

REQUEST FOR EXPRESSIONS OF INTEREST (INDIVIDUAL CONSULTANT SELECTION)

PROJECT NO.: 2024-PMS1(020)BVI-INDV-041

PHILIPPINES

TEACHER EFFECTIVENESS AND COMPETENCIES ENHANCEMENT PROJECT (TEACEP)

Loan No./Credit No./ Grant No.: IBRD-94810

Assignment Title: Project Advisor for BARMM
Reference No. : TEACEP-CS-4-ICS

The Department of Education (DepEd) *has received* financing from the World Bank toward the cost of the Teacher Effectiveness and Competencies Enhancement Project (TEACEP), and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) include one-year contract for the Project Advisor for BARMM of TEACEP renewable every year for five years. The TEACEP Project Advisor for BARMM will provide strategic guidance and technical support for the successful implementation of the project in the Bangsamoro Autonomous region in Muslim Mindanao (BARMM). This role requires an experienced education specialist with in-depth knowledge of the BARMM context, cultural sensitivity, and strong project management skills. Upon completion of the contract, the Project Advisor for BARMM will be formally onboarded, integrating them into the project with necessary resources and support to begin their role effectively.

The detailed Terms of Reference (TOR) for the assignment are attached to this request for expressions of interest.

The DepEd now invites eligible individual consultants to indicate their interest in providing the Services. Interested Consultant should provide information demonstrating that s/he has the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

Criteria	Qualifications	Means of Validation (MOV)
Education	<ul style="list-style-type: none">Bachelor’s degree in any of the following fields: social science; business administration; public administration; economics; education; or any	Transcript of Records/Diploma

	<p>other related course</p> <ul style="list-style-type: none"> • Master’s degree in any of the following fields: social science; public administration; economics; education; or any related course • Doctoral in any of the following fields: social science; public administration; economics; education; or any related course. * <p><i>*Please see attached Annex A for the list of the related courses.</i></p>	
<p>Experience</p>	<ul style="list-style-type: none"> • At least 5 years in experience working in any of the following fields: program management; risk management; and strategic leadership in complex development settings or recognized technical expertise, education-related experience preferred. • At least 5 years in experience in working with or in international and donor organizations in the implementation of projects 	<p>Curriculum Vitae, Personal Data Sheet (PDS), Certificates with Work Experience Sheet (WES) and Project documentation / contracts/ work portfolio showcasing the candidate's involvement as project lead.</p> <p><i>*Personal Data Sheet (PDS) may be submitted during the Invitation of identified/selected consultants.</i></p>

Training	<ul style="list-style-type: none"> • At least 8 hours of training in project management and other related training • Served as Resource Person on project management and other related training 	<p>Certificate of participation</p> <p>Certificate of Recognition/Appreciation</p>
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The attention of interested consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank’s “Procurement Regulations for IPF Borrowers”, dated November 2020 (“Procurement Regulations”), setting forth the World Bank’s policy on conflict of interest.

A Consultant will be selected in accordance with the Competitive Selection of Individual Consultants method set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours 0900 to 1700 hours.

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by fax, or by e-mail) by October 9, 2024.

Bids and Awards Committee VI

Attn: Assistant Secretary Janir Ty Datukan

c/o Procurement Management Service-BAC Secretariat Division

Rm. M-512, 5th Floor, Mabini Bldg., DepEd Central Office Complex,

Meralco Avenue, Pasig City, Philippines, 1600

Tel: 8633-9432 or 8636-6542

Fax: N/A

E-mail: depedcentral.bacsecretariat@deped.gov.ph

Teacher Effectiveness and Competencies Enhancement Project (TEACEP)

Project Management Service

TERMS OF REFERENCE

Project Advisor for BARMM

I. PROJECT BACKGROUND

The Department of Education (DepEd), together with World Bank (WB), developed the Teacher Effectiveness and Competencies Enhancement Project (TEACEP) with loan financing of USD 110 million comprised of USD70 million allocation for Performance-Based Conditions (PBCs), and USD40 million allocation for Investment Project Financing (IPF) which is implemented from Fiscal Year (FY) 2023-2028. TEACEP is designed to support the government's priority education reforms, focusing on enhancing teaching quality for literacy, numeracy, and socioemotional skills for kindergarten to grade 6, and ultimately to improve reading and math learning outcomes among elementary students in selected regions in Mindanao. Moreover, the identified Project Development Objective (PDO) is to improve the quality of and equitable access to teaching in Kindergarten to Grade 6 (K-6) in project-supported areas, namely Region IX, Region XII, and Bangsamoro Autonomous Region of Muslim Mindanao (BARMM).

TEACEP is composed of three (3) components to achieve its PDOs:

- 1) Component 1 – Supporting teachers and school leaders in improving teaching practices;
- 2) Component 2 - Providing adequate materials for effective teaching and learning; and
- 3) Component 3 - Project management, monitoring and evaluation.

In terms of project management, monitoring, and reporting of activities and milestones, the Project Management Service (PMS) as the lead implementing office, will collaborate with the Project Implementation Units (PIUs) within DepEd Central Office (CO), Regions IX and XII, and the Ministry of Basic, Higher and Technical Education (MBHTE). A Project Integration Coordination Office (PICO) will be established comprising of technical staff to be deployed at the CO and at the project-supported regions. The PICO will generally support coordination among the Project Steering Committee (PSC), Project Management Committee (PMC), and Technical Working Groups (TWGs), providing guidance on project outputs and schedules. Further, the PICO and concerned PIUs will work directly with a procured consultancy firm in carrying out the implementation of project activities. The structure of PICO is in Attachment 1.

In support of the achievement of the project objectives, it is necessary to secure various deliverables for the project including goods, non-consulting

services, and consulting services through procurement processes. As stipulated in the project's loan agreement, all procurement of goods, non-consulting services, and consulting services funded under the loan whether as part of PBC component or the expenditure-based component pertaining to IPF must adhere to the WB's Procurement Guidelines for Implementing Agency.

In relation to this, a BARMM Project Advisor will be procured to work with the PICO-BARMM-MBHTE Project Implementation Unit (PIU) on the overall implementation of the project in BARMM.

II. OBJECTIVE

The BARMM Project Advisor will work with the PICO-BARMM-MBHTE PIU in overseeing, monitoring, and evaluating the comprehensive implementation of project activities, and will collaborate closely with PMS throughout the project's implementation. The BARMM Project Advisor will be tasked to lead Hired TEACEP Team composing of contract of service personnel in BARMM who will provide technical assistance at the BARMM level. The BARMM Project Advisor, as a key figure, will not only guide the project team but also facilitate a synergistic approach to project execution.

III. SCOPE OF SERVICES

A PIU-will be established within the MBHTE directly managed by the Head of PICO and will work closely with the MBHTE-Director General for Basic Education and other technical staff in charge of basic education. The overall responsibilities of the BARMM Project Advisor include the following:

1. Lead the hired TEACEP Team composing of contract of service personnel in BARMM who will provide technical assistance at the BARMM level in the implementation of the project;
2. Examine and evaluate the processes in the implementation of the project to ensure its alignment to the project goals and objectives and to identify areas for improvement, streamline workflows, and enhance efficiency;
3. Provide technical and strategic inputs regarding project implementation to ensure the achievement of the work plan;
4. Provide technical guidance for management of project activities, monitoring, and impact assessment;
5. Properly manage and account the distribution of teaching/learning materials/devices;
6. Facilitate impact assessments to evaluate the effectiveness of project interventions and propose adjustments based on findings;
7. Conduct a risk assessment, identify possible issues, and prepare a probity plan that describes mitigation measures and responsibilities;
8. Provide advice to the Project Manager, PICO, and PMS on how emerging issues can be resolved or managed;

9. Monitor key project indicators to ensure that progress is on track and aligned with the project's performance targets;
10. Collaborate with the project team to adjust strategies as needed based on monitoring outcomes;
11. Prepare and submit to the head of PICO a comprehensive reports summarizing project progress, achievements, challenges, and recommended actions including reportorial requirements of the oversight agencies (OA) and development partners; and
12. Perform any other duties as directed by the Head of PICO, MBHTE-Director General for Basic Education, and other relevant authorities related to project management and implementation.

IV. DELIVERABLES/EXPECTED OUTPUTS:

The provision of BARMM Project Advisor to the PICO at DepEd CO and BARMM-MBTHE is expected to deliver the following output:

- Comprehensive assessment report on the implementation processes of the project, highlighting strengths, weaknesses, and areas for improvement;
- Recommendations for enhancing project implementation strategies in BARMM for more effective outcomes;
- Detailed technical and strategic inputs provided to ensure successful implementation of the project's work plan in BARMM;
- Documentation of impact assessment results, evaluating the effectiveness of project interventions and activities in BARMM;
- Detailed probity plan outlining risk mitigation measures, responsibilities, and contingency actions;
- Recommendations for continuous project optimization considering the results of the project and actual needs of BARMM;
- Reportorial requirements by DepEd CO, OA, and development partners contributing to project transparency and accountability; and
- On-time and quality execution of all responsibilities.

V. REQUIRED QUALIFICATIONS

In order to carry out the roles and responsibilities, the Project Advisor for BARMM must have the following:

Criteria	Qualifications	Means of Validation (MOV)
Education	<ul style="list-style-type: none"> • Bachelor’s degree in any of the following fields: social science; business administration; public administration; economics; education; or any 	Transcript of Records/Diploma

	<p>other related course</p> <ul style="list-style-type: none"> • Master’s degree in any of the following fields: social science; public administration; economics; education; or any related course • Doctoral in any of the following fields: social science; public administration; economics; education; or any related course. * <p><i>*Please see attached Annex A for the list of the related courses.</i></p>	
<p>Experience</p>	<ul style="list-style-type: none"> • At least 5 years in experience working in any of the following fields: program management; risk management; and strategic leadership in complex development settings or recognized technical expertise, education-related experience preferred. • At least 5 years in experience in working with or in international and donor organizations in the implementation of projects 	<p>Personal Data Sheet (PDS), Certificates with Work Experience Sheet (WES) and Project documentation / contracts/ work portfolio showcasing the candidate's involvement as project lead</p> <p><i>*Personal Data Sheet (PDS) may be submitted during the Invitation of identified/ selected consultants.</i></p>

Training	<ul style="list-style-type: none"> • At least 8 hours of training in project management and other related training • Served as Resource Person on project management and other related training 	<p>Certificate of participation</p> <p>Certificate of Recognition/Appreciation</p>
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VI. WORKING ARRANGEMENT

The BARMM Project Advisor will work closely with the MBHTE and PICO/PMS in providing coordination support to the PSC, PMC, and TWGs and advise the respective entities on their required outputs and schedules. The BARMM-MBHTE will provide a specific office space within BARMM for all hired personnel under BARMM-MBHTE PICO. Thus, the BARMM Project Advisor must report to the office daily to monitor and manage the project.

VII. TERMS OF PAYMENT

The contract of the Project Advisor for BARMM is renewable every year for the duration of 5-years subject to the yearly availability of allotment and performance evaluation.

The payment of salary shall be made bimonthly upon the submission of accomplishment report and certificate of service rendered signed by the Head of Office or End User following all prescribed accounting rules and regulations.

Annex A.

RELATED COURSES FOR THE INDIVIDUAL CONSULTANTS

POSITION	REQUIRED COURSES	RELATED COURSES/FIELDS
Project Manager	Social Science	<ul style="list-style-type: none"> ● Sociology ● Psychology ● Social Work ● Community Development ● Peace Studies ● Human Services
	Business Administration	<ul style="list-style-type: none"> ● Entrepreneurship ● Management ● Agribusiness ● Economics ● Industrial Psychology ● Hospitality Management ● Office Administration
	Public Administration	<ul style="list-style-type: none"> ● Applied Social Science ● Management ● Accounting ● Economics
	Economics	<ul style="list-style-type: none"> ● Mathematics ● Statistics ● Law ● History ● Political Science ● International Studies ● Policy Science ● Public Administration
	Education	<ul style="list-style-type: none"> ● Social Sciences ● Mathematics ● Technology ● Humanities ● Filipino ● Social Studies
Procurement Specialist	Accounting	<ul style="list-style-type: none"> ● Business Administration & Management ● Advertising ● Agri-business

		<ul style="list-style-type: none"> ● Business Entrepreneurship ● Commercial and Mercantile Law ● Customs Administration ● Educational Administration/Management ● Entrepreneurial Management ● Hotel and Restaurant Management ● Legal Management ● Marketing Management ● Office Administration/Management ● Public Administration/Management ● Real Estate Management ● Tourism ● Travel Management
	Financial Management	<ul style="list-style-type: none"> ● Entrepreneurship ● Management ● Agribusiness ● Economics ● Industrial Psychology ● Hospitality Management ● Office Administration
	Political Science	<ul style="list-style-type: none"> ● International Relations/Studies ● Political Economy ● Public Administration/Policy ● Development Studies
	Public Administration	<ul style="list-style-type: none"> ● Applied Social Science ● Management ● Accounting
	Business Administration	<ul style="list-style-type: none"> ● Entrepreneurship ● Management ● Agribusiness ● Economics ● Industrial Psychology ● Hospitality Management ● Office Administration
Financial Management Specialist	Accountancy	<ul style="list-style-type: none"> ● Business Administration & Management ● Advertising ● Agri-business ● Economics ● Public Administration/Management
	Business Administration	<ul style="list-style-type: none"> ● Entrepreneurship ● Management

		<ul style="list-style-type: none"> ● Agribusiness ● Economics ● Industrial Psychology ● Hospitality Management ● Office Administration
	Public Administration	<ul style="list-style-type: none"> ● Applied Social Science ● Management ● Accounting
Project Advisor for BARMM	Social Science	<ul style="list-style-type: none"> ● Sociology ● Psychology ● Social Work ● Community Development ● Peace Studies ● Human Services
	Business Administration	<ul style="list-style-type: none"> ● Entrepreneurship ● Management ● Agribusiness ● Economics ● Industrial Psychology ● Hospitality Management ● Office Administration
	Public Administration	<ul style="list-style-type: none"> ● Applied Social Science ● Management ● Accounting
	Economics	<ul style="list-style-type: none"> ● Mathematics ● Statistics ● Law ● History ● Political Science ● International Studies ● Policy Science ● Public Administration
	Education	<ul style="list-style-type: none"> ● Social Sciences ● Mathematics ● Technology ● Languages ● Humanities ● Filipino ● Social Studies ● Values Education