the Procuring Entity's country:
 - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);

- ii. The cost of all customs duties and sales and other taxes already paid or payable;
 - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
 - iv. The price of other (incidental) services, if any, as listed in e.
- b. For Goods offered from abroad:
- i. Unless otherwise stated in the Bid Data Sheet (BDS), the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
 - ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

13. Bid and Payment Currencies

13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

13.2. Payment of the contract price shall be made in Philippine Pesos.

14. Bid Security

14.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **BDS**, which shall not be less than the percentage of the ABC in accordance with the schedule in the **BDS**.

14.2. The Bid and bid security shall be valid for **120 calendar days** reckoned from the date of the opening of bids. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies of the Bid and/or electronic copies. **Any discrepancy between the hard/paper copies and the copies contained and as presented in the USB Flash Drive shall be a**

ground for disqualification.

16. Deadline for Submission of Bids

16.1. The Bidders shall submit on the specified date and time at its physical address indicated in paragraph 7 of the **IB**.

17. Opening and Preliminary Examination of Bids

17.1. The BAC shall open the Bids in public at the specific time, date, and location mentioned in paragraph 9 of the **IB**. The Bidders' representatives who are present must sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*," using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.

19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots, and evaluation will be undertaken on a per lot basis, as the case may be. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot separately.

19.3. The descriptions of the lots shall be indicated in **Section VII (Technical Specifications)**, although the ABC of the lot is indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABC for the lot/s participated in by the prospective Bidder.

19.4. The Project shall be awarded as separate contract per lot.

19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABC for the lot/s participated in by the prospective Bidder.

For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC for the lot/s participated in by the prospective Bidder.

20. Post-Qualification

20.1. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet

Bid Data Sheet

ITB Clause	
5.3	<p>For this purpose, contracts similar to the projects shall be:</p> <ol style="list-style-type: none"> a. Supply and Delivery of Science and/or Mathematics Equipment b. completed within ten (10) years immediately prior to the deadline for the submission and receipt of bids.
7.1	<p>Subcontract</p> <p>Subcontracting shall NOT be allowed.</p>
9	<p>Request for clarifications must be in writing and submitted at least ten (10) calendar days before the deadline set for the submission and receipt of bids.</p> <p>The Procuring Entity's address is:</p> <p style="text-align: center;">Dir. MARILLETE R. ALMAYDA <i>Bids and Awards Committee (BAC) V c/o Procurement Management Service-BAC Secretariat Division Rm. M-511, 5th Floor, Mabini Bldg. DepEd Central Office Complex Meralco Avenue, Pasig City Telephone Nos. 8636-6542 or 8633-9343 Email address: depedcentral.bacsecretariat@deped.gov.ph</i></p> <p>Consistent with Section 22.5.3 of the revised IRR of RA 9184, posting on the PhilGEPS and the procuring entity's website of any supplemental/ bid bulletin shall be considered sufficient notice to all bidders or parties concerned.</p>
11	<p>Documents comprising the Bid: Financial Component</p> <p>The second bid envelope shall contain the financial documents for the Bid, and the Bid Form and Price Schedule shall be per lot as prescribed in the forms provided herein.</p>
12	<p>The price of the Goods shall be quoted DDP (Schools) or the applicable International Commercial Terms (INCOTERMS) for this Project.</p> <p>Bid prices should be written in two (2) decimal places only. Bid prices that are written in more than two (2) decimal places shall be rounded off.</p> <p>Results of bid evaluation that will exceed the ABC shall be a ground for rejection of the bid(s).</p>
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts indicated in Annex "C" of this bidding document.</p>

14.2	<p>Bid securities, other than a Bid Securing Declaration, shall be turned over to the DepEd Cash Division for custody. The Bid Securing Declaration shall be under the custody of the BAC Secretariat.</p> <p>Bid Security shall not contain any deletion, crossing-out, expunction, or any form of correction. Otherwise, DepEd may reject such security if any such intercalation, superimposition, or alteration affects any material information or feature of the document.</p>
15	<p>Prospective bidders shall enclose their original eligibility and technical documents in a sealed envelope marked as “ORIGINAL – TECHNICAL PROPOSAL.” Copies thereof shall be similarly sealed in envelopes marked as “COPY NO. 1 – TECHNICAL PROPOSAL” and “COPY NO. 2 – TECHNICAL PROPOSAL.” In addition, the USB Flash Drive containing the soft copy of the original eligibility and technical documents shall be submitted and marked as “USB Flash Drive.” The said envelopes containing the original and the copies, and the flash drive shall then be enclosed in one single envelope marked as “TECHNICAL PROPOSAL”. On the other hand, the original of their financial documents shall be enclosed in another sealed envelope marked as “ORIGINAL – FINANCIAL PROPOSAL.” Copies thereof shall be similarly sealed in envelopes marked as “COPY NO. 1 – FINANCIAL PROPOSAL” and “COPY NO. 2 – FINANCIAL PROPOSAL.” The USB Flash Drive containing the soft copy of the original financial documents shall be submitted and marked as “USB Flash Drive.” The said envelopes containing the original and the copies, and the flash drive shall then be enclosed in one single envelope marked as “FINANCIAL PROPOSAL.” Further, the envelopes marked as “TECHNICAL PROPOSAL” and “FINANCIAL PROPOSAL” shall be enclosed and/or sealed in an outer envelope marked as “MOTHER ENVELOPE.” <i>(See Illustration 1).</i></p> <p>Any discrepancy between the hard/paper copies and the copies contained and as presented in the USB Flash Drive shall be a ground for disqualification.</p> <p>Original copies of the Class “A” Eligibility Legal Documents, such as the SEC, DTI, or the CDA registration certificate and the Mayor’s Permit, may not be submitted on the date and the time of the bid submission. However, the bidder must be able to present such original copies during post-qualification on demand by the BAC or its authorized representative(s) for validation.</p> <p>To facilitate the receipt and classification of bid envelopes, mother envelope shall be RED, the inner envelope containing Technical Proposal shall be Blue, the inner envelope containing Financial Proposal shall be Green, and the Post-Qualification Documents shall be Brown.</p> <p>Post-qualification documents may be submitted during the bidding but this does not disqualify bidders who will not submit post-qualification documents during bid submission.</p> <p>Note: Each Bidder shall submit three (3) paper copies (i.e, one (1) original and two (2) copies) of its bid and two (2) USB</p>

Flash Drive electronics copies (one Technical Component and one Financial Component). The E-copy of the Price Schedule must be in the form of Excel and PDF.

Unsealed or unmarked bid envelopes, shall be rejected. However, bid envelopes that are not properly sealed and marked as required in the Bidding Documents, shall be accepted, provided that the bidder or its duly authorized representative shall acknowledge such condition of the bid as submitted. The BAC shall assume no responsibility for the misplacement of the contents of the improperly sealed or marked bid, or for its premature opening.

Online submission of bids is not allowed.

19.3 The Project shall be awarded by lot, details as follows:

LOT NO.	DESCRIPTION	ITEMS	APPROVED BUDGET FOR THE CONTRACT (ABC) in PhP
MARKET ITEMS - CHEMICALS			
LOT 2-A	Location I (NCR, R4B, R7, R9)	-17 items indicated in Annex "A" and Section VI. Schedule of Requirement of this Bidding Document	5,730,047.62
LOT 2-B	Location II (CAR, CARAGA, R1, R3, R4A, R8)	-17 items indicated in Annex "A" and Section VI. Schedule of Requirement of this Bidding Document	8,387,608.89
LOT 2-C	Location III (R2, R5, R6, R10, R11, R12)	-17 items indicated in Annex "A" and Section VI. Schedule of Requirement of this Bidding Document	11,069,927.76
MARKET ITEMS - GLASSWARES AND LAB TOOLS			
LOT 3-A	Location I (NCR, R4B, R7, R9)	-32 items indicated in Annex "A" and Section VI. Schedule of Requirement of this Bidding Document	17,493,357.03
LOT 3-B	Location II (CAR, CARAGA, R1, R3, R4A, R8)	-32 items indicated in Annex "A" and Section VI. Schedule of Requirement of this Bidding Document	19,260,139.55
LOT 3-C	Location III (R2, R5, R6, R10, R11, R12)	-32 items indicated in Annex "A" and Section VI. Schedule of Requirement of this Bidding Document	23,695,623.83
MARKET ITEMS - SCIENCE POWERED DEVICES AND INSTRUMENTS			
LOT 4-A	Location I (NCR, R4B, R7, R9)	-7 items indicated in Annex "A" and Section VI. Schedule of Requirement of this Bidding Document	16,924,928.55
LOT 4-B	Location II (CAR, CARAGA, R1, R3, R4A, R8)	-7 items indicated in Annex "A" and Section VI. Schedule of Requirement of this Bidding Document	23,244,215.59
LOT 4-C	Location III (R2, R5,	-7 items indicated in	

	R6, R10, R11, R12)	Annex "A" and Section VI. Schedule of Requirement of this Bidding Document	29,842,735.46
MARKET ITEMS - MATHEMATICAL MANIPULATIVES			
LOT 5-A	Location I (NCR, R4B, R7, R9)	-19 items indicated in Annex "A" and Section VI. Schedule of Requirement of this Bidding Document	53,370,924.75
LOT 5-B	Location II (CAR, CARAGA, R1, R3, R4A, R8)	-19 items indicated in Annex "A" and Section VI. Schedule of Requirement of this Bidding Document	41,126,709.24
LOT 5-C	Location III (R2, R5, R6, R10, R11, R12)	-19 items indicated in Annex "A" and Section VI. Schedule of Requirement of this Bidding Document	51,199,398.31
9 MI-C	CHEMICALS (MI-LOT 9)	-17 items indicated in Annex "A" and Section VI. Schedule of Requirement of this Bidding Document	31,536,587.05
10 MI-GLT	GLASSWARES AND LAB TOOLS (MI-LOT 10)	-30 items indicated in Annex "A" and Section VI. Schedule of Requirement of this Bidding Document	64,350,733.58
11 MI-SDIMTM	SCIENCE DEVICES, INSTRUMENTS AND MEASURING TOOLS-MATTER (MI-LOT 11)	-15 items indicated in Annex "A" and Section VI. Schedule of Requirement of this Bidding Document	104,219,130.39
12 SD-IMT	SCIENCE DEVICES, INSTRUMENTS, AND MEASURING TOOLS – EARTH & SPACE AND LIVING THINGS (MI-LOT 12)	-25 items indicated in Annex "A" and Section VI. Schedule of Requirement of this Bidding Document	311,072,470.59
13 MM	MATHEMATICAL MANIPULATIVES (MI-LOT 13)	-19 items indicated in Annex "A" and Section VI. Schedule of Requirement of this Bidding Document	159,919,750.85
19 MI-FMEK	FORCE, MOTION AND ENERGY KITS (MI-LOT 19)	-48 items indicated in Annex "A" and Section VI. Schedule of Requirement of this Bidding Document	163,006,393.82
TOTAL			1,136,138,864.45

The bidder shall be required to submit bids for all items in the lot. In the event of any incomplete bids for the items in the lot, the bidder will be **disqualified**.

19.5

The computation of a prospective bidder's NFCC must be at least equal to the ABC to be bid, calculated as follows:

NFCC – [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be

	<p style="text-align: center;"><i>started</i></p> <p>The values of the domestic bidder’s current assets and current liabilities shall be based on the latest Audited Financial Statements submitted to the BIR.</p> <p>For purposes of computing the foreign bidders’ NFCC, the value of the current assets and current liabilities shall be based on their Audited Financial Statements prepared in accordance with international financial reporting standards. (23.5.1.4a)</p> <p>If the prospective bidder submits a committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the lots bid for: Provided, that if the same is issued by a foreign Universal or Commercial Bank, it shall be confirmed or authenticated by a local Universal or Commercial Bank.</p> <p>In any case, the NFCC computation or committed line of credit, must be sufficient for all the lots or contracts bid for. The NFCC computation shall be in accordance with the prescribed form.</p> <p>In case of a foreign joint venture, the NFCC shall be computed based on the Audited Financial Statements of the LOCAL LEAD PARTNER, <u>unless it is shown by clear proof that the other partners to the joint venture have infused capital investment to support the operation of the local lead partner to ensure compliance with the obligations under the contracts in this project, in which case the NFCC of the foreign joint venture or the minority partner of the joint venture shall be computed.</u></p> <p>For this purpose, the local lead partner shall be that person/organization/company identified in the Joint Venture Agreement or in the Letters of Intents (for potential JV partners) shown to have the controlling stakes in the JV.</p> <p>For easier reference, participating JVs or prospective JV partners must indicate in their JVAs or Letters of Intent the local lead partner appointed by them.</p>
20.1	<p>Within a non-extendible period of five (5) calendar days from receipt by the bidder of the notice from the BAC that it submitted the LCB, the Bidder shall submit the following requirements:</p> <p>a. Latest income and business tax returns: Printed copies of the Electronically filed Income Tax and Business Tax Returns with copies of their respective Payment Confirmation Forms for the immediately preceding calendar/tax year from the authorized agent bank;</p> <p>Only tax returns filed and taxes paid through the BIR Electronic Filing and Payment System (EFPS) shall be accepted.</p> <p><i>NOTE: The latest income and business tax returns are those within</i></p>

the last six months preceding the date of bid submission.

- b. To ensure the safety, efficacy, or quality of products and if the law requires that a certain product shall pass the requirements of the regulatory body, bidders shall submit certificates, licenses, or other documents issued by such regulatory agency or other accredited certifying body, such as but not limited to, FDA certificate for food and drugs, NTC for electronics equipment and the like;
- c. Bidders are also required to include an ISO Certificate; and
- d. Other appropriate licenses and permits required by law and stated in the **BDS**.

During post-qualification, upon demand by the BAC or its representative(s), a bidder with the lowest calculated bid shall be able to present/submit the following:

- a. Documents to verify or support its Statement of On-going and/ or Statement identifying its Single Largest Completed Contract which may consist of the following: appropriate and clear duly signed contracts, purchase orders, agreements, notices of award, job orders, or notices to proceed, with the corresponding duly signed certificate of completion, delivery receipts, inspection and acceptance reports, certificates of final acceptance or official receipts.
- b. For validation purposes, original copy Class "A" Eligibility documents.

During post-qualification, compliance of the goods offered with the requirements specified in this bidding document shall be determined, including the following:

- i. **As per Section 34.3, b.ii, item a, of the IRR of R.A. 9184**, verification of availability and commitment, and/or inspection and testing for the required capacities and operating conditions, of equipment units to be owned/leased/under purchase by the bidder for use in the contract under bidding, as well as checking the performance of the bidder in its ongoing government and private contracts, if any of these ongoing contracts shows:
 - a. Negative slippage of at least fifteen percent (15%) in any one project or a negative slippage of at least ten percent (10%) in each of two (2) or more contracts;
- ii. **As per Section 34.3, b.iii, items a to c, of the IRR of R.A. 9184**, verification and/or inspection and testing of the goods/product, aftersales and/or maintenance capabilities, in applicable cases, as well as checking the following:
 - a. Delay in the partial delivery of goods amounting to ten percent (10%) of the contract price in its ongoing government

and private contracts;

- b. If any of these contracts shows the bidder's failure to deliver or perform any or all of the goods or services within the period(s) specified in the contract or within any extension thereof granted by the Procuring Entity pursuant to a request made by the supplier prior to the delay, and such failure amounts to at least ten percent (10%) of the contract price; or
- c. Unsatisfactory performance of the supplier's obligations as per contract terms and conditions at the time of inspection.

If the BAC verifies any of these deficiencies to be due to the bidder's fault or negligence, the BAC shall disqualify the bidder from the award, for the procurement of goods.

In case of foreign bidders, a Certificate of Authentication from the Department of Foreign Affairs shall be required for each document submitted, i.e. the Class "A" documents or its equivalent that are written in foreign language, translated to English, and duly authenticated by the appropriate Philippine foreign service establishment/post or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines.

To facilitate post-qualification, the bidder at its option may submit in advance, i.e., on the deadline for submission and receipt of bids, above requirements and other documents required in *Section II. ITB 20.1*.

The envelope shall be placed in a **brown** envelope and marked:

ITB 20.1 Documents

Name of Project: _____

Bid Opening Date: _____

Name of Bidder: _____

Failure to submit above requirements within the required timeframe or a finding against the veracity of any such documents or other documents submitted for the project shall be a ground for disqualification of the bidder for the award and the enforcement of the bid securing declaration.

Submission of Samples:

In addition to the documentary requirements to be submitted during post-qualification as provided under ITB Clause 20.1, **the bidder(s) with the Lowest Calculated Bid(s) for Lots 1 to 19 shall submit ONE sample item/unit for all the items within the lot(s) bid for, consistent with their actual offer as indicated in their bid.** However, the bidder may provide a sample of better or superior quality, which, if accepted, shall be the reference for award, contract, prospection and eventual delivery.

These samples shall be subjected to evaluation during post-qualification. The Technical Working Group (TWG) shall evaluate the said samples to determine compliance with the required technical specifications subject

to the approval of the Bids and Awards Committee (BAC).

Failure of the samples to meet DepEd technical specifications shall be a ground for disqualification of the bidder/s.

Please refer to **Annex “D”** for the **Inspection and Test Protocol** of the Mass Production items and Market Items. In case the item will be manufactured from abroad, the bidder may submit its list of equipment and a video showing the manufacturer’s plant and equipment from abroad to prove the bidder’s capability to manufacture the item.

Section IV. General Conditions of Contract

1. **Scope of Contract**

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract are provided in the **Special Conditions of Contract (SCC)**.

2. **Advance Payment and Terms of Payment**

2.1. Advance payment of the contract amount is provided under Annex “D” of the 2016 revised IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

3. **Performance Security**

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

4. **Inspection and Tests**

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section VII (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in

a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

- 5.1. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.
- 5.2. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Section V. Special Conditions of Contract

Special Conditions of Contract

GCC Clause	
1	<p>Delivery and Documents –</p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p>The delivery terms applicable under this Contract shall be DDP (Duties Delivered Paid) in accordance with INCOTERMS. Risk and title to the goods shall pass from the Supplier to DepEd upon receipt and final acceptance of the goods at the designated delivery site (Schools).</p> <p>The goods to be delivered by the Supplier must be in accordance with the Technical Specifications and other requirements indicated in the bidding documents, and/or as may be reasonably deemed necessary to effect the full and timely delivery of the goods.</p> <p>For purposes of this Clause, the representative of the Department of Education (DepEd) at the delivery site shall be the Authorized Representative (School Head) and the designated Inspectorate Team.</p> <p>Upon delivery of the goods to the delivery site (Door-to-Door), the Supplier shall notify DepEd and present the following documents:</p> <ol style="list-style-type: none"> 1. Original and four copies of the Supplier’s invoice showing goods’ description, quantity, unit price, and total amount; 2. Original and four copies of the Manufacturer’s and/or Supplier’s Warranty Certificate, where applicable; 3. Original (white copy) and scanned copy stored in CD/DVD/Flash Drive of the pre-numbered Inspection and Acceptance Report (IAR) and Delivery Receipt (DR) detailing number and description of goods received and duly signed and dated by the ARP. <p>In case the Supplier encounters conditions impeding timely delivery of the goods, it must promptly notify DepEd in writing within five (5) calendar days from notice of such conditions, and any request for work suspension and/or contract period extension shall be promptly done in writing as soon as circumstances for such requests have become apparent. The Supplier must provide sufficient proof to support any request for work suspension and/or contract period extension.</p> <p>Incidental Services –</p> <p>The Supplier is required to provide all of the following services, including additional services, if any, as follows:</p> <ol style="list-style-type: none"> a. Performance or supervision of on-site assembly and/or start-up of

the supplied Goods;

- b. Furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
- c. Performance, supervision, maintenance and/or repair of the supplied goods for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligation; and
- d. Provision of training video for various items with training component.

However, assembly, installation, start-up and/or commissioning of items, in cases where they are necessary, shall remain to be the responsibility and for the account of the supplier notwithstanding inspection and acceptance at its premises. In case of failure of Supplier to do this/these, DepEd may call upon the Supplier's warranty so that the assembly, installation, start-up and/or commissioning shall be undertaken by DepEd. In any case, the Supplier shall provide written manuals and tutorial videos for installation, commissioning, start-up, assembly, use and maintenance of the items delivered.

Spare Parts –

The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:

- a. such spare parts as the DepEd may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract;
- b. in the event of termination of production of the spare parts:
 - i. advance notification to the DepEd of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and
 - ii. following such termination, furnishing at no cost, to the DepEd, the blueprints, drawings, and specifications of the spare parts, if requested.

Packaging –

The Supplier shall provide such packaging as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt, and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.

The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided, including additional requirements, if any, specified below, and in any subsequent instructions ordered by DepEd:

Additional Instructions to Supplier:

- The following must appear on the exterior of the packages/boxes:
 - DepEd Logo
 - Project Name **“Mass Production, Supply, and Delivery of Science and Mathematics Equipment Packages to Public Elementary Schools for Grades 1 to 3 and Grades 4 to 6, Public Junior High Schools for Grades 7 to 10, and Public Senior High Schools for Grades 11 to 12 (Core & STEM) 2022 Rebid and 2023”**
 - Items inside (name, general description, quantity)
 - Supplier’s name and contact details

Packaging should be according to the allocation list per school.

- Refer to DO 21, s.2021 for reference.

For mass production of cabinets, the Supplier must ensure that the items are properly sealed, complete, properly packaged (where applicable, must be **knocked-down** (i.e. disassembled) suitable for easier hauling, transport and storage) upon delivery to the designated area to perform the formal acceptance of the items by the recipient school, as the case may be.

Insurance –

The goods under this Contract shall be fully insured by the Supplier in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage, and delivery. The goods remain at the risk and title of the Supplier until their final acceptance by DepEd.

Transportation –

Transport of the goods shall be arranged by the Supplier, and related costs shall be included in the contract price.

DepEd accepts no liability for the damage of goods during transit. Risk and title to the goods will not be deemed to have passed to DepEd until its receipt and final acceptance at the final destination, through its authorized receiving personnel.

Intellectual Property Rights –

The Supplier shall indemnify DepEd against all third-party claims of infringement of patent, trademark, or industrial design rights arising from the use of the goods or any part thereof.

2.2

Schedule of Payment

The method and conditions of payment to be made to the Supplier through the Government disbursement procedure within sixty (60) days upon submission of the billing request with complete supporting documents under this Contract shall be as follows:

Advance Payment

An advance payment not to exceed fifteen percent (15%) of the contract amount shall be allowed and paid within 60 calendar days from the signing of the contract. An irrevocable letter of credit or bank guarantee of an equivalent amount must be submitted and shall remain valid until the goods are delivered, and accompanied by a claim for advance payment.

For the progress payment, the Supplier shall be paid upon delivery to at least 25% of the recipient schools with complete goods and acceptance of the same by an authorized representative of DepEd.

The Supplier may submit a request for payment based on progress reports which shall be attached to the progress billing and include the following:

1. quantity of goods delivered based on the schedule of delivery and other relevant terms and conditions of the contract;
2. duly signed Delivery Receipts;
3. duly signed Inspection and Acceptance Reports, including certification by Supplier, as approved by the duly authorized DepEd representative (School Head), that the goods have been delivered and/or properly installed and commissioned in accordance with the contract;

Other documents in support of a request for payment may be required by DepEd pursuant to existing disbursement, accounting and auditing rules and procedures.

(NOTE: The Supplier must furnish a copy of the above-mentioned documents to DepEd Accounting and the End-user [Bureau of Learning Resources - Cebu (BLR-Cebu)] and the Contract Management Division of the Procurement Service, Central Office).

Payments shall be subject to the Warranty provision in the form of either retention money in an amount equivalent to three percent (3%) of every progress payment, or a special bank guarantee in the amount equivalent to three percent (3%) of the Contract Price as provided under Section 62.1 of R.A. 9184 and its Revised IRR.

Final payment

Final payment shall consist of the full and final payment of the unpaid inspected and accepted goods, subject to the submission of the required documents under the Bidding Documents.

Release of retention money shall be at the expiration of the warranty

	<p>period, or the remaining amount in case it has been utilized pursuant to the warranty provision.</p>
3	<p>Performance Security</p> <p>The Performance Security shall be posted in favor of DepEd, and shall be forfeited in the event it is established that the Supplier is in default of any of its obligation under the contract. The Supplier shall be responsible for the extension of its performance security and/or renewal of its performance security whenever necessary and/ without need of prior notice or instruction from DepEd, to ensure that it is in force and effect for the whole duration of the contract delivery period and until a Certificate of Final Acceptance is duly issued.</p> <p>Performance Security shall not contain any deletion, crossing-out, expunction, or any form of correction. Otherwise, DepEd may reject such security if any such intercalation, superimposition, or alteration affects any material information, or feature of the document.</p>
4	<p>Inspection</p> <p>Inspection or pre-delivery inspection (PDI), where applicable for goods to be delivered, shall be conducted by DepEd through the duly designated Inspectorate Team. The inspection or PDI shall be made upon notice to the DepEd of the readiness of the goods for inspection.</p> <p>In case the inspection of goods will be conducted by the designated Inspectorate Team of the DepEd Central Office, the Supplier shall coordinate with DepEd, through the Procurement Management Service-Contract Management Division (ProcMS-CMD), on the conduct of inspection or pre-delivery inspection (PDI). Any request for inspection or PDI shall be done in writing, and contain the following information:</p> <ol style="list-style-type: none"> a. Project Title and Contract Number; b. Specific goods for inspection; c. Quantity of goods for inspection; d. Venue/Address of inspection site; and e. Proposed schedule of inspection which must be at least ten (10) calendar days from the submission of the letter request. <p>The request for inspection or PDI shall be addressed to ProcMS-CMD, and must be submitted through email at procms.cmd@deped.gov.ph.</p> <p>Pre-delivery and Pre-implementation Conference shall be conducted prior to the inspection of goods by the designated DepEd Inspectorate Team, as may be necessary or applicable.</p> <p>Prior to and for purposes of inspection, the Supplier shall ensure convenient access to the goods for inspection. The Supplier shall assign personnel to undertake the handling, unpacking, assembly, commissioning, disassembly, repacking, resealing, and sorting of the goods prior to, during, and after the inspection.</p> <p>DepEd shall have the right to visit and inspect the Supplier's premises</p>

	<p>covered by the Contract, at any time or stage of contract implementation, to monitor and assess the Supplier’s capacity to discharge its contractual obligations.</p> <p>Goods with defects or non-compliant with the required technical specifications upon delivery shall be rejected, orally or in writing, by DepEd and replaced by the Supplier in accordance with the warranty provision of this bidding document. The Supplier shall replace all rejected goods within five (5) calendar days from its receipt of the Notice of Rejection from the recipient schools. The replacement goods shall be subject to re-inspection.</p> <p>Goods are considered defective when they are unfit for the use for which it is intended or its fitness for such use is diminished to such an extent that, had DepEd been aware thereof, it would not have acquired it or would have given a lower price for it.</p> <p>Defects in the goods can either be patent or latent. A patent defect is one that is apparent to the buyer or normal observation. It is an apparent or obvious defect. On the other hand, a latent defect is one that is not apparent to the buyer by reasonable observation. A latent defect is hidden or one that is not immediately determinable.</p>
5	<p>Warranty</p> <p>A one-year comprehensive warranty for the non-expendable goods, and three months for the expendable goods will be applied. The said warranty period shall reckon from the date of issuance of the Certificate of Final Acceptance by the DepEd that the delivered Goods have been duly inspected and accepted (i.e. final acceptance).</p> <p>Payments shall be subject to the Warranty provision in the form of either retention money in an amount equivalent to three percent (3%) of every progress payment, or a special bank guarantee in the amount equivalent to three percent (3%) of the Contract Price as provided under Section 62.1 of R.A. 9184 and its Revised IRR.</p> <p>Replacement and/or repair of the goods may be requested within 360 calendar days for non-expendable goods, and 90 calendar days for expendable goods, from the date of acceptance of goods by DepEd. Replacement and/or repair of the goods shall be made within 30 calendar days upon claim or request therefor.</p> <p><i>See attached Annex “G” for the Warranty Period per item.</i></p> <p>In case the Supplier opts for retention money, the amount shall only be released after the lapse of the entire warranty period, unless during the remainder of the warranty period, the retention money is substituted with a special bank guarantee as prescribed above.</p> <p>The Special Bank Guarantee shall not contain any deletion, crossing-out, expunction, or any form of correction. Otherwise, DepEd may reject such security if any such intercalation, superimposition, or alteration affects</p>

	any material information, or feature of the document.
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Section VI. Schedule of Requirements

See Annex “A” for the List of Items

A. List/Description of Goods /Services

The delivery schedule expressed below stipulates the date of delivery to the project site.

Lot No.	Item No.	Description	Total Quantity/ Unit of Issue		Delivery Period
II. SCIENCE AND MATHEMATICS EQUIPMENT (MARKET ITEMS)					
2a	CHEMICALS (MI-LOT 2)				within 120 Calendar Days from the date of receipt of the Notice to Proceed (NTP)
	1	Benedict's Solution, 100ml/bottle	928	bottle	
	2	Boric Acid, 100 grams / bottle	928	bottle	
	3	Bromothymol Blue	702	bottle	
	4	Calcium Chloride, 100 grams / bottle	928	bottle	
	5	Copper Sulfate, CuSO ₄ , 100 grams / bottle	928	bottle	
	6	Gentian Violet, 100 ml / bottle	702	bottle	
	7	Iodine Solution, 100 ml / bottle	715	bottle	
	8	Magnesium Ribbon, 25 grams, 1 roll	928	roll	
	9	Manganese Dioxide, 50 grams / bottle	928	bottle	
	10	Microscope's Immersion Oil, 100mL/bot	702	bottle	
	11	Phenolphthalein, 100 grams/bottle	715	bottle	
	12	Potassium Chloride, 100 grams / bottle	928	bottle	
	13	Potassium Iodide, 100 grams / bottle	928	bottle	
	14	Sodium Hydroxide (Lye), 250 grams/bottle	928	bottle	
	15	Yeast, active dry, 100 grams / bottle	702	bottle	
	16	Zinc Chloride, 100 grams / bottle	928	bottle	
17	Zinc metal, pellets/mossy, 100 grams / bottle	928	bottle		
2b	CHEMICALS				within 120 Calendar Days from the date of receipt of the Notice to Proceed (NTP)
	1	Benedict's Solution, 100ml/bottle	1,316	bottle	
	2	Boric Acid, 100 grams / bottle	1,316	bottle	
	3	Bromothymol Blue	1,094	bottle	
	4	Calcium Chloride, 100 grams / bottle	1,316	bottle	
	5	Copper Sulfate, CuSO ₄ , 100 grams / bottle	1,316	bottle	
	6	Gentian Violet, 100 ml / bottle	1,094	bottle	
	7	Iodine Solution, 100 ml / bottle	1,162	bottle	
	8	Magnesium Ribbon, 25 grams, 1 roll	1,316	roll	
	9	Manganese Dioxide, 50 grams / bottle	1,316	bottle	
	10	Microscope's Immersion Oil, 100mL/bot	1,094	bottle	
	11	Phenolphthalein, 100 grams/bottle	1,162	bottle	
	12	Potassium Chloride, 100 grams / bottle	1,316	bottle	
	13	Potassium Iodide, 100 grams / bottle	1,316	bottle	
	14	Sodium Hydroxide (Lye), 250 grams/bottle	1,316	bottle	
	15	Yeast, active dry, 100 grams / bottle	1,094	bottle	
	16	Zinc Chloride, 100 grams / bottle	1,316	bottle	
17	Zinc metal, pellets/mossy, 100 grams / bottle	1,316	bottle		
2c	CHEMICALS				within 120 Calendar Days from the date of receipt of the Notice to Proceed (NTP)
	1	Benedict's Solution, 100ml/bottle	1,753	bottle	
	2	Boric Acid, 100 grams / bottle	1,753	bottle	
	3	Bromothymol Blue	1,426	bottle	
	4	Calcium Chloride, 100 grams / bottle	1,753	bottle	
	5	Copper Sulfate, CuSO ₄ , 100 grams / bottle	1,753	bottle	
	6	Gentian Violet, 100 ml / bottle	1,426	bottle	
	7	Iodine Solution, 100 ml / bottle	1,473	bottle	
	8	Magnesium Ribbon, 25 grams, 1 roll	1,753	roll	
	9	Manganese Dioxide, 50 grams / bottle	1,753	bottle	
	10	Microscope's Immersion Oil, 100mL/bot	1,426	bottle	
11	Phenolphthalein, 100 grams/bottle	1,473	bottle		

	12	Potassium Chloride, 100 grams / bottle	1,753	bottle	
	13	Potassium Iodide, 100 grams / bottle	1,753	bottle	
	14	Sodium Hydroxide (Lye), 250 grams/bottle	1,753	bottle	
	15	Yeast, active dry, 100 grams / bottle	1,426	bottle	
	16	Zinc Chloride, 100 grams / bottle	1,753	bottle	
	17	Zinc metal, pellets/mossy, 100 grams / bottle	1,753	bottle	
	GLASSWARES AND LAB TOOLS				
3a	1	Beaker, borosilicate, 250 mL	13,815	pc	within 120 Calendar Days from the date of receipt of the Notice to Proceed (NTP)
	2	Beaker, borosilicate, 50 mL	4,640	pc	
	3	Burette, 10 mL capacity (acid)	65	pc	
	4	Burette, 10 mL capacity (base)	65	pc	
	5	Burner, Alcohol, glass, 150 mL Capacity	13,815	pc	
	6	Burner, Bunsen	4,640	pc	
	7	Cork Stopper # 5 (for Ø 16mm test tube)	4,640	pc	
	8	Crucible with lid/cover	4,640	pc	
	9	Dish, Evaporating, 75 mL	13,815	pc	
	10	Distillation set-up: Condenser, Liebig-type	65	pc	
	11	Distillation set-up: Distilling Flask, borosilicate, 250ml,	65	pc	
	12	Double burette clamp	65	pc	
	13	Electrolysis Apparatus, student-type (Brownlee)	4,640	pc	
	14	Flask, Erlenmeyer, borosilicate, narrow-mouth, 250 mL	27,630	pc	
	15	Funnel, borosilicate, fluted	13,815	pc	
	16	Glass Tubing	9,280	pc	
	17	Manometer, Open U-tube	65	pc	
	18	Mortar and Pestle, porcelain, 150 mL.	9,210	pc	
	19	Osmosis Apparatus	65	pc	
	20	Reagent Bottle, narrow-mouth, amber, borosilicate, 250 mL	92,100	pc	
	21	Reagent Bottle, wide-mouth, transparent, borosilicate, 250 mL	1,130	pc	
	22	Rubber Stopper # 0 (for Ø 16mm test tube)	4,640	pc	
	23	Spoon-spatula, porcelain and glazed	4,640	pc	
	24	Stirring Rod, Ø 6 mm x 250 mm long	13,815	pc	
	25	Test tube brush	13,815	pc	
	26	Test Tube, borosilicate, Ø 16 mm x 150 mm long	138,150	pc	
	27	Tong, Crucible	17,325	pc	
	28	Vial, screw-neck, 25 ml. (with screw-type plastic cap)	1,130	pc	
	29	Vial, screw-neck, 50 mL. (with screw-type plastic cap)	4,640	pc	
	30	Watch Glass, Ø 90 mm	69,075	pc	
	31	Pipette, Beral, 1 mL	69,075	pc	
	32	Tong, Beaker	18,455	pc	
	GLASSWARES AND LAB TOOLS				
3b	1	Beaker, borosilicate, 250 mL	10,440	pc	within 120 Calendar Days from the date of receipt of the Notice to Proceed (NTP)
	2	Beaker, borosilicate, 50 mL	6,580	pc	
	3	Burette, 10 mL capacity (acid)	340	pc	
	4	Burette, 10 mL capacity (base)	340	pc	
	5	Burner, Alcohol, glass, 150 mL Capacity	10,440	pc	
	6	Burner, Bunsen	6,580	pc	
	7	Cork Stopper # 5 (for Ø 16mm test tube)	6,580	pc	
	8	Crucible with lid/cover	6,580	pc	
	9	Dish, Evaporating, 75 mL	10,440	pc	
	10	Distillation set-up: Condenser, Liebig-type	340	pc	
	11	Distillation set-up: Distilling Flask, borosilicate, 250ml,	340	pc	
	12	Double burette clamp	340	pc	
	13	Electrolysis Apparatus, student-type (Brownlee)	6,580	pc	
	14	Flask, Erlenmeyer, borosilicate, narrow-mouth,	20,880	pc	

	250 mL			
15	Funnel, borosilicate, fluted	10,440	pc	
16	Glass Tubing	13,160	pc	
17	Manometer, Open U-tube	340	pc	
18	Mortar and Pestle, porcelain, 150 mL.	8,515	pc	
19	Osmosis Apparatus	340	pc	
20	Reagent Bottle, narrow-mouth, amber, borosilicate, 250 mL	85,150	pc	
21	Reagent Bottle, wide-mouth, transparent, borosilicate, 250 mL	1,110	pc	
22	Rubber Stopper # 0 (for Ø 16mm test tube)	6,580	pc	
23	Spoon-spatula, porcelain and glazed	6,580	pc	
24	Stirring Rod, Ø 6 mm x 250 mm long	10,440	pc	
25	Test tube brush	10,440	pc	
26	Test Tube, borosilicate, Ø 16 mm x 150 mm long	104,400	pc	
27	Tong, Crucible	15,910	pc	
28	Vial, screw-neck, 25 ml. (with screw-type plastic cap)	1,110	pc	
29	Vial, screw-neck, 50 mL. (with screw-type plastic cap)	6,580	pc	
30	Watch Glass, Ø 90 mm	52,200	pc	
31	Pipette, Beral, 1 mL	52,200	pc	
32	Tong, Beaker	17,020	pc	
	GLASSWARES AND LAB TOOLS			
1	Beaker, borosilicate, 250 mL	13,015	pc	
2	Beaker, borosilicate, 50 mL	8,765	pc	
3	Burette, 10 mL capacity (acid)	235	pc	
4	Burette, 10 mL capacity (base)	235	pc	
5	Burner, Alcohol, glass, 150 mL Capacity	13,015	pc	
6	Burner, Bunsen	8,765	pc	
7	Cork Stopper # 5 (for Ø 16mm test tube)	8,765	pc	
8	Crucible with lid/cover	8,765	pc	
9	Dish, Evaporating, 75 mL	13,015	pc	
10	Distillation set-up: Condenser, Liebig-type	235	pc	
11	Distillation set-up: Distilling Flask, borosilicate, 250ml,	235	pc	
12	Double burette clamp	235	pc	
13	Electrolysis Apparatus, student-type (Brownlee)	8,765	pc	
14	Flask, Erlenmeyer, borosilicate, narrow-mouth, 250 mL	26,030	pc	
15	Funnel, borosilicate, fluted	13,015	pc	
16	Glass Tubing	17,530	pc	
17	Manometer, Open U-tube	235	pc	
18	Mortar and Pestle, porcelain, 150 mL.	10,890	pc	
19	Osmosis Apparatus	235	pc	
20	Reagent Bottle, narrow-mouth, amber, borosilicate, 250 mL	108,900	pc	
21	Reagent Bottle, wide-mouth, transparent, borosilicate, 250 mL	1,635	pc	
22	Rubber Stopper # 0 (for Ø 16mm test tube)	8,765	pc	
23	Spoon-spatula, porcelain and glazed	8,765	pc	
24	Stirring Rod, Ø 6 mm x 250 mm long	13,015	pc	
25	Test tube brush	13,015	pc	
26	Test Tube, borosilicate, Ø 16 mm x 150 mm long	130,150	pc	
27	Tong, Crucible	20,145	pc	
28	Vial, screw-neck, 25 ml. (with screw-type plastic cap)	1,635	pc	
29	Vial, screw-neck, 50 mL. (with screw-type plastic cap)	8,765	pc	
30	Watch Glass, Ø 90 mm	65,075	pc	
31	Pipette, Beral, 1 mL	65,075	pc	
3c				within 120 Calendar Days from the date of receipt of the Notice to Proceed (NTP)

	32	Tong, Beaker	21,780	pc	
4a	SCIENCE DEVICES, INSTRUMENTS, AND MEASURING TOOLS – EARTH & SPACE AND LIVING THINGS				within 120 Calendar Days from the date of receipt of the Notice to Proceed (NTP)
	1	Balance, Toploading, Electronic	678	pc	
	2	Centrifuge	39	pc	
	3	Electrical Conductivity (Conductivity of Solutions) Apparatus	3,575	pc	
	4	Laboratory Hot Plate with magnetic stirrer	728	pc	
	5	Microscope, Digital	226	unit	
	6	Soil pH, Moisture, Sunlight Meter	1,130	unit	
	7	Telescope, Astronomical (Reflecting)	226	unit	
4b	SCIENCE DEVICES, INSTRUMENTS, AND MEASURING TOOLS – EARTH & SPACE AND LIVING THINGS				within 120 Calendar Days from the date of receipt of the Notice to Proceed (NTP)
	1	Balance, Toploading, Electronic	666	pc	
	2	Centrifuge	204	pc	
	3	Electrical Conductivity (Conductivity of Solutions) Apparatus	5,810	pc	
	4	Laboratory Hot Plate with magnetic stirrer	1,230	pc	
	5	Microscope, Digital	222	unit	
	6	Soil pH, Moisture, Sunlight Meter	1,110	unit	
	7	Telescope, Astronomical (Reflecting)	222	unit	
4c	SCIENCE DEVICES, INSTRUMENTS, AND MEASURING TOOLS – EARTH & SPACE AND LIVING THINGS				within 120 Calendar Days from the date of receipt of the Notice to Proceed (NTP)
	1	Balance, Toploading, Electronic	981	pc	
	2	Centrifuge	141	pc	
	3	Electrical Conductivity (Conductivity of Solutions) Apparatus	7,365	pc	
	4	Laboratory Hot Plate with magnetic stirrer	1,520	pc	
	5	Microscope, Digital	327	unit	
	6	Soil pH, Moisture, Sunlight Meter	1,635	unit	
	7	Telescope, Astronomical (Reflecting)	327	unit	
5a	MATHEMATICAL MANIPULATIVES				within 120 Calendar Days from the date of receipt of the Notice to Proceed (NTP)
	1	Algebra Tile Set, plastic	702	set	
	2	Base Ten Blocks	9,175	set	
	3	Beads	921	set	
	4	Circle Area Demonstrator	1,835	pc	
	5	Compass, Drawing, student type	101,480	pc	
	6	Cuisenaire Rods, set of 5	1,835	set	
	7	Elapsed Time (Clock) Set	921	pc	
	8	Geoboard, 11 x 11	25,370	pc	
	9	Geoboard, 5 x 5	18,350	pc	
	10	Geostrips	12,685	set	
	11	Ghost Grid Whiteboard, Mobile Magnetic	7,368	pc	
	12	Linking Cubes	9,175	set	
	13	Model, Basic 3D Geometrical Collapsible	4,570	set	
	14	Model, Basic 3D Geometrical Solids	1,835	set	
	15	Pattern Blocks, 250 pcs/set	3,670	set	
	16	Pentominoes	9,175	set	
	17	Plastic Two-colored Counters, 1-inch diameter, 200 pcs/set	4,605	set	
	18	Probability Kit	2,537	Kit	
19	Tangrams, set of 30	2,537	set		
5b	MATHEMATICAL MANIPULATIVES				within 120 Calendar Days from the date of receipt of the Notice to Proceed (NTP)
	1	Algebra Tile Set, plastic	1,094	set	
	2	Base Ten Blocks	3,860	set	
	3	Beads	385	set	
	4	Circle Area Demonstrator	772	pc	
	5	Compass, Drawing, student type	74,640	pc	
	6	Cuisenaire Rods, set of 5	772	set	
	7	Elapsed Time (Clock) Set	385	pc	
8	Geoboard, 11 x 11	18,660	pc		

	9	Geoboard, 5 x 5	7,720	pc	
	10	Geostrips	9,330	set	
	11	Ghost Grid Whiteboard, Mobile Magnetic	6,812	pc	
	12	Linking Cubes	3,860	set	
	13	Model, Basic 3D Geometrical Collapsible	1,935	set	
	14	Model, Basic 3D Geometrical Solids	772	set	
	15	Pattern Blocks, 250 pcs/set	1,544	set	
	16	Pentominoes	3,860	set	
	17	Plastic Two-colored Counters, 1-inch diameter, 200 pcs/set	1,925	set	
	18	Probability Kit	1,866	Kit	
	19	Tangrams, set of 30	1,866	set	
	MATHEMATICAL MANIPULATIVES				
5c	1	Algebra Tile Set, plastic	1,426	set	within 120 Calendar Days from the date of receipt of the Notice to Proceed (NTP)
	2	Base Ten Blocks	4,250	set	
	3	Beads	425	set	
	4	Circle Area Demonstrator	850	pc	
	5	Compass, Drawing, student type	91,040	pc	
	6	Cuisenaire Rods, set of 5	850	set	
	7	Elapsed Time (Clock) Set	425	pc	
	8	Geoboard, 11 x 11	22,760	pc	
	9	Geoboard, 5 x 5	8,500	pc	
	10	Geostrips	11,380	set	
	11	Ghost Grid Whiteboard, Mobile Magnetic	8,712	pc	
	12	Linking Cubes	4,250	set	
	13	Model, Basic 3D Geometrical Collapsible	2,125	set	
	14	Model, Basic 3D Geometrical Solids	850	set	
	15	Pattern Blocks, 250 pcs/set	1,700	set	
	16	Pentominoes	4,250	set	
	17	Plastic Two-colored Counters, 1-inch diameter, 200 pcs/set	2,125	set	
	18	Probability Kit	2,276	Kit	
	19	Tangrams, set of 30	2,276	set	

Lot No.	Item No.	Description	Total Quantity/ Unit of Issue		APPROVED BUDGET FOR THE CONTRACT (ABC) in Php
II. SCIENCE AND MATHEMATICS EQUIPMENT (MARKET ITEMS)					
9	CHEMICALS				within 210 Calendar Days from the date of receipt of the Notice to Proceed (NTP)
	1	Benedict's Solution, 100ml/bottle	4,759	bottle	
	2	Boric Acid, 100 grams / bottle	4,759	bottle	
	3	Bromothymol Blue	4,549	bottle	
	4	Calcium Chloride, 100 grams / bottle	4,759	bottle	
	5	Copper Sulfate, CuSO ₄ , 100 grams / bottle	4,759	bottle	
	6	Gentian Violet, 100 ml / bottle	4,549	bottle	
	7	Iodine Solution, 100 ml / bottle	4,571	bottle	
	8	Magnesium Ribbon, 25 grams, 1 roll	4,759	roll	
	9	Manganese Dioxide, 50 grams / bottle	4,759	bottle	
	10	Microscope's Immersion Oil, 100mL/bot	4,549	bottle	
	11	Phenolphthalein, 100 grams/bottle	4,571	bottle	
	12	Potassium Chloride, 100 grams / bottle	4,759	bottle	
	13	Potassium Iodide, 100 grams / bottle	4,759	bottle	
	14	Sodium Hydroxide (Lye), 250 grams/bottle	4,759	bottle	
	15	Yeast, active dry, 100 grams / bottle	4,549	bottle	
	16	Zinc Chloride, 100 grams / bottle	4,759	bottle	
17	Zinc metal, pellets/mossy, 100 grams / bottle	4,759	bottle		

GLASSWARES AND LAB TOOLS					
10	1	Beaker, borosilicate, 250 mL	38,721	pc	within 210 Calendar Days from the date of receipt of the Notice to Proceed (NTP)
	2	Beaker, borosilicate, 50 mL	23,795	pc	
	3	Burette, 10 mL capacity (acid)	110	pc	
	4	Burette, 10 mL capacity (base)	110	pc	
	5	Burner, Alcohol, glass, 150 mL Capacity	38,720	pc	
	6	Burner, Bunsen	23,795	pc	
	7	Cork Stopper # 5 (for Ø 16mm test tube)	23,795	pc	
	8	Crucible with lid/cover	23,795	pc	
	9	Dish, Evaporating, 75 mL	38,720	pc	
	10	Distillation set-up: Condenser, Liebig-type	110	pc	
	11	Distillation set-up: Distilling Flask, borosilicate, 250ml,	110	pc	
	12	Double burette clamp/holder	110	pc	
	13	Electrolysis Apparatus, student-type (Brownlee)	23,795	pc	
	14	Flask, Erlenmeyer, borosilicate, narrow-mouth, 250 mL	77,440	pc	
	15	Funnel, borosilicate, fluted	38,720	pc	
	16	Glass Tubing	47,590	pc	
	17	Manometer, Open U-tube	110	pc	
	18	Mortar and Pestle, porcelain, 150 mL.	32,620	pc	
	19	Osmosis Apparatus	110	pc	
	20	Reagent Bottle, narrow-mouth, amber, borosilicate, 250 mL	1,050	pc	
	21	Reagent Bottle, wide-mouth, transparent, borosilicate, 250 mL	23,795	pc	
	22	Rubber Stopper # 0 (for Ø 16mm test tube)	23,795	pc	
	23	Spatula, spoon, porcelain and glazed	38,720	pc	
	24	Stirring Rod, Ø 6 mm x 250 mm long	38,720	pc	
	25	Test tube brush	38,720	pc	
	26	Test Tube, borosilicate, Ø 16 mm x 150 mm long	387,200	pc	
	27	Tong, Crucible	23,795	pc	
	28	Vial, screw-neck, 25 ml. (with screw-type plastic cap)	193,600	pc	
	29	Vial, screw-neck, 50 mL. (with screw-type plastic cap)	193,600	pc	
	30	Watch Glass, Ø 90 mm	38,720	pc	
SCIENCE DEVICES, INSTRUMENTS, AND MEASURING TOOLS - MATTER					within 210 Calendar Days from the date of receipt of the Notice to Proceed (NTP)
11	1	Balance, Toploading, Electronic	1,050	pc	
	2	Balance, Triple Beam, with tare, 2610-gram	22,745	pc	
	3	Calorimeter	110	pc	
	4	Centrifuge	66	pc	
	5	Electrical Conductivity (Conductivity of Solutions) Apparatus	22,855	pc	
	6	Filter Paper, crepe, 580mm x 580 mm sheet, Grade 0905	65,240	sheet	
	7	Gloves, Hand, super nitrile	38,720	pair	
	8	Graduated Cylinder, borosilicate, 10 mL	32,620	pc	
	9	Graduated Cylinder, borosilicate, 100 mL	32,620	pc	
	10	Graduated pipette with rubber pipettor, borosilicate, 10 mL	110	pc	
	11	Hydrometer for heavy liquids	110	pc	
	12	Hydrometer for light liquids	110	pc	
	13	Laboratory Hot Plate with magnetic stirrer	5,709	pc	
	14	Safety Goggles, polycarbonate	38,720	pair	

	15	Thermometer, Laboratory type, Alcohol, - 20°C to 110°C	38,720	pc	
12	SCIENCE DEVICES, INSTRUMENTS, AND MEASURING TOOLS - EARTH & SPACE AND LIVING THINGS				within 210 Calendar Days from the date of receipt of the Notice to Proceed (NTP)
	1	Anemometer with Wind Vane, Cup type	5,970	pc	
	2	Anemometer, Simple	2,985	pc	
	3	Aneroid Barometer Set (Demonstration Type)	37,670	pc	
	4	Aneroid Barometer, wall-mount	7,534	pc	
	5	Compass, Magnetic	31,570	pc	
	6	Dissecting Set with pan	110	pc	
	7	First Aid Kit	1,765	kit	
	8	Gloves, Surgical	220	pair	
	9	Hand Lens, 10x magnification	1,050	pc	
	10	Hand Lens, 5x magnification	15,035	pc	
	11	Hexagonal Weigh Dishes Set, 50mL, 500 pcs/pack	2,985	pack	
	12	Lens Paper, 50's/pack	22,745	pack	
	13	Microscope, Compound with 4 Objectives	90,980	unit	
	14	Microscope, Digital	210	unit	
	15	Pipette, Beral, 1 mL	326,200	pc	
	16	Prepared Slide Set, Microscope, 25 pieces	4,759	set	
	17	Prepared Slide Set, Mitosis and Meiosis	4,549	set	
	18	Reaction Plates with 6 Wells	23,795	pc	
	19	Sedimentator Tube	1,050	pc	
	20	Sling Psychrometer	8,825	pc	
	21	Soil pH, Moisture, Sunlight Meter	1,050	unit	
	22	Soil/Test Sieve*	1,765	set	
	23	Thermometer, Classroom, wall-mount	1,765	pc	
	24	Tong, Beaker	1,050	pc	
25	Wash bottle, plastic, 250 mL	38,720	pc		
13	MATHEMATICAL MANIPULATIVES				within 210 Calendar Days from the date of receipt of the Notice to Proceed (NTP)
	1	Algebra Tile Set, plastic	4,549	set	
	2	Base Ten Blocks	14,925	set	
	3	Beads	1,220	set	
	4	Circle Area Demonstrator	2,985	pc	
	5	Compass, Drawing, student type	301,360	pc	
	6	Cuisenaire Rods, set of 5	2,985	set	
	7	Elapsed Time (Clock) Set	1,220	pc	
	8	Geoboard, 11 x 11	75,340	pc	
	9	Geoboard, 5 x 5	29,850	pc	
	10	Geostrips	37,670	set	
	11	Ghost Grid Whiteboard, Mobile Magnetic	26,096	pc	
	12	Linking Cubes	14,925	set	
	13	Model, Basic 3D Geometrical Collapsible	8,825	set	
	14	Model, Basic 3D Geometrical Solids	2,985	set	
	15	Pattern Blocks, 250 pcs/set	5,970	set	
	16	Pentominoes	14,925	set	
	17	Plastic Two-colored Counters, 1-inch diameter, 200 pcs/set	6,100	set	
	18	Probability Kit	7,534	Kit	
19	Tangrams, set of 30	7,534	set		
19	FORCE, MOTION, AND ENERGY KITS				within 210 Calendar Days from the date of receipt of the Notice to Proceed (NTP)
	1	Advanced Electromagnetism Kit	110	kit	
	2	Air Blower	22	pc	
	3	Archimedes Principle Set	110	set	
	4	Basic Electronics Kit	110	kit	
	5	Basic Lens Set, acrylic	22,855	pc	
	6	Coefficient of Linear Expansion	110	pc	

7	Connector, Black (# 18 copper, AWG stranded) with alligator clip on one end and banana plug on the other end	113,340	pc
8	Connector, Red (# 18 copper, AWG stranded) with alligator clip on one end and banana plug on the other end	113,340	pc
9	Connector, Yellow (# 18 copper, AWG stranded) with alligator clip on one end and banana plug on the other end	91,420	pc
10	DC Ammeter	22,855	unit
11	DC String Vibrator, string included	1,050	pc
12	DC Voltmeter	22,855	unit
13	Diffraction slits & Diffraction grating Set	22,745	set
14	Digital Geiger-Muller Counter with radioisotopes samples	20	pc
15	Dry Cell Holder (size D)	151,120	pc
16	Dry Cell, 1.5 volts, size D	151,120	pc
17	Engine Model (Internal Combustion)	110	pc
18	Flask, Florence, glass, 500 mL	110	pc
19	Force Table	110	pc
20	Fuse Holder w/ Fuse	22,855	pc
21	Galvanometer	22,855	unit
22	Helical Spring	22,855	pc
23	Iron Core Rod (non-corrugated)	8,825	pc
24	Laser Light	23,795	pc
25	Long Nose Pliers, 6-inch, 1 pair/set	1,765	pc
26	Magnet Wire	8,079	spool
27	Manometer, Open U-tube with Nakamura-type Water Pressure Apparatus	110	pc
28	Miniature Light Bulb	113,340	pc
29	Miniature Light Bulb Holder	113,340	assy
30	Mirror Set, acrylic	22,855	set
31	Motor-Generator Model Experiment Set	22,855	set
32	Multimeter, digital	220	pc
33	Optical Bench Set	22,855	set
34	Pair of Bar Magnets	24,023	pair
35	Prism Set	23,795	set
36	Resistance Board	110	pc
37	Ring and Ball Apparatus	110	unit
38	Ripple Tank Set	110	set
39	Slinky Coil, metal	22,855	unit
40	Sound Resonance Set: Loud Speaker	110	pc
41	Sound Resonance Set: Resonance Tube	110	pc
42	Sound Resonance Set: Tone Generator	110	pc
43	Strobe Light	1,050	pc
44	Switch, Knife type, Single Pole Single Throw	37,780	pc
45	Ticker Timer Set	22,745	set
46	Toy Car, non-friction, non-battery	6,100	pc
47	Tuning Fork Set	110	pc
48	Vacuum Tube and Manual Vacuum Pump	1,050	set

A. Contract Duration

Complete delivery shall be made within the contract duration stipulated above, from the date of receipt of the Notice to Proceed (NTP).

B. Delivery Sites

The goods shall be delivered **Door-to-Door** and inspected at the Recipient Schools as specified in the Allocation List labeled as **Annex “F.”**

Statement of Compliance

I/We have read and understood the requirements/scope of service/terms of reference and conditions stipulated herein and shall therefore comply to the conditions set forth in the Contract with respect to this **Section VI. Schedule of Requirements**, if our bid is considered for award.

Name and Signature of Bidder’s Authorized Representative

Section VII. Technical Specifications

See Annex “J” for the Detailed Technical Specification

Technical Specifications

Item	Specification	Statement of Compliance
		<p><i>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>

A. General Specification

Item	Specification	STATEMENT OF COMPLIANCE (State Comply or Not Comply)	BIDDER'S ACTUAL OFFER
1	All equipment and components must be of the required level of technology, new, compliant with the requested specifications, responding to current quality standards in international markets, manufactured by reputable and consolidated international brands, reliable and fully adequate for the intended purpose.		
2	All equipment markings, user manuals and electronic copies must be in English.		
3	All equipment shall conform and operate on the standard electric supply in the Philippines (220Vac, 50/60 Hz power, type A & B power sockets)		
4	All equipment must be able to operate in the environmental conditions of the different locations in The Philippines, especially considering humid environments at temperatures ranging from 8°C to 45°C, dusty and moisty environments and frequently salty air.		
5	All connections between components shall be ready to operate, once installation is finalized.		
6	All necessary cables, adaptors and connections must be included and clearly marked, in order to facilitate rapid and accurate assembly.		
7	Bidder should execute an Undertaking that the spare parts are available nationwide for a minimum period of five (5) years and that the original brand of the spare parts are made available to DepEd.		
8	Imported products should pass international quality control product standards and have international quality control product markings such as CE, ISO, ASTM, ASQC, AFCIQ, ASQ, DGQ, EOQC, IQA, and the likes, while locally made products (Philippine-made) should pass the local quality control product standards and bear the PS mark.		
9	The items must be branded and permanently marked on the items, good quality, must be free from toxic materials, and must be properly packed		

10	The equipment and tools can be utilized by male and female learners.		
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STATEMENT OF COMPLIANCE

I hereby commit to provide the above specified requirements in compliance with the Technical Specifications for the Project: **Mass Production, Supply, and Delivery of Science and Mathematics Equipment Packages to Public Elementary Schools for Grades 1 to 3 and Grades 4 to 6, Public Junior High Schools for Grades 7 to 10, and Public Senior High Schools for Grades 11 to 12 (Core & STEM) 2022 Rebid and 2023.**

Name and Signature of Bidder’s Authorized Representative

***Section VIII. Checklist of Technical and
Financial Documents***

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) **in accordance with Section 8.5.2 of the IRR;**

Technical Documents

- (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (c) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- (d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission **or** Original copy of Notarized Bid Securing Declaration; **and**
- (e) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- (f) Original duly signed Omnibus Sworn Statement (OSS) **and** if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- (c) The prospective bidder’s computation of Net Financial Contracting Capacity (NFCC) **or A** committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class “B” Documents

- (d) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence **or** duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the

instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE

- (e) Original of duly signed and accomplished Financial Bid Form; **and**
- (f) Original of duly signed and accomplished Price Schedule(s).

*See **Annex “J”** for the Price Schedule Form.*

Other documentary requirements under RA No. 9184 (as applicable)

- (g) *[For foreign bidders claiming by reason of their country’s extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- (h) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

LIST OF ALL ONGOING GOVERNMENT & PRIVATE CONTRACTS INCLUDING CONTRACTS AWARDED BUT NOT YET STARTED

Business Name : _____

Business Address : _____

Name of Contract/ Project Cost	Owner's Name a. Address b. Telephone Nos.	Nature of Work	Bidder's Role		Date Awarded a. Date Started b. Date of Completion	% of Accomplishment		Value of Outstanding Works / Undelivered Portion
			Description	%		Planned	Actual	
<u>Government</u>								
<u>Private</u>								

Note: (In case of no ongoing contract, the bidder shall submit this duly signed form and indicate **“No ongoing contracts” or “None” or “Not Applicable (N/A)”** under the Column for Name of Contract (first column from left)

Submitted by: _____

Printed Name and Signature of Authorized Representative

Designation: _____

Date: _____

STATEMENT IDENTIFYING THE SINGLE LARGEST COMPLETED CONTRACT

Business Name : _____

Business Address : _____

Name of Contract	a. Owner's Name b. Address c. Telephone Nos.	Nature of Work	Bidder's Role		a. Amount at Award b. Amount at Completion c. Duration	a. Date Awarded b. Contract Effectivity c. Date Completed d. Contract Performance certified by End User
			Description	%		
<u>Government</u>						
<u>Private</u>						

Note: The bidder shall be able to support this statement with:

Duly signed Contracts/Purchase Orders (POs)/ Agreements/Memoranda of Agreement (MOA)/Notices of Award (NOA)/Job Orders or Notices to Proceed (NTP) with the corresponding

Certificates of Completion of Delivery (CCDs)/ Certificates of Final Acceptance (CFAs)/duly signed Delivery Receipts (DRs), or duly accomplished Inspection and Acceptance Reports (IARs)

Submitted by : _____

(Printed Name and Signature)

Designation : _____

Date : _____

Joint Venture Agreement Form

KNOW ALL MEN BY THESE PRESENTS:

That this JOINT VENTURE AGREEMENT is entered into By and Between _____, of legal age, (civil status), owner/proprietor of _____ and a resident of _____.
- and -

_____, of legal age, (civil status), owner/proprietor of _____ and a resident of _____.

THAT both parties agree to join together their manpower, equipment, and what is needed to facilitate the Joint Venture to participate in the Eligibility, Bidding and Undertaking of the hereunder stated project to be conducted by the (Name of the Procuring Entity).

<i>NAME OF PROJECT</i>	CONTRACT AMOUNT

That both parties agree to be jointly and severally liable for the entire assignment.

That both parties agree that _____ and _____ own the share and interest of _____ and _____ [indicate percentage of shares] respectively

That both parties agree that _____ and/or _____ shall be the Official Representative of the Joint Venture, and is granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the Joint Venture in the bidding as fully and effectively and the Joint Venture may do and if personally present with full power of substitution and revocation.

THAT this Joint Venture Agreement shall remain in effect only for the above stated Projects until terminated by both parties.

Done this _____ day of _____, in the year of our Lord _____.

SIGNED IN THE PRESENCE OF:

Witness

Witness

REPUBLIC OF THE PHILIPPINES) S.S.
PASIG CITY, METRO MANILA)

A C K N O W L E D G M E N T

BEFORE ME, a Notary Public in and for Pasig City, Metro Manila, Philippines, this _____ day of _____, 201_ personally appeared:

<u>NAME</u>	<u>GOVERNMENT-ISSUED IDENTIFICATION CARD</u>		
	<u>Number</u>	<u>Issued on</u>	<u>Issued at</u>
_____	_____	_____	_____
_____	_____	_____	_____

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that same is the free and voluntary act and deed of the entities which they respectively represent.

The foregoing instrument is a JOINT VENTURE AGREEMENT consisting of pages (exclusive of attachments), including this page on which this acknowledgment is written and signed by the parties hereto and their instrument witnesses on the left hand margin of each and every page hereof.

WITNESS MY HAND AND SEAL on the date and place first above written.

NOTARY PUBLIC
Until December 31, 20__

Doc. No. _____
Page No. _____
Book No. _____
Series of 20 _____

NET FINANCIAL CONTRACTING CAPACITY (NFCC) FORM

A. Summary of the Applicant Supplier’s/Distributor’s/Manufacturer’s assets and liabilities on the basis of the attached income tax return and audited financial statement, stamped “RECEIVED” by the Bureau of Internal Revenue or its duly accredited and authorized institutions, for the preceding calendar/tax year which should not be earlier than two (2) years from date of bid submission.

		Year 20__
1.	Total Assets	
2.	Current Assets	
3.	Total Liabilities	
4.	Current Liabilities	
5.	Net Worth (1-3)	
6.	Net Working Capital (2-4)	

B. The Net Financial Contracting Capacity (NFCC) based on the above data is computed as follows:

NFCC = K (current asset – current liabilities) minus value of all outstanding works under ongoing contracts including awarded contracts yet to be started

NFCC = P _____

K = 15 regardless of contract duration

Herewith attached are certified true copies of the income tax return and audited financial statement: stamped “RECEIVED” by the BIR or its duly accredited or authorized institution for the preceding year which should not be earlier than two (2) years from date of bid submission.

Submitted by:

Name of Supplier / Distributor / Manufacturer

Signature of Authorized Representative

Date : _____

NOTE: If Partnership or Joint Venture, each Partner or Member Firm of Joint Venture shall submit the above requirements.

Performance Securing Declaration (Revised)
[if used as an alternative performance security but it is not required to be submitted with the Bid, as it shall be submitted within ten (10) days after receiving the Notice of Award]

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

PERFORMANCE SECURING DECLARATION

Invitation to Bid: [Insert Reference Number indicated in the Bidding Documents]
To: [Insert name and address of the Procuring Entity]

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, to guarantee the faithful performance by the supplier/distributor/manufacturer/contractor/consultant of its obligations under the Contract, I/we shall submit a Performance Securing Declaration within a maximum period of ten (10) calendar days from the receipt of the Notice of Award prior to the signing of the Contract.
2. I/We accept that: I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of one (1) year for the first offense, or two (2) years **for the second offense**, upon receipt of your Blacklisting Order if I/We have violated my/our obligations under the Contract;
3. I/We understand that this Performance Securing Declaration shall cease to be valid upon:
 - a. issuance by the Procuring Entity of the Certificate of Final Acceptance, subject to the following conditions:
 - i. Procuring Entity has no claims filed against the contract awardee;
 - ii. It has no claims for labor and materials filed against the contractor; and
 - iii. Other terms of the contract; or
 - b. replacement by the winning bidder of the submitted PSD with a performance security in any of the prescribed forms under Section 39.2 of the 2016 revised IRR of RA No. 9184 as required by the end-user.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of [month] [year] at [place of execution].

*[Insert NAME OF BIDDER OR ITS
AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant*

[Jurat]
[Format shall be based on the latest Rules on Notarial Practice]



PROJECT: **Mass Production, Supply, and Delivery of Science and Mathematics Equipment Packages to Public Elementary Schools for Grades 1 to 3 and Grades 4 to 6, Public Junior High Schools for Grades 7 to 10, and Public Senior High Schools for Grades 11 to 12 (Core & STEM) 2022 Rebid and 2023**

CONTRACT NO.:

CONTRACT

THIS CONTRACT made and entered into this ____ day of _____ 2023 by and between **DEPARTMENT OF EDUCATION**, located at DepEd Complex, Meralco Avenue, Pasig City, Philippines, represented herein by its _____, _____, as per Department Order No. ____, s. _____ (hereinafter referred to as “**DEPED**”); and _____ represented herein by its _____, _____, with office address at _____, Philippines (hereinafter referred to as “_____”), as per Secretary’s Certificate dated _____ (hereto attached as Annex “A”).

DEPED and _____ are collectively called “**PARTIES.**”

WHEREAS, DEPED invited bids for the *Mass Production, Supply, and Delivery of Science and Mathematics Equipment Packages to Public Elementary Schools for Grades 1 to 3 and Grades 4 to 6, Public Junior High Schools for Grades 7 to 10, and Public Senior High Schools for Grades 11 to 12 (Core & STEM) 2022 Rebid and 2023* consisting of **nineteen (19) lots**, and received bids from ____ (__) bidders for Lot No. __; **DEPED** opened, read, and evaluated the bids of the ____ (__) bidders and declared _____ as having the lowest calculated bid for Lot No. __; after evaluation, **DEPED** post-qualified and declared the bid of _____ as the lowest calculated responsive bid for Lot No. __ in the sum of **PHILIPPINE PESOS _____ MILLION, _____ THOUSAND, _____ and 00/100 (PhP _____) ONLY**, (hereinafter called the “Contract Price”) detailed as follows:

Lot No.	Description	Quantity	Amount (in Php)

NOW THIS CONTRACT WITNESSETH AS FOLLOWS:

1. In this Contract, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to;
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as part of this Agreement, viz:
 - a. Philippine Bidding Documents (PBD);
 - i. Technical Specifications;
 - ii. General and Special Conditions of the Contract;
 - iii. Schedule of Requirements; and
 - iv. Bid Bulletin No. 1 dated _____.
 - b. _____'s bid, including the eligibility requirements, technical and financial proposals, and all other documents or statements submitted;
 - c. Performance Security;
 - d. Notice of Award of Contract and _____'s conforme thereto; and
 - e. Other contract documents required by existing laws and/or **DEPED** in the PBD. _____ agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Order, and Warranty Security, shall form part of the Contract.
3. _____ shall post a Performance Security within ten (10) calendar days from receipt of the Notice of Award in the form and amount prescribed therein. The performance security shall be posted in favor of **DEPED**, and shall be forfeited in the event it is established that _____ is in default of any of its obligation under this contract. _____ shall be responsible for the extension of its performance security and/or undertake to renew its performance security whenever necessary, and without need of prior notice or instruction from the **DEPED**, to ensure that it is in force and effect for the whole duration of the contract and until a Certificate of Final Acceptance is duly issued.
4. The goods referred to in this Contract shall be delivered by _____ at _____ within _____ calendar days from the receipt of the Notice to Proceed (NTP). _____ shall ensure that the goods will be delivered in accordance with the Schedule of Requirements, which is hereto attached as Annex "B" and made an integral part hereof.

Goods delivered to sites other than the designated delivery site without **DEPED**'s written authorization and/or approval may be rejected by the latter. Violation of this provision, based on documents and reports submitted and validated by the authorized receiving personnel may be cause for the termination of the Contract
5. **DEPED** shall have the right to inspect and test or cause the testing of the goods covered by the Contract, at any time or stage of contract implementation. Pre-delivery and Pre-implementation Conference shall be conducted prior to the inspection of goods by the designated DepEd Inspectorate Team, as may be necessary or applicable.

6. **DEPED** shall have the right to visit and inspect _____'s premises covered by the Contract at any time or stage of the contract implementation to monitor and assess _____'s capacity to discharge its contractual obligations.
7. Prior to and for purposes of inspection, _____ shall ensure convenient access to the goods for inspection. _____ shall assign personnel to undertake the handling, unpacking, assembly, commissioning, disassembly, repacking, resealing, and sorting of the goods prior to, during, and after inspection.
8. The goods shall be inspected by the designated DepEd Inspectorate Team. _____ shall coordinate with **DEPED**, through the Procurement Management Service-Contract Management Division (ProcMS-CMD), on the conduct of inspection or pre-delivery inspection (PDI). Any request for inspection or PDI shall be done in writing, and submitted in accordance with SCC Clause 4 of the Bidding Documents.
9. The goods must conform to and comply with the standards mentioned in Section VI. Schedule of Requirements of the Bidding Documents, and must be in accordance with the final technical specifications as approved by the Bids and Awards Committee, or as amended by subsequently issued Bid Bulletin, if any, based on the samples submitted by _____, and reflected in the post-qualification report, which is hereto attached as Annex "C" and made an integral part hereof.

Any proposal by _____ to deliver goods of different technical specifications, in lieu of those of the approved bids or samples, shall not be allowed. However, under justifiable circumstances, delivery of goods of equivalent, higher or superior technical specifications may be permitted, subject to the evaluation and favorable recommendation of the **DEPED's** end-user or implementing unit, and the approval of the herein authorized signatory. In any such case, the proposal by _____ for substitution shall be in writing and shall not result in any additional cost or undue burden to **DEPED**.

10. Goods with defects or non-compliant with the required technical specifications upon delivery shall be rejected orally or in writing by **DEPED** and replaced by _____ in accordance with the warranty provisions in the bidding documents. The replacement goods for this reason shall be subject to re-inspection.
11. In case _____ encounters condition(s) impeding timely delivery of the goods, _____ shall promptly notify **DEPED** in writing within five (5) calendar days from notice of such condition(s). Any request for work suspension and/or contract period extension shall be promptly done in writing as soon as circumstances for such request have become apparent. _____ must provide sufficient proof to support any request for work suspension and/or contract period extension.
12. The Contract Price shall be paid to _____ in accordance with the following disbursement procedures:
 - a. Upon submission of an irrevocable letter of credit or Bank Guarantee issued by a Universal or Commercial Bank, an advance payment not to exceed fifteen percent (15%) of the contract amount shall be allowed and paid within sixty (60) calendar days from signing of the Contract.

- b. _____ may submit a request for payment based on the following:
- (i) cumulative quantities of goods delivered based on the schedule of deliveries and other relevant terms and conditions of the Contract;
 - (ii) duly signed Delivery Receipts; and
 - (iii) duly signed Inspection and Acceptance Reports (IARs), including certification by _____, duly signed and dated by the authorized representative of the **DEPED** indicating that the goods have been delivered in accordance with the Contract.

Other documents in support of a request for payment may be prescribed by **DEPED** pursuant to existing disbursement, accounting and auditing rules and procedures.

- c. Subject to the recoupment of the advance payment contemplated in Clause 12(a) above and retention contemplated in the immediately succeeding clause, payment shall be made to _____ within sixty (60) days from submission of the documents specified in SCC Clause 2.2 and other documents as may be prescribed by **DEPED**, in the following manner:
- i. For the initial progress payment, a minimum of 25% of the Contract Price shall be paid to the Supplier upon delivery of at least 25% of the goods and acceptance of the same by an authorized representative of DepEd;
 - ii. Final payment shall consist of the full and final payment of the unpaid inspected and accepted goods, subject to the submission of the required documents under the Bidding Documents.

13. Payments shall be subject to the “Warranty” provision in the form of either retention money in an amount equivalent to _____ the payment, or a special bank guarantee in the amount equal to _____ of the Contract Price as provided under Section 62.1 of R.A. 9184 and its Revised IRR.

a. The warranty period of _____ shall reckon from the date of issuance of Certificate of Final Acceptance by **DEPED**.

b. In case _____ opts for retention money, the amount shall be released at the expiration of the warranty period or the remaining amount in case it has been utilized pursuant to the warranty provision unless, during the remainder of the warranty period, the retention money is substituted with a special bank guarantee.

14. Ownership, title, rights, and interest with respect to the contents of the _____, including all resources, records, or materials used or obtained in the course of this Agreement shall vest exclusively with **DEPED**. _____ hereby irrevocably waives any claim thereto. _____ shall not, in any manner or for any purpose, use the contents of the _____ beyond what is expressly allowed for the purpose of accomplishing the terms under this Contract, unless express permission of **DEPED** in writing is obtained.

15. Each party in the performance of their respective duties and responsibilities under this Contract and in the implementation thereof shall adhere to Republic Act No. 10173, otherwise known as the “Data Privacy Act of 2012.” Any gathered data and

information should be protected and respected during the term and even after the termination of this Contract. The processing of any gathered data and information should be in compliance with the confidentiality and privacy requirements under the said law and applicable regulations.

16. _____ shall be liable for liquidated damages for the delay in delivery of goods in an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery, for every day of delay until such goods are finally delivered to and accepted by **DEPED**. **DEPED** shall deduct the liquidated damages from any money due or which may become due to _____, or collect from any of the securities or warranties posted by _____, whichever is convenient to **DEPED**. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the Contract Price, **DEPED** may rescind or terminate the Contract, without prejudice to other courses of action and remedies available under the circumstances.
17. The **PARTIES** shall make every effort to resolve amicably and by mutual consultation any and all disputes or differences arising between the **PARTIES** in connection with the implementation of the Contract. Should such dispute not be resolved amicably, it shall be submitted to Early Neutral Evaluation pursuant to R.A. No. 9285, or the "Alternative Dispute Resolution Act of 2004," and its Implementing Rules and Regulations.

IN WITNESS WHEREOF, the **PARTIES** hereto have caused this Contract to be executed in accordance with governing laws on the day and year first above written.

SIGNED, SEALED AND DELIVERED BY:

Department of Education

SIGNED IN THE PRESENCE OF:

DEPED's Witness

_____'s *Witness*

CERTIFIED FUNDS AVAILABLE:

Chief Accountant

REPUBLIC OF THE PHILIPPINES)
_____, METRO MANILA) S.S

ACKNOWLEDGMENT

BEFORE ME, a Notary Public in and for _____, Philippines,
this ____ day of _____ 2023 personally appeared:

NAME

GOVERNMENT ISSUED ID

(Number, Issued On, Issued By)

Department of Education

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledge to me that the same is the free and voluntary act and deed of the entities which they respectively represent.

The foregoing instrument is a CONTRACT consisting of six (6) pages (exclusive of attachments), including this page on which this acknowledgment is written and signed by the parties hereto and their instrument witness on the left-hand margin of each and every page hereof.

WITNESS MY HAND AND SEAL on the date and place first above written.

Doc. No. ____;
Page No. ____;
Book No. ____;
Series of 2023.

NOTARY PUBLIC

Bid Security (Bank Guarantee) Form

WHEREAS, *[insert name of Bidder]* (hereinafter called the "Bidder") has submitted its bid dated *[insert date]* for the *[insert name of contract]* (hereinafter called the "Bid").

KNOW ALL MEN by these presents that We *[insert name of Bank]* of *[insert name of Country]* having our registered office at *[insert address]* (hereinafter called the "Bank" are bound unto the *DEPARTMENT OF EDUCATION Central Office*, (hereinafter called the "Entity"), in the sum of *[insert amount]* for which payment well and truly to be made to the said Entity the Bank binds itself, its successors and assigns by these presents.

SEALED with the Common Seal of said Bank this ___ day of _____ 201_.

THE CONDITIONS of this obligation are:

1. If the Bidder:
 - (a) withdraws its Bid during the period of bid validity specified in the Form of Bid; or
 - (b) does not accept the correction of arithmetical errors of its bid price in accordance with the Instructions to Bidder; or
2. If the Bidder having been notified of the acceptance of its bid by the Procuring Entity during the period of bid validity:
 - (a) fails or refuses to execute the Contract Form in accordance with the Instructions to Bidders, if required; or
 - (b) fails or refuses to furnish the Performance Security in accordance with the Instructions to Bidders.

We undertake to pay to the Entity up to the above amount upon receipt of its first written demand, without the Entity having to substantiate its demand, provided that in its demand the Entity will note that the amount claimed by the Entity is due to the Entity owing to the occurrence of one or both of the two (2) conditions, specifying the occurred condition or conditions.

The Guarantee will remain in force up to and including the date *[insert days]* days after the deadline for submission of Bids as such deadline is stated in the Instructions to Bidders or as it may be extended by the Entity, notice of which extension(s) to the Bank is hereby waived. Any demand in respect of this Guarantee should reach the Bank not later than the above date.

DATE _____
WITNESS _____

(Signature, Name and Address)

SIGNATURE OF THE
BANK _____ SI

Bid Securing Declaration Form

[shall be submitted with the Bid if bidder opts to provide this form of bid security]

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

BID SECURING DECLARATION **Project Identification No.: *[Insert number]***

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this day of *[month]* *[year]* at *[place of execution]*.

*[Insert NAME OF BIDDER OR ITS
AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant*

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Omnibus Sworn Statement (Revised)
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with the law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and

8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:

- a. Carefully examining all of the Bidding Documents;
- b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
- c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
- d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.

9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]
Affiant

Jurat

[Format shall be based on the latest Rules on Notarial Practice]

Performance Security (Bank Guarantee) Form

To : The Secretary
Department of Education
DepEd Complex, Meralco Avenue
Pasig City

Attention: The Chairperson
Bids and Awards Committee

WHEREAS, *[insert name and address of Supplier]* (hereinafter called the "Supplier") has undertaken, in pursuance of Contract No. *[insert number]* dated *[insert date]* to execute *[insert name of contract and brief description]* (hereinafter called the "Contract");

AND WHEREAS, it has been stipulated by you in the said Contract that the Supplier shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with his obligations in accordance with the Contract;

AND WHEREAS, we have agreed to give the Supplier such a Bank Guarantee;

NOW THEREFORE, we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Supplier, up to a total of *[insert amount of guarantee]* proportions of currencies in which the Contract Price is payable, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of *[insert amount of guarantee]* as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the Contract to be performed there under or of any of the Contract documents which may be made between you and the Supplier shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until the date of your issuance of the Notice of Final Acceptance.

SIGNATURE AND SEAL OF THE GUARANTOR

NAME OF BANK

ADDRESS

DATE _____

FINANCIAL BID FORM

Date: _____
Project N^o: _____

The Secretary
Department of Education
DepEd Complex, Central Office
Meralco Avenue, Pasig City

Attention: The Chairperson
Bids and Awards Committee

Gentlemen and/or Ladies:

Having examined the Bidding Documents including Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said Bidding Documents for the sum of *[total Bid amount in words (and figures)]* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in BDS provision for ITB Clause 17.1 and 18.2, respectively, and it shall remain binding upon us and may be accepted at any time before the expiration of that bid validity period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the lowest or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements as per ITB Clause 5 of the Bidding Documents.

We likewise certify/confirm that the undersigned, *[for sole proprietorships, insert: as the owner and sole proprietor or authorized representative of Name of Bidder, has the full power and authority to participate, submit the bid, and to sign and execute the ensuing contract, on the latter's behalf for the Name of Project of the Name of the Procuring Entity] [for partnerships, corporations, cooperatives, or joint ventures, insert: is granted full power and authority by the Name of Bidder, to participate, submit the bid, and to sign and execute the ensuing contract on the latter's behalf for Name of Project of the Name of the Procuring Entity].*

We, further, confirm that, for purposes of this bid, and if such Bid is accepted, the address stated below shall be the Supplier's official address and contact numbers, as reflected in the *(state proof of billing e.g. PhilGEPS Certificate, Mayor's Permit, SEC, Tax Clearance)*

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Dated this _____ day of _____ 20_____.

[signature over printed name of
Authorized Representative]

[in the capacity of _____]
(designation of Authorized Representative)

Duly authorized to sign Bid for and on behalf of _____
[Registered Company/Business Name of the Bidder]

Address : _____ Telephone No : _____
Telefax: _____ Email address : _____

BANK GUARANTEE FORM FOR ADVANCE PAYMENT

To: **Department of Education**
[name of Contract]

Gentlemen and/or Ladies:

In accordance with the payment provision included in the Special Conditions of Contract, which amends Clause of the General Conditions of Contract to provide for advance payment, *[name and address of Supplier]* (hereinafter called the "Supplier") shall deposit with the PROCURING ENTITY a bank guarantee to guarantee its proper and faithful performance under the said Clause of the Contract in an amount of *[amount of guarantee in figures and words]*.

We, the *[bank or financial institution]*, as instructed by the Supplier, agree unconditionally and irrevocably to guarantee as primary obligator and not as surety merely, the payment to the PROCURING ENTITY on its first demand without whatsoever right of objection on our part and without its first claim to the Supplier, in the amount not exceeding *[amount of guarantee in figures and words]*.

We further agree that no change or addition to or other modification of the terms of the Contract to be performed thereunder or of any of the Contract documents which may be made between the PROCURING ENTITY and the Supplier, shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition, or modification.

This guarantee shall remain valid and in full effect from the date of the advance payment received by the Supplier under the Contract until *[date]*.

Yours truly,

Signature and seal of the Guarantors

[name of bank or financial institution]

[address]

[date]

SEALING AND MARKING OF BIDS

GOODS AND SERVICES

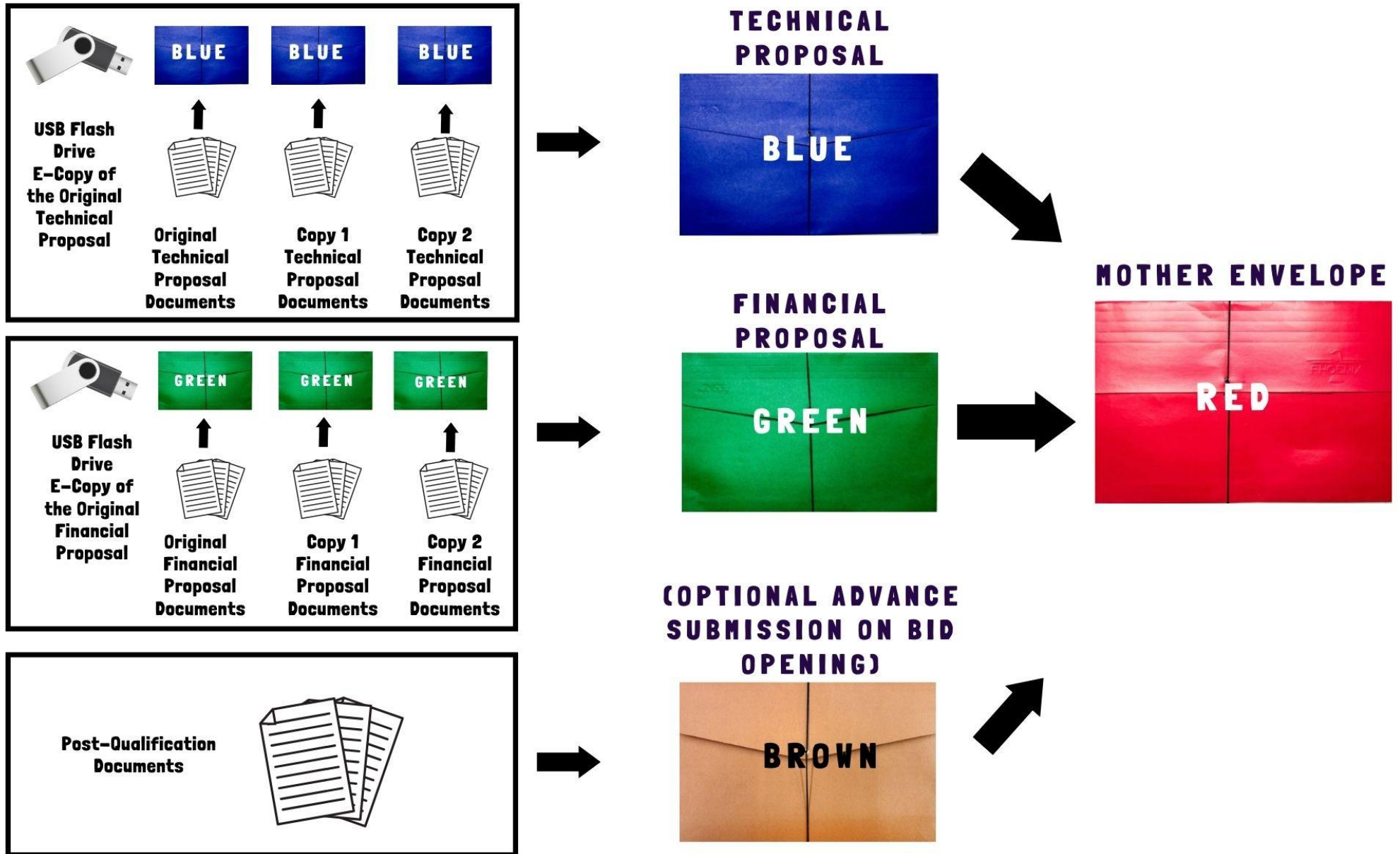


Illustration 1

ORIGINAL / COPY NO.

[BIDDER'S COMPANY NAME]

[COMPANY'S OFFICE ADDRESS] PUBLIC BIDDING:

[PROJECT TITLE]:

BIDDING FOR [no.] : [item description] (if applicable)

THE CHAIRPERSON BIDS AND AWARDS COMMITTEE
DEPARTMENT OF EDUCATION CENTRAL OFFICE
[VENUE OF BID OPENING]

DO NOT OPEN BEFORE [TIME AND DATE OF BID OPENING]

Republic of the Philippines



Government Procurement Policy Board