



PURCHASE ORDER


Supplier :	R2D2 TRADING	P.O. No. :	2023-BAE1(001)-BIII-CB008-P008
Address :	C0823 Lanka St., Sta Ursula Subd. Brgy. Batingan, Binangonan, Rizal	Date :	
Email Address :	r2d2trading@gmail.com	Mode of Procurement :	Competitive Bidding
Mobile No. :	63917-179-2370	End-User :	BAE-OD
TIN :	165-721-892-000		

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	DepEd Central Office, Bureau of Alternative Education, 5th Floor Bonifacio Bldg., Meralco Avenue, Pasig City	Delivery Term :	Thirty (30) calendar days from the date of receipt of the Notice to Proceed (NTP) by the supplier.
Date of Delivery :	Thirty (30) calendar days from the date of receipt of the Notice to Proceed (NTP) by the supplier.	Payment Term :	See Terms and Conditions

Project Title: Procurement of Construction Materials for the Repair and Improvement of the 5th Floor Bonifacio Building

Item Description	Technical Specs	Unit Cost	Unit	Quantity	TOTAL PRICE (IN PHP)
A. FLOOR FINISHES					
Marine Plywood	1. Size: 4' x 8' x 3/4" thk 2. Brand: Local	1444.49	pcs	168	PHP 242,674.32
Stickwell	1. 4 Kg/galloon	789.67	gals	36	PHP 28,428.12
Finishing Nails	1. Size: 2"	115.56	Kgs	10	PHP 1,155.60
Stone Plastic Composite (SPC)		963.01	sqm	434	PHP 417,946.34
Base board (Wood)	1. Size: 4" x 8"	722.26	pcs	86	PHP 62,114.36
End Cap		433.35	pcs	22	PHP 9,533.70
Vinyl Tiles	1. Size: 30cm x 30cm	26.99	pcs	600	PHP 16,194.00
Vinyls Tile Adhesive		810.00	gals	5	PHP 4,050.00
B. CARPENTRY WORKS					
Fiber Cement Board	1. Size: 4.5mm thk.	756.00	pcs	150	PHP 113,400.00
Metal Studs	1. Size: 2" x 4" x 0.8mm thk	173.34	pcs	240	PHP 41,601.60
Metal Track	1. Size: 2" x 4" x 0.8mm thk	173.34	pcs	90	PHP 15,600.60
Blind rivets 1/8" x 1/2"	1. Size: 1/8" x 1/2"	337.04	box	15	PHP 5,055.60
Blind rivets 3/16" x 3/4	1. Size: 3/16" x 3/4	433.35	box	5	PHP 2,166.75
Metal black screw 1"	1. Size: 1" 2. 1000 pcs/box	674.10	box	4	PHP 2,696.40
Metal black screw 2"	1. Size: 2" 2. 1000 pcs/box	1155.61	box	6	PHP 6,933.66
Masonry drill bit	1. Size: 3/16" 2. 10pcs/box	770.39	box	1	PHP 770.39
Door jambs (Wood)	1. Size: 2" x 6" x 2.1m	2311.20	pcs	14	PHP 32,356.80
Panel door	1. Size: 0.90m x 2.10m 	6741.00	pcs	9	PHP 60,669.00
Flush Door	Size 0.8m x 2.10m x 7/8" thk. 1/4" thk marine plywood both sides on 2" x 2" K.D. wood framing.	1733.40	pcs	5	PHP 8,667.00

Cylindrical Lockset (Alpha or approved equal)	Cylindrical Lever Lockset, Grade 2 Entrance Function Material: zinc Alloy Color/ Finish: Matte	1155.61	set	14	PHP 16,178.54
Door Closer (Yale of approved equal)	With hold-open arm, Color: Silver	2407.50	set	14	PHP 33,705.00
Hinges	1. Size: 3" x 3" 2. heavy duty	173.34	pairs	42	PHP 7,280.28
C. PAINTING WORKS					
Flat latex	1. Color: White	611.99	gals	30	PHP 18,359.70
Semi-gloss latex	1. Color: White	648.01	gals	30	PHP 19,440.30
Quick Drying Enamel		666.00	gals	6	PHP 3,996.00
Acri-color (Raw Sienna)		180.00	qrt	10	PHP 1,800.00
Paint Thinner		270.00	gals	3	PHP 810.00
Skim coat		674.10	sack	4	PHP 2,696.40
Roller brush 7"	1. Size: 7" 2. With Handle	81.85	pcs	6	PHP 491.10
Baby roller 4"	1. Size: 4" 2. With Handle	72.23	pcs	6	PHP 433.38
Paintbrush 2"	1. Size: 2" 2. Shape/Type: Flat Color: White	45.00	pcs	4	PHP 180.00
Paintbrush 1"	1. Size: 1" Color: White	40.51	pcs	4	PHP 162.04
Sandpaper	1. Size: # 150 Size: 9" x 11"	18.01	pcs	60	PHP 1,080.60
D. ELECTRICAL					
LED tube light	1. T8 2. Size: 2x18-20W 3. Daylight	2700.00	set	45	PHP 121,500.00
Universal outlet	1. Series: Wide 2. 3-Gang 3. Current: 16-20A 4. Voltage: 220-250 Vac	315.00	set	100	PHP 31,500.00
2-Gang Switch	1. Series: Wide 2. 2-Gang	270.00	set	5	PHP 1,350.00
3-Gang Switch	1. Series: Wide 2. 3-Gang	315.00	set	4	PHP 1,260.00
3-Way Switch (2-Gang)	1. 2-Gang	315.00	set	4	PHP 1,260.00
Copper Wire, THHN	1. Size: AWG#12 (3.5mm2) 2. THHN 3. Type: Stranded 4. Color: Black	4050.00	box	5	PHP 20,250.00
Vinyl Electric Tape	1. Size: 0.16mm x 19mm x 16m 2. Color: Black	135.00	roll	20	PHP 2,700.00

TOTAL

PhP1,358,447.58

(Total Amount in Words) **One Million Three Hundred Fifty-Eight Thousand Four Hundred Forty-Seven and 58/100 PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay shall be imposed.

Very truly yours,

MARILETTE R. ALMAYDA

Director IV, Bureau of Alternative Education
Officer-in-Charge, Office of the Assistant
Secretary for Curriculum and Teaching -
Education Assessment and Alternative

Handwritten signature
Signature

Signature Over Printed Name of Supplier

Handwritten date
Date

Funds Available: **91,358,447.58**

MA. RHUNNA L. CATALAN

Chief Accountant

OR No. :

Amount :

TERMS AND CONDITIONS

1. The Supplier shall be responsible for the source(s) of its materials/equipment, and shall make deliveries in accordance with schedule, quality, and specifications of the award or purchase order (PO). Failure by the Supplier to comply with the same shall be ground for cancellation of the award or PO issued to the Supplier, and for awarding the item(s) to the Supplier with the next lowest responsive quotation at DepEd's option.
2. The Request for Quotation (RFQ) and the Supplier's offer including the eligibility requirements, technical and financial proposals, and all other documents or statements submitted by the Supplier as required by the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184 shall be deemed to form and be read and construed as part of this PO.
3. The Supplier shall pick up the PO issued in its favor within three (3) days after receipt of notice to that effect. A fax transmission or electronic mail shall constitute an official notice to the Supplier. Thereafter, if the PO remains unclaimed, the said PO shall be cancelled.
4. Subject to the provisions of the preceding paragraph, where the Supplier had claimed the PO but failed to deliver the required goods within the delivery time provided in the PO, the Supplier shall be charged liquidated damages (LD). The amount of LD, deductible from payments due to the Supplier, shall be one tenth of one percent (0.1%) of the total price of the undelivered goods in the PO for every day of delay. Once the accumulated amount of LD reaches 10% of the amount of PO, DepEd shall rescind or terminate the PO without prejudice to other courses of actions available to DepEd under RA 9184 and its IRR, and other laws.
5. The Supplier shall be precluded from delivering substitute goods or items. Rejected deliveries shall be construed as non-delivery of goods or items so ordered and shall be subject to the imposition of LD and termination or rescission of the PO as prescribed in paragraph 4 hereof.
6. The Supplier shall deliver the goods at DepEd Central Office, Bureau of Alternative Education, 5th Floor Bonifacio Bldg., Meralco Avenue, Pasig City.
7. All deliveries of the Supplier shall be subject to inspection and acceptance by DepEd. All necessary tests undertaken or caused to be undertaken by DepEd on the goods shall be for the account of the Supplier.

Inspection, where applicable for goods to be delivered, shall be conducted by DepEd through the duly designated Inspectorate Team. The inspection shall be made upon notice to the DepEd of the readiness of the goods for inspection. The Supplier shall coordinate with DepEd, through the Procurement Management Service-Contract Management Division (ProcMS-CMD) on the conduct of inspection. Any request for inspection shall be done in writing, and contain the following information:

- a. Project Title and PO Number;
- b. Specific goods for inspection;
- c. Quantity of goods for inspection;
- d. Venue/Address of inspection site; and
- e. Proposed schedule of inspection which must be at least 10 calendar days from the submission of the letter request.

The request for inspection shall be addressed to Procurement Management Service-Contract Management Division (ProcMS-CMD), and must be submitted through email at procms.cmd@deped.gov.ph.

8. The Supplier shall guarantee its deliveries to be free from defects and shall commit a 3 month warranty commencing from the date of issuance of the Certificate of Final Acceptance by the DepEd that the delivered goods have been duly inspected and accepted. Any defective goods or items that may be discovered by DepEd within the warranty period shall be replaced by the Supplier within 5 calendar days upon receipt of a written notice to that effect. Cost of replacement of defective goods or items shall be solely for the account of the Supplier.
9. As a pre-condition to payment, importation documents specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the Supplier to DepEd.
10. All duties, excise and other taxes and revenue charges, if any, shall be for the Supplier's account. All payments are subject to withholding of creditable Value Added Tax (VAT) per Revenue Regulation No. 10-93.
11. One hundred percent (100%) of the PO Price shall be paid to the Supplier upon complete delivery and acceptance of the goods by DepEd's authorized representative. Payment shall be made to the Supplier within 60 calendar days after the date of delivery and acceptance of the goods at the delivery site and upon submission of the following documents:

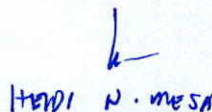
- a. Supplier's invoice showing goods' description, quantity, unit price, and total amount;
- b. Duly signed Delivery Receipt/s; and
- c. Duly signed Inspection and Acceptance Report/s (IAR/s), including certification by Asset Management Division, duly signed and dated by the authorized representative of DepEd indicating that the goods have been delivered in accordance with the PO;
- d. Warranty Certificate.

Other documents in support of a request for payment may be required by DepEd pursuant to existing disbursement, accounting, and auditing rules and procedures

Payments shall be subject to the "Warranty" provision in the form of either retention money in an amount equivalent to one percent (1%) of the payment, or a special bank guarantee in the amount equal to one percent (1%) of the PO Price required in Section 62 of RA 9184 and its IRR.

Release of the retention money shall be at the expiration of the warranty period, or the remaining amount in case it has been utilized pursuant to the warranty provision.

Conforme:



Signature over printed name of Supplier:

DECOMBEN 13, 2023

Date:

